



Board of Finance

Monday, June 10, 2024, 5:00 PM, Bushor Conference Room 1st Floor, City Hall

Please click the link below to join the webinar:

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****CCTV link: https://www.youtube.com/playlist?list=PLIjLFn4BZd2PwCge7lNoKug676jIf_iUA ****

1. Agenda

Subject	1.1. Motion to adopt agenda
Meeting	June 10, 2024 - Board of Finance Meeting - Monday, June 10, 2024, 5:00 PM, Bushor Conference Room 1st Floor, City Hall
Category	1. Agenda
Department	Council and Board
Type	Action Procedural
Recommended Action	Motion to adopt agenda as amended as follows: remove from the consent agenda item 3.4. Use of Vendor Space at A-Dog Skatepark - BPRW (per BPRW)

2. Public Forum

Subject	2.1. Verbal Comments
Meeting	June 10, 2024 - Board of Finance Meeting - Monday, June 10, 2024, 5:00 PM, Bushor Conference Room 1st Floor, City Hall
Category	2. Public Forum
Department	Council and Board

Type	Action Procedural
Recommended Action	open Public Forum close Public Forum

3. Consent Agenda

Subject	3.1. Motion to adopt the consent agenda (as amended)and take the actions indicated
Meeting	June 10, 2024 - Board of Finance Meeting - Monday, June 10, 2024, 5:00 PM, Bushor Conference Room 1st Floor, City Hall
Category	3. Consent Agenda
Department	Council and Board
Type	Action (Consent) Procedural
Recommended Action	Motion to adopt the consent agenda (as amended) and take the actions indicated
Subject	3.2. Request to Accept and Execute a Federal Aviation Administration (FAA) Reimbursable Agreement (RA) Grant for the FAA Technical Operations (Tech Ops) administrative oversight and review of design and construction related to a FAA owned electrical conduit relocation required for the Airport's Development of a new Snow Removal Equipment (SRE) Building - Airport
Meeting	June 10, 2024 - Board of Finance Meeting - Monday, June 10, 2024, 5:00 PM, Bushor Conference Room 1st Floor, City Hall
Category	3. Consent Agenda
Department	Airport
Type	Action (Consent)
Recommended Action	to approve and recommend that the City Council approve and authorize the Director of Aviation to execute a grant from the Federal Aviation Administration, to accept an amount up to \$32,086.00, with a 15% contingency, totaling up to \$36,898.90, as allowed under the grant, for FAA Technical Operations administrative oversight and review of design and construction aspects related to a FAA owned electrical conduit relocation, subject to the review and approval by the City Attorney's Office
Subject	3.3. Microsoft Licensing Agreement - BED
Meeting	June 10, 2024 - Board of Finance Meeting - Monday, June 10, 2024, 5:00 PM, Bushor Conference Room 1st Floor, City Hall
Category	3. Consent Agenda
Department	Burlington Electric Department
Type	Action (Consent)
Recommended Action	to approve and recommend the City Council approve and authorize the BED General Manager or their designee to execute the three-year licensing agreement between BED

and Microsoft commencing on July 15, 2024, subject to final review and approval of the City Attorney's Office

Subject	3.4. Use of Vendor Space at A-Dog Skatepark - BPRW **AGENDA ITEM REMOVED**
Meeting	June 10, 2024 - Board of Finance Meeting - Monday, June 10, 2024, 5:00 PM, Bushor Conference Room 1st Floor, City Hall
Category	3. Consent Agenda
Department	Parks, Recreation, & Waterfront
Type	Action (Consent)
Recommended Action	to approve and recommend that the City Council approve and authorize the execution of a concessionaire agreement with Maven Skate Shop LLC for the purpose of performing all food sales and skate board & product sales services at A-Dog Skate Park, and to authorize Emma Mulvaney-Stanak, Mayor of City of Burlington, to execute such agreement and any related documents needed to carry out the agreement, subject to the review of the City Attorney's Office

4. Deliberative Agenda

Subject	4.1. Request to Accept and Execute a Federal Aviation Administration (FAA) Grant for design and construction of one additional automated exit lane (exit lane breach control systems) at both the North and South Terminal areas - Airport
Meeting	June 10, 2024 - Board of Finance Meeting - Monday, June 10, 2024, 5:00 PM, Bushor Conference Room 1st Floor, City Hall
Category	4. Deliberative Agenda
Department	Airport
Type	Action
Recommended Action	to approve and recommend the City Council approve and authorize the Director of Aviation to execute a grant from the Federal Aviation Administration to accept an amount up to \$232,243, with a 15% contingency, totaling up to \$267,079.45, as allowed under the grant, for design and construction of one additional automated exit lane (exit lane breach control systems) at both the North and South Terminal areas. subject to review and approval by the City Attorney's Office
Subject	4.2. Request to Accept and Execute a Federal Aviation Administration (FAA) Grant for the Terminal Integration Project (TIP) additional eligible items - Airport
Meeting	June 10, 2024 - Board of Finance Meeting - Monday, June 10, 2024, 5:00 PM, Bushor Conference Room 1st Floor, City Hall
Category	4. Deliberative Agenda
Department	Airport
Type	Action
Recommended Action	to approve and recommend the City Council approve and authorize the Director of Aviation to execute a grant from the Federal Aviation Administration to accept an

amount up to \$349,248.00, for the Terminal Integration Project (TIP) additional eligible items, subject to review and approval by the City Attorney's Office

Subject	4.3. Request to accept a Federal Aviation Administration (FAA) Grant for the Residential Sound Insulation Project (RSIP) Phase 4 Project and Execute Contracts for Construction and Inspection Services for this Project with Strong Tower Construction, Inc. and Jones Payne Group, Inc. (JPG), respectively - Airport
Meeting	June 10, 2024 - Board of Finance Meeting - Monday, June 10, 2024, 5:00 PM, Bushor Conference Room 1st Floor, City Hall
Category	4. Deliberative Agenda
Department	Airport
Type	Action
Recommended Action	1. To approve and recommend that the City Council approve and authorize the Director of Aviation to accept and execute a grant from the Federal Aviation Administration in an amount up to \$3,563,164.00 with a 15% contingency totaling up to \$4,097,638.60, as allowed under the grant subject to review and approval of the City Attorney's Office 2. To approve and recommend that the City Council approve and authorize the Director of Aviation execute a contract with Strong Tower in the amount of up to \$1,954,186.00 with a 15% contingency totaling up to \$2,247,313.90. As allowed by the grant for construction activities for 16 homes, subject to review and approval of the City Attorney's Office 3. To approve and recommend that the City Council approve and authorize the Director of Aviation to execute a contract with Jones Payne Group in the amount of up to \$1,542,568.82 with a 15% contingency totaling \$1,773,954.14 for noise program oversight, subject to the review and approval of the City Attorney's Office

Subject	4.4. Request to accept a Federal Aviation Administration (FAA) Grant for the Runway 15 - 33 Rehabilitation Project and Execute Contracts for Construction and Inspection Services for this Project with SD Ireland, Inc. (SDI) and Stantec Consulting, Inc. (Stantec), respectively - Airport
Meeting	June 10, 2024 - Board of Finance Meeting - Monday, June 10, 2024, 5:00 PM, Bushor Conference Room 1st Floor, City Hall
Category	4. Deliberative Agenda
Department	Airport
Type	Action
Recommended Action	1. To approve and recommend that the City Council approve and authorize the Director of Aviation to accept and execute a grant from the Federal Aviation Administration in an amount up to \$10,445,434.00 with a 15% contingency totaling up to \$12,012,249.10for Runway 15 - 33 Rehabilitation., subject to review and approval of the City Attorney's Office 2. To approve and recommend that the City Council approve and authorize the Director of Aviation execute a contract with SD Ireland Inc. in the amount of up to \$10,227,000.00 with a 15% contingency totaling up to \$11,761,050.00 for the Runway 15 - 33 Rehabilitation construction, subject to review and approval of the City Attorney's Office

3. To approve and recommend that the City Council approve and authorize the Director of Aviation to execute a contract with Stantec Consulting in the amount of up to \$534,651.00 with a 15% contingency totaling \$614,848.65, as allowed by the grant for project scope that includes project inspection fees, subject to review and approval of the City Attorney's Office

Subject	4.5. Open Space Plan Contract - DPI
Meeting	June 10, 2024 - Board of Finance Meeting - Monday, June 10, 2024, 5:00 PM, Bushor Conference Room 1st Floor, City Hall
Category	4. Deliberative Agenda
Department	Permitting & Inspections
Type	Action
Recommended Action	to approve and recommend that the City Council approve and authorize the DPI Director or their designee, subject to final review and approval by the City Attorney's Office, to execute the contract with Agency Landscape + Planning for a comprehensive rewrite of the Open Space Plan

Subject	4.6. Resolution: Allocation Method And Standards For Common Area Fee Formula, And Establishment Of Common Area Fees For The Church Street Marketplace For Fiscal Year 2025 (Board of Finance)
Meeting	June 10, 2024 - Board of Finance Meeting - Monday, June 10, 2024, 5:00 PM, Bushor Conference Room 1st Floor, City Hall
Category	4. Deliberative Agenda
Department	Church St. Marketplace
Type	Action Resolution
Recommended Action	to recommend that the City Council approve the attached resolution

5. Adjournment

Subject	5.1. Motion to adjourn
Meeting	June 10, 2024 - Board of Finance Meeting - Monday, June 10, 2024, 5:00 PM, Bushor Conference Room 1st Floor, City Hall
Category	5. Adjournment
Department	Council and Board
Type	Action Procedural
Recommended Action	Motion to adjourn