Board of Finance

Monday, June 3, 2024, 5:00 PM, Bushor Conference Room 1st Floor, City Hall

Please click the link below to join the webinar:
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****CCTV link: https://www.youtube.com/playlist?list=PLljLFn4BZd2PwCge7lNoKug676jIf_iUA ****

1. Agenda

Subject	**1.1. Motion to adopt agenda**
Meeting	June 3, 2024 - Board of Finance Meeting - Monday, June 3, 2024, 5:00 PM, Bushor Conference Room 1st Floor, City Hall
Category	1. Agenda
Department	Council and Board
Type	Action Procedural
Recommended Action	Motion to adopt agenda

2. Public Forum

Subject	**2.1. Verbal Comments**
Meeting	June 3, 2024 - Board of Finance Meeting - Monday, June 3, 2024, 5:00 PM, Bushor Conference Room 1st Floor, City Hall
Category	2. Public Forum
Department	Council and Board

Type	Action Procedural
Recommended Action	open Public Forum close Public Forum

3. Consent Agenda

Subject	**3.1. Motion to adopt the consent agenda and take the actions indicated**
Meeting	June 3, 2024 - Board of Finance Meeting - Monday, June 3, 2024, 5:00 PM, Bushor Conference Room 1st Floor, City Hall
Category	3. Consent Agenda
Department	Council and Board
Type	Action (Consent) Procedural
Recommended Action	Motion to adopt the consent agenda and take the actions indicated
Subject	**3.2. May 13, 2024 Board of Finance Meeting Minutes, Draft**
Meeting	June 3, 2024 - Board of Finance Meeting - Monday, June 3, 2024, 5:00 PM, Bushor Conference Room 1st Floor, City Hall
Category	3. Consent Agenda
Department	Clerk/Treasurer's Office
Type	Action (Consent) Information Minutes
Recommended Action	approve minutes
Subject	**3.3. Pilot EV Charging Tariff for Pole-Mounted Chargers - BED**
Meeting	June 3, 2024 - Board of Finance Meeting - Monday, June 3, 2024, 5:00 PM, Bushor Conference Room 1st Floor, City Hall
Category	3. Consent Agenda
Department	Burlington Electric Department
Type	Action (Consent)
Recommended Action	to approve and recommend the City Council authorize the General Manager of the Burlington Electric Department or their designee to file a pilot rate/tariff with the Vermont Public Utility Commission creating a Community EV Charging Rate as described in this memo
Subject	**3.4. 645 Pine Street Metal Siding Repair - BPRW**
Meeting	June 3, 2024 - Board of Finance Meeting - Monday, June 3, 2024, 5:00 PM, Bushor Conference Room 1st Floor, City Hall

Category	3. Consent Agenda
Department	Parks, Recreation, & Waterfront
Type	Action (Consent)
Recommended Action	to approve and recommend that the City Council approve and authorize the execution of a contract with Polli Construction, Inc., for a price not to exceed $233,775 for the 645 Pine Street Metal Siding Repair project, plus a project contingency of $23,000 (total request including contingency not to exceed $256,775), and to authorize Cindi Wight, Director of Parks, Recreation and Waterfront, to execute the contract and any related documents needed to carry out the project, subject to the review of the City Attorney's Office
Subject	**3.5. Community Boathouse Conditions Assessment Study - BPRW**
Meeting	June 3, 2024 - Board of Finance Meeting - Monday, June 3, 2024, 5:00 PM, Bushor Conference Room 1st Floor, City Hall
Category	3. Consent Agenda
Department	Parks, Recreation, & Waterfront
Type	Action (Consent)
Recommended Action	to approve and recommend that the City Council authorize the execution of a contract with Freeman French Freeman, Inc., for a price not to exceed $181,175.00 for the Community Boathouse Conditions Assessment, plus a project contingency of $18,117.50, for a total authorized expenditure of $199,292.50, and to authorize Cindi Wight, Director of Parks and Recreation, to execute the contract and any related documents needed to carry out the project, subject to the review of the City Attorney's Office
Subject	**3.6. Request for Approval of a $671,122 Budget Neutral Amendment to the FY 2024 Patrick Leahy Burlington International Airport - Airport**
Meeting	June 3, 2024 - Board of Finance Meeting - Monday, June 3, 2024, 5:00 PM, Bushor Conference Room 1st Floor, City Hall
Category	3. Consent Agenda
Department	Airport
Type	Action (Consent)
Recommended Action	to approve and recommend that the City Council approve a budget neutral amendment in the amount of $671,122 to the Fiscal Year 2024 Patrick Leahy Burlington International Airport budget by modifying the accounts as described in the affiliated memorandum
Subject	**3.7. Business and Workforce Development - City Hall Park Kiosk - Authorization to Award Lease - BWD**
Meeting	June 3, 2024 - Board of Finance Meeting - Monday, June 3, 2024, 5:00 PM, Bushor Conference Room 1st Floor, City Hall
Category	3. Consent Agenda

Department	Business and Workforce Development
Type	Action (Consent)
Recommended Action	to approve and recommend that the City Council authorize the Mayor to execute a three-year concession and license agreement with Sherpa Foods, LLC for food and beverage operations in the City Hall Park kiosk, subject to final review and approval by the City Attorney's Office
Subject	**3.8. Vermont Early Childhood Fund Opportunity Grant - BWD**
Meeting	June 3, 2024 - Board of Finance Meeting - Monday, June 3, 2024, 5:00 PM, Bushor Conference Room 1st Floor, City Hall
Category	3. Consent Agenda
Department	Business and Workforce Development
Type	Action (Consent)
Recommended Action	to approve and recommend that the City Council authorize the Director of Business & Workforce Development to enter into an agreement with the State of Vermont, subject to final review from the City Attorney's Office, to accept a grant award of $15,000 as part of the Early Learning Initiative Budget

4. Deliberative Agenda

Subject	**4.1. BED FY25 Rate Changes - BED**
Meeting	June 3, 2024 - Board of Finance Meeting - Monday, June 3, 2024, 5:00 PM, Bushor Conference Room 1st Floor, City Hall
Category	4. Deliberative Agenda
Department	Burlington Electric Department
Type	Action
Recommended Action	to approve and recommend that the City Council authorize the General Manager of the Burlington Electric Department or their designee to file tariff amendments and supporting documents with the Vermont Public Utility Commission requesting an increase in Burlington Electric Department rates of 5.5 percent on bills rendered on or after September 1, 2024 as proposed
Subject	**4.2. Resolution: Approving The Pledging Of The Credit Of The City In Anticipation Of The Receipt Of Revenue From The Electric Department - BED**
Meeting	June 3, 2024 - Board of Finance Meeting - Monday, June 3, 2024, 5:00 PM, Bushor Conference Room 1st Floor, City Hall
Category	4. Deliberative Agenda
Department	Burlington Electric Department
Type	Action Resolution

Recommended Action	to recommend that the City Council approve the attached resolution
Subject	**4.3. Proposed Changes to BED Miscellaneous Service Fees - BED**
Meeting	June 3, 2024 - Board of Finance Meeting - Monday, June 3, 2024, 5:00 PM, Bushor Conference Room 1st Floor, City Hall
Category	4. Deliberative Agenda
Department	Burlington Electric Department
Type	Action
Recommended Action	to approve and recommend the City Council authorize the General Manager of the Burlington Electric Department or their designee to file tariff amendments and supporting documents with the Vermont Public Utility Commission requesting changes in Burlington Electric Department's Miscellaneous Service Fees as proposed
Subject	**4.4. BED Demonstration of Energy-Efficient Developments and Energy Storage Access Program grants - BED**
Meeting	June 3, 2024 - Board of Finance Meeting - Monday, June 3, 2024, 5:00 PM, Bushor Conference Room 1st Floor, City Hall
Category	4. Deliberative Agenda
Department	Burlington Electric Department
Type	Action
Recommended Action	to approve and authorize the BED General Manager or their designee, subject to final review and approval by the City Attorney's Office, to accept and execute grant agreements for DEED grant CG-2701 and to recommend to the City Council to approve and authorize the BED General Manager or their designee, subject to final review and approval by the City Attorney's Office, to accept and execute grant agreements for Vermont DPS grants 02440-FY24-Act74G600-023
Subject	**4.5. Recertification of the FY23 City of Burlington Waterfront TIF District Report to the Vermont Economic Progress Council (VEPC) - C/T**
Meeting	June 3, 2024 - Board of Finance Meeting - Monday, June 3, 2024, 5:00 PM, Bushor Conference Room 1st Floor, City Hall
Category	4. Deliberative Agenda
Department	Clerk/Treasurer's Office
Type	Information Action
Recommended Action	waive the reading, accept the communication and place it on file
Subject	**4.6. Authorization To Submit 2024-2028 Burlington Five-Year Consolidated Plan 2024 Burlington One-Year Action Plan - CEDO**
Meeting	June 3, 2024 - Board of Finance Meeting - Monday, June 3, 2024, 5:00 PM, Bushor Conference Room 1st Floor, City Hall

Category	4. Deliberative Agenda
Department	Community & Economic Development Office (CEDO)
Type	Action Resolution
Recommended Action	to recommend that the City Council approve the attached resolution

5. Presentation of FY25 General Fund Budget

Subject	**5.1. Presentation of FY25 General Fund Budget**
Meeting	June 3, 2024 - Board of Finance Meeting - Monday, June 3, 2024, 5:00 PM, Bushor Conference Room 1st Floor, City Hall
Category	5. Presentation of FY25 General Fund Budget
Department	Clerk/Treasurer's Office
Type	Information Presentation

6. Adjournment

Subject	**6.1. Motion to adjourn**
Meeting	June 3, 2024 - Board of Finance Meeting - Monday, June 3, 2024, 5:00 PM, Bushor Conference Room 1st Floor, City Hall
Category	6. Adjournment
Department	Council and Board
Type	Action Procedural
Recommended Action	Motion to adjourn