



Board of Finance

Wednesday, May 22, 2024, 5:30 PM, Bushor Conference Room 1st Floor, City Hall

Please click the link below to join the webinar:

<https://zoom.us/j/99292405227>

Or Telephone: +1 646 931 3860 US

Webinar ID: 992 9240 5227

****CCTV link: https://www.youtube.com/playlist?list=PLIjLFn4BZd2PwCge7lNoKug676jIf_iUA ****

To participate in Public Forum in person, sign up at the meeting.

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<https://www.burlingtonvt.gov/citycouncil/publicforum>

Do not sign up in person and via Zoom - select one only

1. Agenda

Subject	1.1. Motion to amend/adopt agenda
Meeting	May 22, 2024 - FY25 Budget Presentations - Wednesday, May 22, 2024, 5:30 PM, Bushor Conference Room 1st Floor, City Hall
Category	1. Agenda
Department	Council and Board
Type	Action Procedural
Recommended Action	Motion to amend/adopt agenda

2. Public Forum

Subject	2.1. Verbal Comments
Meeting	May 22, 2024 - FY25 Budget Presentations - Wednesday, May 22, 2024, 5:30 PM, Bushor Conference Room 1st Floor, City Hall
Category	2. Public Forum
Department	Council and Board

Type

3. Department of Public Works (General Fund)

Subject	3.1. Department of Public Works (General Fund)
Meeting	May 22, 2024 - FY25 Budget Presentations - Wednesday, May 22, 2024, 5:30 PM, Bushor Conference Room 1st Floor, City Hall
Category	3. Department of Public Works (General Fund)
Department	Public Works Department
Type	Information Presentation

4. Water/Wastewater/Stormwater

Subject	4.1. Water/Wastewater/Stormwater
Meeting	May 22, 2024 - FY25 Budget Presentations - Wednesday, May 22, 2024, 5:30 PM, Bushor Conference Room 1st Floor, City Hall
Category	4. Water/Wastewater/Stormwater
Department	Public Works Department - Water Resources
Type	Information Presentation

5. Traffic and Parking Facilities

Subject	5.1. Traffic and Parking Facilities
Meeting	May 22, 2024 - FY25 Budget Presentations - Wednesday, May 22, 2024, 5:30 PM, Bushor Conference Room 1st Floor, City Hall
Category	5. Traffic and Parking Facilities
Department	Public Works Department
Type	Information Presentation

6. Capital and Fleet

Subject	6.1. Capital and Fleet
Meeting	May 22, 2024 - FY25 Budget Presentations - Wednesday, May 22, 2024, 5:30 PM, Bushor Conference Room 1st Floor, City Hall
Category	6. Capital and Fleet
Department	Clerk/Treasurer's Office
Type	Information Presentation

7. Fletcher Free Library

Subject	7.1. Fletcher Free Library
Meeting	May 22, 2024 - FY25 Budget Presentations - Wednesday, May 22, 2024, 5:30 PM, Bushor Conference Room 1st Floor, City Hall
Category	7. Fletcher Free Library
Department	Fletcher Free Library
Type	Information Presentation

8. City Attorney

Subject	8.1. City Attorney
Meeting	May 22, 2024 - FY25 Budget Presentations - Wednesday, May 22, 2024, 5:30 PM, Bushor Conference Room 1st Floor, City Hall
Category	8. City Attorney
Department	City Attorney
Type	Information Presentation

9. Business and Workforce Development

Subject	9.1. Business and Workforce Development
Meeting	May 22, 2024 - FY25 Budget Presentations - Wednesday, May 22, 2024, 5:30 PM, Bushor Conference Room 1st Floor, City Hall
Category	9. Business and Workforce Development
Department	Business and Workforce Development
Type	Information Presentation

10. Permitting and Inspections

Subject	10.1. Permitting and Inspections
Meeting	May 22, 2024 - FY25 Budget Presentations - Wednesday, May 22, 2024, 5:30 PM, Bushor Conference Room 1st Floor, City Hall
Category	10. Permitting and Inspections
Department	Permitting & Inspections
Type	Information Presentation

11. Regional Programs

Subject	11.1. Regional Programs
Meeting	May 22, 2024 - FY25 Budget Presentations - Wednesday, May 22, 2024, 5:30 PM, Bushor Conference Room 1st Floor, City Hall
Category	11. Regional Programs

Department Clerk/Treasurer's Office

Type Information
Presentation

12. Adjournment

Subject 12.1. Motion to adjourn

Meeting May 22, 2024 - FY25 Budget Presentations - Wednesday, May 22, 2024, 5:30 PM,
Bushor Conference Room 1st Floor, City Hall

Category 12. Adjournment

Department Council and Board

Type Action
Procedural

Recommended Action Motion to adjourn



Employee Recognition Event – September 2023

FY'24 DPW General Fund Budget Presentation

May 2024



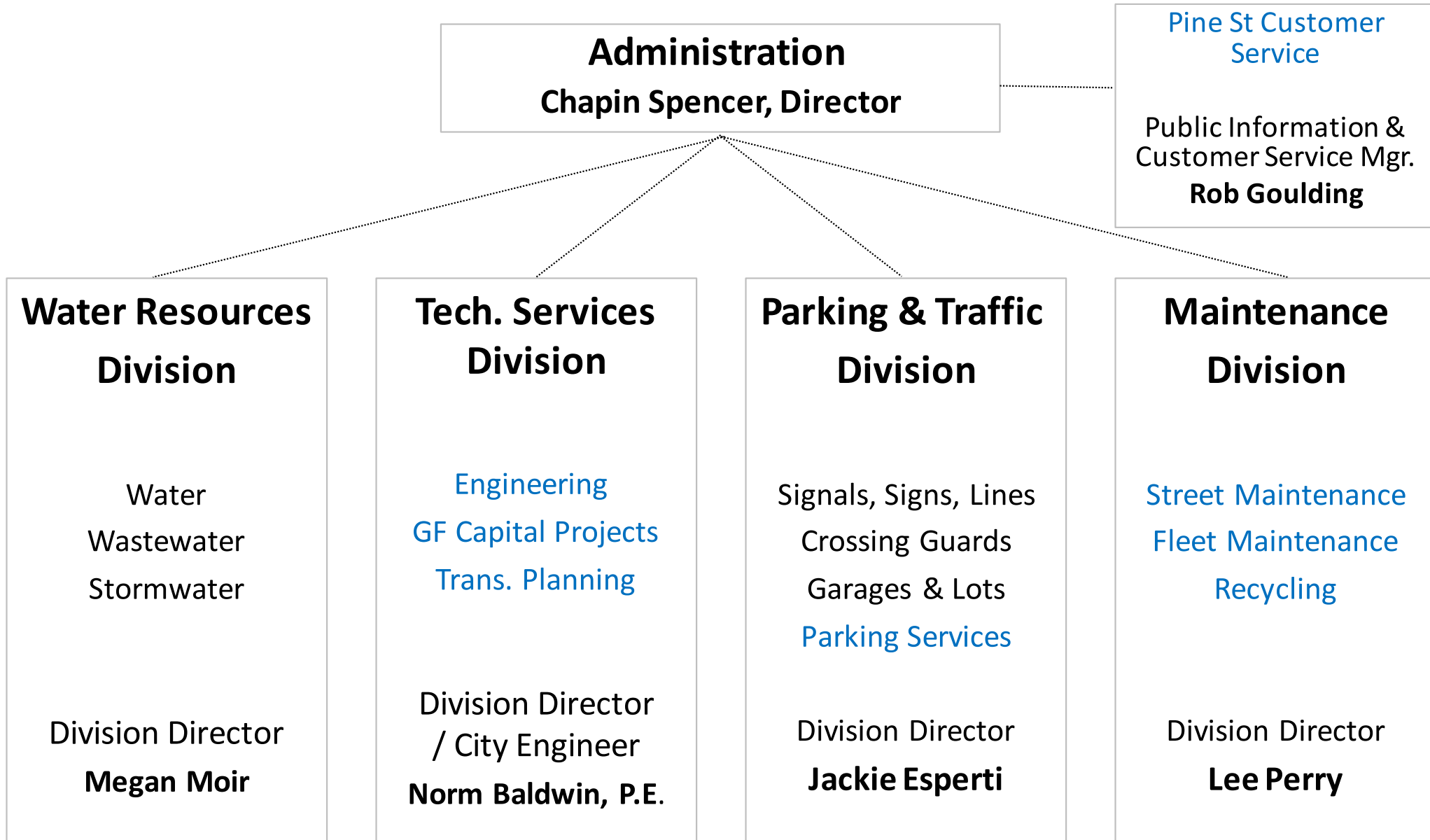


DPW Mission Statement

We steward Burlington's infrastructure and environment by delivering efficient, effective and equitable public services

- DPW manages the following budgets:
 - **\$10M General Fund**
 - \$23M Water / Wastewater / Stormwater Funds
 - \$5M Traffic / Parking Facilities Funds
 - GF Capital Projects
- Four Divisions
- 150 Staff

Burlington Public Works Divisions



➤ Blue highlights— General Fund programs

Burlington Public Works: By the Numbers



- **95** miles of roadway
- **130** miles of sidewalk
- **75** signalized intersections
- **1** water plant
- **110** miles of water mains
- **3** Wastewater Treatment Plants
- **49** miles of sanitary sewer
- **45** miles of combined sewer
- **37** miles of storm sewer
- **25** pump stations
- **102** storm water outfalls
- **3,200** catch basins
- **900** fire hydrants
- **12,000** recycling customers
- **1,000** on-street metered parking spaces
- **3** parking garages, **3** surface parking lots
- **350** city vehicles/equipment maintained
- **2** post-closure landfills
- **33** crossing guard positions
- **500+** excavation, obstruction permits / yr
- **70+** traffic requests received / yr
- **2,500+** requests for service / yr
- **3,500** tons of salt / yr
- **3** fuels supplied at fueling stations
- **1,014** crosswalks, stop bars, arrows painted
- **\$25M+** of capital projects managed / year
- **1 great team that makes it all happen!**

High Level FY'25 GF Budget Goals:



- ☐ **Improve resiliency of the department** (retain and develop staff, maintain most services, realize efficiencies, limit the number of new projects)
- ☐ **Continue to reduce injuries and expand safety culture** through enhanced training, tools, and safety committee activities
- ☐ **Successfully deliver large collaborative projects** such as Great Streets Main Street, Great Streets Bank & Cherry, Champlain Parkway, SEID development, Rock Point Bridge, Railyard Enterprise Project, etc.
- ☐ **Continue to implement PlanBTV Walk/Bike work plan** by expanding on street bike and pedestrian facilities, redesigning streets and implementing traffic calming
- ☐ **Continue cross-departmental Asset Management program implementation** to extend the life cycle of our assets, minimize failures and reduce overall costs
- ☐ **Earn more billable revenue for GF** through prioritizing billable work in Street Maintenance, Equipment Maintenance and Technical Services
- ☐ **Enhance engagement & communication** through DPW's Public Engagement Plan, Language Access Plan, Construction Portal, etc.
- ☐ **Continue to innovate in Parking Services with new technology and products** such as digital permitting, more flexible garage permits and optical character recognition technology – along with updated fees – in order to improve financial strength of the three Funds

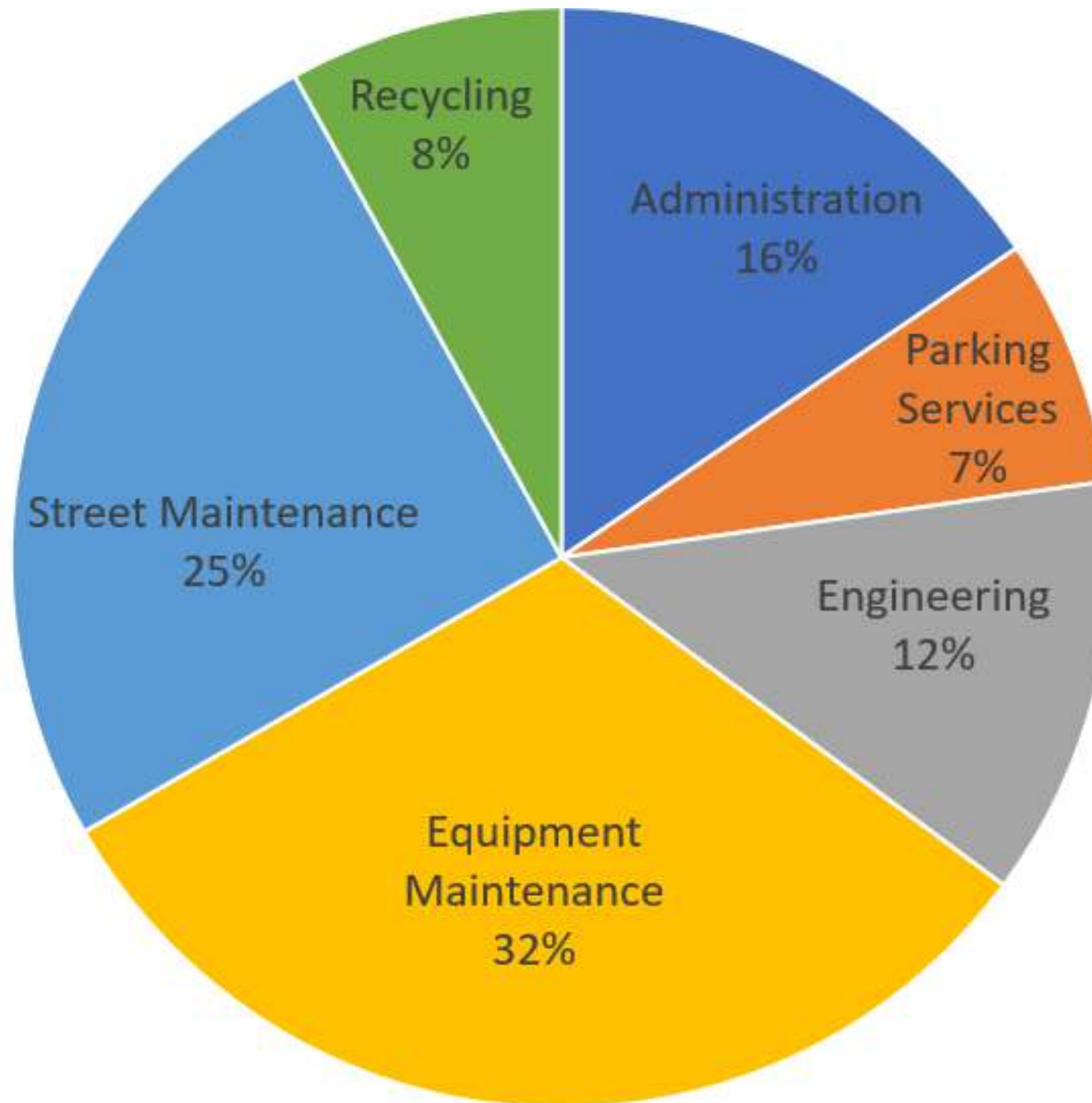
DPW FY'25 GF Budget:



	FY'22 Adopted Budget*	FY'23 Adopted Budget	FY'24 Adopted Budget	FY'25 Proposed Budget	FY'25 Proposed Budget (w/ leases level)*	FY'24- FY'25 Delta (w/ leases level)
Revenues	\$5,410,095	\$6,687,917	\$6,226,679	\$6,441,880	\$6,441,880	+ 3.5%
Expenses	\$8,660,288	\$9,991,565	\$9,534,537	\$10,458,993	\$9,956,993	+ 4.4%
Net	(\$3,250,193)	(\$3,303,648)	(\$3,307,857)	(\$4,017,113)	(\$3,515,113)	

* DPW's FY'25 budget includes \$502,000 of additional lease payments in our budget that support existing vehicle lease payments for a range of GF vehicles across multiple departments.

DPW FY'25 GF Budget:



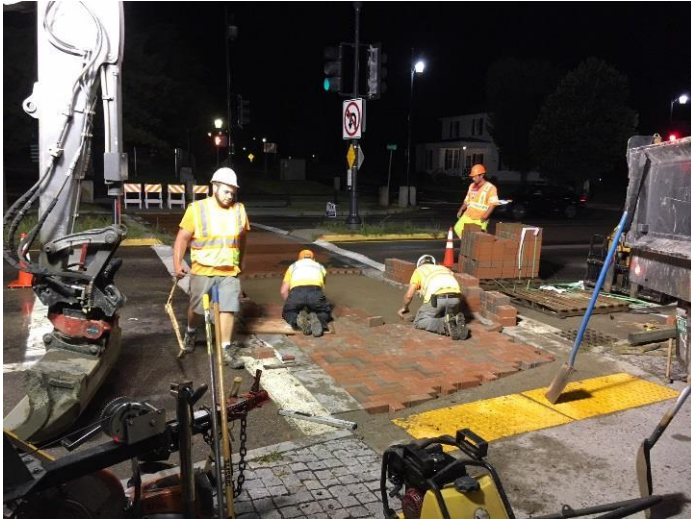
* Administration includes staff benefits from all the General Fund programs above

Key Drivers -- Revenues



- **Increasing Parking Services Fine Revenue** by having customers cover processing fees if they want to pay by credit card and considering further fine adjustments **+\$185,000**
- **Increasing Solid Waste Generation Tax for Recycling** to more fully cover indirect costs of providing service (22% increase over FY'24 tax rate) **+\$180,000**
- **Increasing Tech Services billable revenue** (10% increase over FY'24 budget – will limit work on unbillable GF priorities) **+\$128,000**
- **Reduced Street Maintenance's billable work** for sidewalks / Street Capital **-\$156,000**
- **Increasing Street Maintenance's billable work** for Water Resources to partially offset less billable sidewalk work **+\$73,000**
- **Increasing administrative allocations to Water Resources** for DPW administration **+\$25,000**

Key Drivers -- Expenses



- **Transfer 3 Street Maintenance staff to Wastewater** to establish a collection systems team **-\$290,000**
- **Increase budgeted lease payments** for previously purchased General Fund fleet vehicles **+\$502,000**
- **Rebalance Parking Service Agent cost allocation** to help Parking Facilities Fund recovery **+\$50,000 in GF**
- **Increase overtime for Street Maintenance team** to better reflect existing overtime demands finishing billable projects, responding to off-hours issues and meeting winter maintenance needs **+\$36,000**
- **Advance staffing resiliency and reclassification recommendations** on next slide **+\$150,000**

Proposed DPW General Fund Staffing Adjustments in FY'25 Budget:

- ☐ Reclassify DPW Division Director positions that are under market:
 - ☐ Division Director Technical Services
 - ☐ Division Director Street Maintenance (pending further market review)
 - ☐ Division Director Water Resources (covered by Enterprise Funds)
- ☐ Upward tier Street Maintenance Worker & Working Foreperson positions to offer Street Maintenance Worker II (Grade 15) and Foreperson II (Grade 17) growth opportunities
- ☐ Reclassify Garage Maintenance Workers due to updated job description for current operational needs – hazardous material clean-up, equipment operation (Grade 11 to proposed Grade 13 or 14)
- ☐ Reclassify DPW Project Accountant as current position is under market and has not yielded a successful applicant in months of posting (Grade 16 to 17)
- ☐ Turn DPW Planner position (Grade 18) into a Public Works Engineer (Grade 21) to better manage capital projects already underway and help retain existing staff during period of high vacancies

Challenges



- ❑ Simultaneously managing many large, complex and interrelated capital projects with limited staff, limited consultant funding and an inflationary environment
- ❑ Hitting ambitious revenue targets with open positions while also addressing unbillable priorities
- ❑ Challenging gatekeeping with many requests throughout year for unbillable services, new projects
- ❑ No sustainable funding for the City's General Fund fleet
- ❑ Insufficient operations and maintenance (O&M) funding for most GF assets
- ❑ Helping to secure grants (in partnership with C/T Grant Team) to keep adequate capital reinvestment levels despite current GF capital funding constraints

A Partner in Other Department's Priorities:



- ✓ Managing and maintaining the City fleet
- ✓ Implementing asset management across the City
- ✓ Providing project review and coordinating City's capital projects with numerous private development projects
- ✓ Offering technical expertise and project management for other departments' projects.
- ✓ Operating and funding the Crossing Guard program for the Burlington School District
- ✓ Supporting the management and operations of BPRW parking operations



FY'25 General Fund
Budget Presentation

Questions?



	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	
1														Budget Worksheet Report Budget Year 2025											
2																									
3	Account		Account Description										2021 Actual Amount		2022 Actual Amount		2023 Actual Amount		2024 Actual Amount		2024 Amended Budget		2025 Department Requested		
4	Fund 101 - General Fund																								
5	REVENUE																								
6		Department 19 - Public Works																							
7		Division 000 - Admin																							
8		Intergovernmental Revenues																							
9	4600_112		Fees For Services Capital Projects										.00		49,756.00		50,219.00		.00		.00		.00		
10	4600_113		Fees For Services Interfund										174,208.00		179,773.00		175,818.90		182,880.71		210,000.00		232,000.00		
11			Intergovernmental Revenues Totals										\$174,208.00		\$229,529.00		\$226,037.90		\$182,880.71		\$210,000.00		\$232,000.00		
12		Charges for Services																							
13	4275		Rent & Lease										.00		(829.68)		(165.93)		.00		.00		.00		
14	4600_110		Fees For Services Public Works										68.00		33.00		.00		.00		.00		.00		
15			Charges for Services Totals										\$68.00		(\$796.68)		(\$165.93)		\$0.00		\$0.00		\$0.00		
16		Miscellaneous																							
17	4535		Misc Rev										1,425.65		1,621.09		2,155.57		2,178.35		.00		.00		
18			Miscellaneous Totals										\$1,425.65		\$1,621.09		\$2,155.57		\$2,178.35		\$0.00		\$0.00		
19			Division 000 - Admin Totals										\$175,701.65		\$230,353.41		\$228,027.54		\$185,059.06		\$210,000.00		\$232,000.00		
20		Division 053 - Parking Services																							
21		Charges for Services																							
22	4265		Towing Fees										122,563.95		129,892.00		107,321.50		62,502.50		100,000.00		100,000.00		
23	4320		Parking Permits / Leases										150,925.00		158,720.00		47,701.00		25,040.00		40,000.00		50,000.00		
24			Charges for Services Totals										\$273,488.95		\$288,612.00		\$155,022.50		\$87,542.50		\$140,000.00		\$150,000.00		
25		Fines and Forfeits																							
26	4040		Motor Vehicle Fines										16,198.39		11,773.70		.00		.00		.00		.00		
27	4050		Parking Fines										906,691.02		900,927.89		990,434.70		1,060,386.44		1,200,000.00		1,375,000.00		
28	4055_105		Fines Misc Public Safety										6,107.00		5,602.00		.00		.00		.00		.00		
29			Fines and Forfeits Totals										\$928,996.41		\$918,303.59		\$990,434.70		\$1,060,386.44		\$1,200,000.00		\$1,375,000.00		
30		Licenses and Permits																							
31	4320_100		Parking Permits / Leases Residential Permit Fee										29,055.75		27,640.00		.00		.00		.00		.00		
32			Licenses and Permits Totals										\$29,055.75		\$27,640.00		\$0.00		\$0.00		\$0.00		\$0.00		

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X
1														Budget Worksheet Report Budget Year 2025										
2																								
33											Division 053 - Parking Services Totals		\$1,231,541.11		\$1,234,555.59		\$1,145,457.20		\$1,147,928.94		\$1,340,000.00		\$1,525,000.00	
34											Division 150 - Engineering													
35											Intergovernmental Revenues													
36	4600_112										Fees For Services Capital Projects		124,517.65		148,492.99		178,491.69		.00		263,834.81		375,897.00	
37	4600_113										Fees For Services Interfund		447,441.28		283,338.31		388,059.89		.00		622,437.00		645,352.00	
38	4825_115										Interdepartmental Engineering Charges		503,159.86		335,557.46		262,777.47		.00		258,384.77		252,000.00	
39											Intergovernmental Revenues Totals		\$1,075,118.79		\$767,388.76		\$829,329.05		\$0.00		\$1,144,656.58		\$1,273,249.00	
40											Division 150 - Engineering Totals		\$1,075,118.79		\$767,388.76		\$829,329.05		\$0.00		\$1,144,656.58		\$1,273,249.00	
41											Division 151 - Equipment Maintenance													
42											Intergovernmental Revenues													
43	4825_100										Interdepartmental Equipment Repair		207,270.76		220,413.55		210,757.18		143,127.31		230,000.00		198,000.00	
44	4825_105										Interdepartmental Equipment Fuel		50,067.00		80,868.45		91,923.90		55,985.78		82,000.00		70,000.00	
45											Intergovernmental Revenues Totals		\$257,337.76		\$301,282.00		\$302,681.08		\$199,113.09		\$312,000.00		\$268,000.00	
46											Charges for Services													
47	4600_110										Fees For Services Public Works		180,251.15		157,245.76		187,447.97		198,892.59		162,000.00		168,000.00	
48											Charges for Services Totals		\$180,251.15		\$157,245.76		\$187,447.97		\$198,892.59		\$162,000.00		\$168,000.00	
49											Miscellaneous													
50	4535										Misc Rev		96.00		4,251.36		1,038.96		287.19		.00		.00	
51	4560										Fuel Reimb Outside City		157,843.71		176,356.97		196,897.26		164,437.92		205,000.00		170,000.00	
52											Miscellaneous Totals		\$157,939.71		\$180,608.33		\$197,936.22		\$164,725.11		\$205,000.00		\$170,000.00	
53											Division 151 - Equipment Maintenance Totals		\$595,528.62		\$639,136.09		\$688,065.27		\$562,730.79		\$679,000.00		\$606,000.00	
54											Division 152 - Streets													
55											Program 481 - Street Maintenance													
56											Intergovernmental Revenues													
57	4825_130										Interdepartmental Material, Labor & Equipment		374,861.50		473,937.09		561,254.59		481,905.25		552,000.00		625,000.00	
58	4875_150										Grants State Aid		374,023.65		332,774.79		309,393.01		442,612.87		290,326.36		324,999.00	
59											Intergovernmental Revenues Totals		\$748,885.15		\$806,711.88		\$870,647.60		\$924,518.12		\$842,326.36		\$949,999.00	
60											Charges for Services													
61	4600_110										Fees For Services Public Works		876,749.67		623,639.19		728,345.63		529,343.61		981,000.00		825,000.00	
62											Charges for Services Totals		\$876,749.67		\$623,639.19		\$728,345.63		\$529,343.61		\$981,000.00		\$825,000.00	

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	
1														Budget Worksheet Report Budget Year 2025											
2																									
63	Licenses and Permits																								
64	4247		Fees and Permits										4,894.00	6,364.00	5,983.00	4,661.00	3,500.00	5,000.00							
65	Licenses and Permits Totals													\$4,894.00	\$6,364.00	\$5,983.00	\$4,661.00	\$3,500.00	\$5,000.00						
66	Miscellaneous																								
67	4535		Misc Rev										.00	5,848.92	.00	1.00	.00	.00							
68	Miscellaneous Totals													\$0.00	\$5,848.92	\$0.00	\$1.00	\$0.00	\$0.00						
69	Program 481 - Street Maintenance Totals													\$1,630,528.82	\$1,442,563.99	\$1,604,976.23	\$1,458,523.73	\$1,826,826.36	\$1,779,999.00						
70	Program 482 - Street Concrete																								
71	Charges for Services																								
72	4600_110		Fees For Services Public Works										200.00	425.00	325.00	425.00	.00	.00							
73	Charges for Services Totals													\$200.00	\$425.00	\$325.00	\$425.00	\$0.00	\$0.00						
74	Program 482 - Street Concrete Totals													\$200.00	\$425.00	\$325.00	\$425.00	\$0.00	\$0.00						
75	Division 152 - Streets Totals													\$1,630,728.82	\$1,442,988.99	\$1,605,301.23	\$1,458,948.73	\$1,826,826.36	\$1,779,999.00						
76	Division 153 - Recycling																								
77	Charges for Services																								
78	4350		Recycling Fees										716,242.16	761,218.29	778,337.83	708,920.58	821,832.00	1,000,632.00							
79	Charges for Services Totals													\$716,242.16	\$761,218.29	\$778,337.83	\$708,920.58	\$821,832.00	\$1,000,632.00						
80	Other Revenue																								
81	4515		Recycling Containers										14,832.50	13,035.00	82,055.00	18,735.00	25,000.00	25,000.00							
82	4720		Use of Fund Balance										.00	.00	.00	.00	179,365.00	.00							
83	Other Revenue Totals													\$14,832.50	\$13,035.00	\$82,055.00	\$18,735.00	\$204,365.00	\$25,000.00						
84	Division 153 - Recycling Totals													\$731,074.66	\$774,253.29	\$860,392.83	\$727,655.58	\$1,026,197.00	\$1,025,632.00						
85	Division 154 - Inspection Services																								
86	Licenses and Permits																								
87	4225		Building Trade Permits										138.58	.00	.00	.00	.00	.00							
88	Licenses and Permits Totals													\$138.58	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00						
89	Division 154 - Inspection Services Totals													\$138.58	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00						
90	Department 19 - Public Works Totals													\$5,439,832.23	\$5,088,676.13	\$5,356,573.12	\$4,082,323.10	\$6,226,679.94	\$6,441,880.00						
91	REVENUE TOTALS													\$5,439,832.23	\$5,088,676.13	\$5,356,573.12	\$4,082,323.10	\$6,226,679.94	\$6,441,880.00						
92	EXPENSE																								

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	
1															Budget Worksheet Report Budget Year 2025										
2																									
93			Department 19 - Public Works																						
94			Division 000 - Admin																						
95			Personnel Services																						
96	5000_100	Salaries and Wages Regular, Full Time											327,959.18	324,379.75	434,258.76	399,343.76	462,212.00	481,240.00							
97	5000_900	Salaries and Wages Attrition/reorganization											.00	.00	.00	.00	(390,000.00)	(297,762.00)							
98	5100	Overtime											9,193.40	11,546.91	12,900.40	8,613.48	9,000.00	9,500.00							
99	5200_110	Other Personnel Services On-Call											.00	.00	40.00	.00	.00	.00							
100	5200_115	Other Personnel Services Other Compensation											5,849.07	3,646.24	1,838.13	2,461.38	.00	3,100.00							
101	5200_116	Other Personnel Services Longevity Pay											2,210.00	2,210.00	2,210.00	2,334.59	2,210.00	2,334.00							
102	5200_130	Other Personnel Services Allowance Taxable											1,849.96	1,849.96	2,811.46	1,792.27	.00	3,081.00							
103	5400_100	Employee Benefits FICA											28,952.81	25,225.80	33,569.75	30,185.99	36,217.00	38,193.00							
104	5400_115	Employee Benefits Retirement B											261,295.53	29,700.66	287,196.00	319,091.00	319,091.00	348,660.00							
105	5400_120	Employee Benefits Workers Compensation											166,554.13	159,420.51	145,474.00	102,974.57	104,179.00	16,171.00							
106	5400_125	Employee Benefits Health Insurance											604,293.00	691,308.00	686,542.00	771,237.00	771,237.00	984,974.00							
107	5400_130	Employee Benefits Dental Insurance											38,068.00	41,252.00	38,383.00	41,263.00	41,263.00	46,400.00							
108	5400_135	Employee Benefits Life Insurance											9,826.00	10,267.00	9,760.00	9,093.00	9,093.00	7,971.00							
109	5400_145	Employee Benefits Employee Parking											1,300.00	600.00	.00	.00	600.00	500.00							
110	5400_150	Employee Benefits Recognition											500.00	1,859.03	2,051.27	3,946.94	4,000.00	5,000.00							
111			Personnel Services Totals											\$1,457,851.08	\$1,303,265.86	\$1,657,034.77	\$1,692,336.98	\$1,369,102.00	\$1,649,362.00						
112			Capital Equipment																						
113	6211_110	Specialized Equipment Safety Equipment											11,395.15	12,139.74	.00	(39.95)	2,000.00	2,000.00							
114			Capital Equipment Totals											\$11,395.15	\$12,139.74	\$0.00	(\$39.95)	\$2,000.00	\$2,000.00						
115			General Operating																						
116	6000	Office Supplies											2,724.32	4,307.98	5,610.05	4,785.76	5,500.00	5,500.00							
117	6005	Postage											1,524.46	2,456.73	4,830.88	4,999.28	5,000.00	5,000.00							
118	6020	Office Equipment											.00	142.60	810.78	421.99	1,000.00	1,000.00							
119	6025	Furnishings											.00	.00	.00	.00	2,000.00	1,500.00							
120	6200	Medical Fees And Supplies											330.00	230.00	230.00	.00	300.00	300.00							
121	6202	Printing/Copying/Paper Mgt											1,831.88	1,911.64	2,130.53	197.95	3,000.00	3,000.00							
122	6203	Dues/Subscriptions											1,109.48	2,358.80	2,199.48	2,009.50	2,800.00	2,500.00							

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	
1														Budget Worksheet Report Budget Year 2025											
2																									
123	6214													.00		.00		.00		.00			1,500.00	1,500.00	
124	6350													.00		.00		.00		.00			500.00	1,000.00	
125	6400_125													11,319.90		11,656.39		7,942.16		8,033.22			9,000.00	8,200.00	
126	6400_127													2,661.06		2,693.98		2,213.17		905.48			2,750.00	2,750.00	
127	6500_118													22,208.00		21,727.00		22,070.00		25,538.50			23,000.00	24,500.00	
128	6500_142													145.80		.00		.00		.00			3,000.00	2,500.00	
129	6700_105													.00		80.00		375.00		781.85			2,000.00	2,000.00	
130	6700_110													.00		.00		.00		.00			1,250.00	1,000.00	
131	7000													89.00		(2,072.00)		(48.00)		.00			.00	.00	
132	7200_115													3,344.02		3,302.72		4,537.10		4,252.25			3,900.00	4,569.00	
133											General Operating Totals			\$47,287.92		\$48,795.84		\$52,901.15		\$51,925.78			\$66,500.00	\$66,819.00	
134											Division 000 - Admin Totals			\$1,516,534.15		\$1,364,201.44		\$1,709,935.92		\$1,744,222.81			\$1,437,602.00	\$1,718,181.00	
135											Division 053 - Parking Services														
136											Personnel Services														
137	5000_100													375,484.01		355,322.15		188,688.87		235,862.71			259,817.00	269,195.00	
138	5000_110													.00		271.07		8,869.74		14,165.36			27,434.00	34,501.00	
139	5000_115													.00		847.50		.00		.00			.00	.00	
140	5100													25,069.55		32,218.32		16,461.20		7,029.08			10,000.00	9,000.00	
141	5200_106													.00		.00		251.31		34.88			.00	.00	
142	5200_110													.00		2,440.00		1,010.00		556.50			20,000.00	9,000.00	
143	5200_115													10,700.00		1,364.19		2,979.35		1,732.09			2,000.00	2,225.00	
144	5200_116													2,490.00		2,416.67		1,954.99		1,147.03			2,000.00	1,906.00	
145	5200_120													2,174.05		2,029.46		2,965.27		2,667.01			3,000.00	3,000.00	
146	5200_130													2,792.86		2,832.26		1,782.19		1,996.02			3,000.00	4,500.00	
147	5400_100													30,432.21		29,096.66		16,493.47		18,792.95			21,133.00	26,590.00	
148	5400_115													28,703.26		33,803.71		.00		.00			.00	.00	
149	5400_120													.00		.00		.00		.00			.00	8,646.00	
150	5400_125													169,729.31		.00		.00		.00			.00	.00	
151	5400_130													40,825.19		.00		.00		.00			.00	.00	
152	5400_135													3,123.16		.00		.00		.00			.00	.00	

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1														Budget Worksheet Report Budget Year 2025																
2																														
153	5400_150		Employee Benefits Recognition										.00			.00			.00			240.84			243.00			400.00		
154			Personnel Services Totals										\$691,523.60			\$462,641.99			\$241,456.39			\$284,224.47			\$348,627.00			\$368,963.00		
155			Capital Equipment																											
156	6211		Specialized Equipment										33,849.15			30,325.11			48,957.56			30,112.10			35,000.00			90,000.00		
157			Capital Equipment Totals										\$33,849.15			\$30,325.11			\$48,957.56			\$30,112.10			\$35,000.00			\$90,000.00		
158			General Operating																											
159	6000		Office Supplies										.00			3,339.77			2,886.96			4,795.82			5,000.00			6,500.00		
160	6005		Postage										4,000.00			9,730.80			17,333.52			15,000.00			25,000.00			25,000.00		
161	6010		Computer Equipment										.00			588.05			1,241.50			.00			2,000.00			2,000.00		
162	6020		Office Equipment										.00			11,232.11			.00			.00			1,000.00			1,000.00		
163	6200		Medical Fees And Supplies										.00			90.00			.00			.00			.00			.00		
164	6202		Printing/Copying/Paper Mgt										6,618.68			3,310.02			15,052.20			23,255.86			25,175.00			25,000.00		
165	6203		Dues/Subscriptions										.00			.00			347.50			500.00			909.00			800.00		
166	6210		Small Tools and Equipment										.00			314.31			.00			.00			.00			.00		
167	6214		Clothing And Uniforms										.00			4,373.88			1,164.00			.00			.00			2,000.00		
168	6294		Donations										.00			39,638.50			37,003.13			33,253.25			43,201.00			50,000.00		
169	6400_125		Utilities Telecommunications										.00			1,684.46			5,247.77			7,381.41			8,500.00			8,400.00		
170	6500_118		Professional and Consultant Svs Contractual Services										49,560.00			88,219.04			134,484.40			60,000.00			79,972.00			100,000.00		
171	6605		Radio Maintenance										.00			.00			936.00			230.00			1,000.00			1,000.00		
172	6700_100		Travel & Training Education										.00			3,553.39			1,522.56			7,048.77			6,000.00			6,792.00		
173	7000		Bad Debt Expense										512.15			430.00			180.00			150.00			1,000.00			1,000.00		
174	7005		Refunds										88.00			.00			.00			.00			.00			.00		
175	7200_115		Capital Leases Equipment										.00			.00			1,547.75			1,982.90			4,000.00			4,000.00		
176	7303		Regulatory and Bank Fees										2,008.11			2,537.49			15,159.15			25,871.00			36,000.00			40,000.00		
177			General Operating Totals										\$62,786.94			\$169,041.82			\$234,106.44			\$179,469.01			\$238,757.00			\$273,492.00		
178			Division 053 - Parking Services Totals										\$788,159.69			\$662,008.92			\$524,520.39			\$493,805.58			\$622,384.00			\$732,455.00		
179			Division 150 - Engineering																											
180			Personnel Services																											
181	5000_100		Salaries and Wages Regular, Full Time										946,717.66			847,664.18			884,733.01			740,401.55			1,034,590.00			1,079,436.00		
182	5000_115		Salaries and Wages Seasonal/Temporary										.00			10,786.72			30,632.79			33,791.26			155,360.00			84,744.00		

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X		
1														Budget Worksheet Report Budget Year 2025												
2																										
183	5000_910	Salaries and Wages Total Compensation Contingency											.00	.00	.00	.00	.00	55,641.00								
184	5100	Overtime											7,637.89	7,647.94	12,588.07	1,275.11	13,050.73	13,000.00								
185	5200_110	Other Personnel Services On-Call											.00	5,200.00	(5,200.00)	.00	.00	.00								
186	5200_115	Other Personnel Services Other Compensation											7,800.00	3,354.12	2,291.81	1,500.00	2,300.00	2,300.00								
187	5200_116	Other Personnel Services Longevity Pay											730.00	769.97	880.00	105.92	750.00	.00								
188	5200_120	Other Personnel Services Shift Differential											.00	2.15	10.80	2.40	.00	.00								
189	5200_130	Other Personnel Services Allowance Taxable											4,055.86	3,863.56	3,925.10	3,392.38	4,250.00	5,750.00								
190	5400_100	Employee Benefits FICA											70,621.74	64,367.82	69,470.80	57,089.12	92,588.00	79,463.00								
191	5400_105	Employee Benefits Unemployment Insurance											275.14	.00	.00	.00	.00	.00								
192	5400_115	Employee Benefits Retirement B											.00	77,041.84	.00	.00	.00	.00								
193	5400_120	Employee Benefits Workers Compensation											.00	.00	.00	.00	.00	36,355.00								
194	5400_150	Employee Benefits Recognition											.00	.00	.00	783.93	750.00	750.00								
195		Personnel Services Totals											\$1,037,838.29	\$1,020,698.30	\$999,332.38	\$838,341.67	\$1,303,638.73	\$1,357,439.00								
196		General Operating																								
197	6010	Computer Equipment											.00	113.46	1,973.22	1,044.53	1,950.00	1,000.00								
198	6015	Computer Software											.00	.00	1,452.12	.00	2,400.00	.00								
199	6020	Office Equipment											.00	628.74	539.98	341.14	750.00	750.00								
200	6025	Furnishings											.00	129.97	664.98	.00	700.00	700.00								
201	6200	Medical Fees And Supplies											215.00	230.00	345.00	.00	350.00	1,000.00								
202	6202	Printing/Copying/Paper Mgt											274.59	338.45	18.39	27.93	2,000.00	2,500.00								
203	6203	Dues/Subscriptions											1,498.14	4,851.18	9,570.71	2,440.49	13,000.00	13,000.00								
204	6204	Books											.00	.00	.00	800.00	800.00	800.00								
205	6208	Special Supplies											74.50	138.30	150.36	.00	500.00	750.00								
206	6210	Small Tools and Equipment											.00	.00	.00	.00	500.00	750.00								
207	6214	Clothing And Uniforms											.00	.00	.00	.00	400.00	500.00								
208	6350	Legal Notice & Advertising											1,099.00	649.00	.00	590.00	1,000.00	1,000.00								
209	6400_125	Utilities Telecommunications											2,123.98	848.46	393.20	234.97	1,000.00	750.00								
210	6400_127	Utilities Cellular Communications											7,814.93	7,668.23	6,298.89	4,598.49	8,000.00	7,000.00								
211	6500_118	Professional and Consultant Svs Contractual Services											.00	239.48	.00	.00	.00	.00								
212	6600	Maintenance Contracts											.00	.00	333.22	.00	.00	.00								

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	
1														Budget Worksheet Report Budget Year 2025											
2																									
213	6700_100	Travel & Training Education											.00	.00	.00	.00	520.00	.00	.00						
214	6700_105	Travel & Training Special Training											2,453.04	4,566.20	6,723.60	4,120.00	13,000.00	13,000.00							
215	6700_110	Travel & Training Travel Expense											.00	.00	.00	.00	5,000.00	6,100.00							
216	6700_115	Travel & Training Mileage											1,048.23	.00	.00	1,000.00	2,200.00	2,500.00							
217	6800_140	Fees for Services Hospitality Expense											.00	.00	373.36	180.60	1,500.00	1,000.00							
218	7200_115	Capital Leases Equipment											.00	.00	915.35	1,035.75	1,300.00	1,120.00							
219		General Operating Totals											\$16,601.41	\$20,401.47	\$29,752.38	\$16,933.90	\$56,350.00	\$54,220.00							
220		Division 150 - Engineering Totals											\$1,054,439.70	\$1,041,099.77	\$1,029,084.76	\$855,275.57	\$1,359,988.73	\$1,411,659.00							
221		Division 151 - Equipment Maintenance																							
222		Personnel Services																							
223	5000_100	Salaries and Wages Regular, Full Time											487,977.35	472,898.77	563,884.04	588,716.01	707,469.00	740,838.00							
224	5100	Overtime											37,263.27	54,531.07	45,019.61	36,369.64	28,000.00	44,000.00							
225	5200_110	Other Personnel Services On-Call											23,160.00	24,560.00	22,720.00	20,748.00	21,374.00	25,470.00							
226	5200_115	Other Personnel Services Other Compensation											22,945.04	10,949.62	13,003.18	13,924.58	22,000.00	19,375.00							
227	5200_116	Other Personnel Services Longevity Pay											972.62	1,545.00	2,060.00	1,034.10	2,060.00	2,139.00							
228	5200_120	Other Personnel Services Shift Differential											.00	.00	.00	9.39	1,500.00	1,500.00							
229	5200_130	Other Personnel Services Allowance Taxable											3,739.54	3,452.74	4,009.50	4,069.76	4,000.00	7,082.00							
230	5400_100	Employee Benefits FICA											42,167.60	41,556.33	47,725.58	48,125.50	60,160.00	64,291.00							
231	5400_115	Employee Benefits Retirement B											.00	47,530.77	.00	.00	.00	.00							
232	5400_120	Employee Benefits Workers Compensation											.00	.00	.00	.00	.00	24,844.00							
233		Personnel Services Totals											\$618,225.42	\$657,024.30	\$698,421.91	\$712,996.98	\$846,563.00	\$929,539.00							
234		General Operating																							
235	6000	Office Supplies											50.90	146.93	122.26	164.41	350.00	350.00							
236	6007	Shipping and Moving											200.97	45.65	.00	200.00	.00	.00							
237	6010	Computer Equipment											79.14	103.92	142.99	233.07	150.00	150.00							
238	6200	Medical Fees And Supplies											915.00	835.00	736.00	431.00	750.00	750.00							
239	6202	Printing/Copying/Paper Mgt											55.41	22.47	22.42	17.35	150.00	150.00							
240	6203	Dues/Subscriptions											6,674.47	3,437.17	5,529.95	7,813.00	7,500.00	2,000.00							
241	6208	Special Supplies											13,527.43	12,534.76	14,333.34	16,834.58	18,000.00	16,000.00							
242	6210	Small Tools and Equipment											14,042.60	60,064.32	27,315.48	27,949.97	29,000.00	23,000.00							

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	
1														Budget Worksheet Report Budget Year 2025											
2																									
243	6212													154.20		.00		.00		(451.88)		.00			.00
244	6212_100													189,675.13		274,721.87		286,804.01		339,289.76		343,334.00			316,868.00
245	6212_110													168,761.67		309,097.69		380,007.83		351,290.63		354,883.00			303,670.00
246	6212_115													202.22		.00		(103.67)		.00		300.00			300.00
247	6214													4,661.68		5,055.22		7,042.75		5,289.17		5,600.00			7,000.00
248	6216													28,184.61		27,768.14		32,853.05		31,514.45		35,000.00			35,000.00
249	6300_100													357,786.45		329,370.02		412,998.08		414,938.71		417,400.00			451,900.00
250	6300_120													63,381.45		57,815.63		50,399.45		71,175.71		74,000.00			60,000.00
251	6350													259.00		.00		.00		.00		.00			.00
252	6400_100													44,047.00		45,500.39		43,316.86		39,908.44		39,000.00			44,845.00
253	6400_105													27,880.34		27,874.87		32,068.93		25,711.71		30,000.00			30,000.00
254	6400_125													2,688.06		2,735.41		1,682.36		1,094.54		3,000.00			3,000.00
255	6400_127													509.21		484.68		816.74		2,031.06		2,250.00			2,250.00
256	6500_118													3,119.43		11,213.06		10,087.37		20,494.91		20,900.00			5,900.00
257	6620													71,314.85		184,220.69		71,970.42		101,116.81		115,000.00			80,000.00
258	6700_100													2,039.00		83.81		2,730.87		3,749.62		5,500.00			5,000.00
259	6700_110													.00		.00		.00		1,898.78		1,500.00			1,500.00
260	7200_115													191.98		189.89		190.03		252.52		180.00			180.00
261											General Operating Totals			\$1,000,402.20		\$1,353,321.59		\$1,381,067.52		\$1,462,948.32		\$1,503,747.00			\$1,389,813.00
262											Interfund														
263	7900_116													561,722.00		561,712.00		751,000.00		.00		400,000.00			902,425.00
264														\$561,722.00		\$561,712.00		\$751,000.00		\$0.00		\$400,000.00			\$902,425.00
265														\$2,180,349.62		\$2,572,057.89		\$2,830,489.43		\$2,175,945.30		\$2,750,310.00			\$3,221,777.00
266											Division 152 - Streets														
267														Program 480 - Snow Removal											
268											Personnel Services														
269	5000_100													211.59		.00		.00		.00		.00			.00
270	5400_100													15.50		.00		.00		.00		.00			.00
271														\$227.09		\$0.00		\$0.00		\$0.00		\$0.00			\$0.00
272														\$227.09		\$0.00		\$0.00		\$0.00		\$0.00			\$0.00

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1	 Budget Worksheet Report Budget Year 2025																							
2																								
273											Program	481 - Street Maintenance												
274											Personnel Services													
275	5000_100	Salaries and Wages Regular, Full Time										921,711.06	921,515.98	1,096,601.14	934,786.66	1,232,064.00	1,250,483.00							
276	5000_115	Salaries and Wages Seasonal/Temporary										74,949.48	65,476.69	32,656.61	31,116.77	107,205.00	107,205.00							
277	5100	Overtime										214,484.56	296,810.97	314,461.38	248,648.29	225,000.00	261,385.00							
278	5200_110	Other Personnel Services On-Call										53,760.00	54,300.00	51,440.00	38,174.00	52,000.00	57,600.00							
279	5200_115	Other Personnel Services Other Compensation										35,916.16	23,275.65	24,082.94	41,483.31	35,000.00	35,000.00							
280	5200_116	Other Personnel Services Longevity Pay										3,220.00	3,220.00	5,114.14	3,284.65	4,302.00	5,681.00							
281	5200_120	Other Personnel Services Shift Differential										1,131.48	1,246.42	1,148.38	745.55	1,500.00	1,500.00							
282	5200_130	Other Personnel Services Allowance Taxable										12,199.96	10,412.65	12,310.33	33,519.02	11,000.00	15,000.00							
283	5400_100	Employee Benefits FICA										97,262.18	101,088.84	111,880.88	98,437.39	127,607.00	132,640.00							
284	5400_105	Employee Benefits Unemployment Insurance										275.14	.00	.00	.00	.00	.00							
285	5400_115	Employee Benefits Retirement B										.00	88,142.16	.00	.00	.00	.00							
286	5400_120	Employee Benefits Workers Compensation										.00	.00	.00	.00	.00	43,050.00							
287	5400_150	Employee Benefits Recognition										.00	704.51	306.51	410.36	.00	452.00							
288			Personnel Services Totals										\$1,414,910.02	\$1,566,193.87	\$1,650,002.31	\$1,430,606.00	\$1,795,678.00	\$1,909,996.00						
289			General Operating																					
290	6000	Office Supplies										490.61	.00	44.03	.00	500.00	500.00							
291	6010	Computer Equipment										.00	.00	120.00	.00	.00	.00							
292	6200	Medical Fees And Supplies										3,225.75	1,255.00	2,763.06	985.00	1,250.00	1,407.00							
293	6202	Printing/Copying/Paper Mgt										209.41	.00	.00	45.13	250.00	250.00							
294	6203	Dues/Subscriptions										78.00	39.00	6.00	124.00	50.00	186.00							
295	6208	Special Supplies										14,387.89	16,945.21	15,713.84	23,434.81	26,000.00	21,000.00							
296	6210	Small Tools and Equipment										10,356.64	5,828.00	11,939.97	9,500.00	14,000.00	8,000.00							
297	6212_115	Fuel Propane										.00	.00	.00	.00	250.00	250.00							
298	6214	Clothing And Uniforms										1,926.34	640.00	1,437.60	800.00	6,500.00	3,000.00							
299	6276	Field Supplies&Materials										2,660.38	53.30	428.16	1,500.00	3,100.00	3,100.00							
300	6300_100	Repair & Maintenance Equipment Parts										.00	.00	2,329.22	.00	1,000.00	.00							
301	6300_125	Repair & Maintenance Gravel										33,009.93	40,222.25	38,301.96	67,027.26	70,000.00	63,000.00							
302	6300_140	Repair & Maintenance Salt										200,199.46	283,466.01	292,972.21	126,972.56	261,000.00	285,000.00							

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X
1															Budget Worksheet Report Budget Year 2025									
2																								
303	6300_145	Repair & Maintenance Concrete											88,468.06	56,304.40	68,187.27	62,736.50	89,048.00	89,000.00						
304	6300_175	Repair & Maintenance Landscape materials											3,327.49	1,693.92	2,509.79	5,800.00	7,000.00	5,000.00						
305	6300_180	Repair & Maintenance Asphalt											39,888.12	49,068.91	68,376.58	40,500.00	75,000.00	73,000.00						
306	6300_182	Repair & Maintenance Drainage and Catch Basins											32,569.87	35,981.37	40,710.04	45,000.00	60,000.00	60,000.00						
307	6350	Legal Notice & Advertising											1,480.00	2,975.00	1,120.00	1,970.00	1,500.00	2,050.00						
308	6400_120	Utilities Rubbish Removal											57,042.63	(1,282.80)	10,269.61	7,585.00	8,000.00	8,000.00						
309	6400_125	Utilities Telecommunications											2,995.48	3,151.95	3,648.45	3,052.99	2,750.00	3,163.00						
310	6400_127	Utilities Cellular Communications											7,786.31	9,047.75	9,799.67	6,423.04	10,000.00	10,000.00						
311	6500_118	Professional and Consultant Svs Contractual Services											10,767.02	12,494.07	11,220.00	.00	15,000.00	15,000.00						
312	6530_115	Rentals Equipment											17,589.79	13,190.00	10,023.77	1,000.00	23,000.00	20,000.00						
313	6700_100	Travel & Training Education											.00	405.00	4,443.57	39.95	3,000.00	3,000.00						
314	6700_110	Travel & Training Travel Expense											.00	607.00	360.00	.00	700.00	700.00						
315	7200_115	Capital Leases Equipment											.00	.00	.00	87.50	.00	.00						
316		General Operating Totals											\$528,459.18	\$532,085.34	\$596,724.80	\$404,583.74	\$678,898.00	\$674,606.00						
317		Program 481 - Street Maintenance Totals											\$1,943,369.20	\$2,098,279.21	\$2,246,727.11	\$1,835,189.74	\$2,474,576.00	\$2,584,602.00						
318		Division 152 - Streets Totals											\$1,943,596.29	\$2,098,279.21	\$2,246,727.11	\$1,835,189.74	\$2,474,576.00	\$2,584,602.00						
319		Division 153 - Recycling																						
320		Personnel Services																						
321	5000_100	Salaries and Wages Regular, Full Time											128,392.44	132,909.04	164,429.29	117,643.44	217,595.00	226,118.00						
322	5100	Overtime											53,996.56	28,928.78	22,823.79	13,271.67	20,000.00	20,000.00						
323	5200_110	Other Personnel Services On-Call											4,920.00	3,040.00	2,640.00	2,058.00	5,000.00	3,500.00						
324	5200_115	Other Personnel Services Other Compensation											10,910.22	9,231.92	9,652.56	8,151.44	10,000.00	10,000.00						
325	5200_120	Other Personnel Services Shift Differential											40.44	3.80	.00	4.95	100.00	100.00						
326	5200_125	Other Personnel Services Taxable Reimbursements											.00	.00	.00	.00	1,500.00	1,500.00						
327	5200_130	Other Personnel Services Allowance Taxable											1,400.00	1,578.55	2,425.33	1,600.00	3,000.00	3,000.00						
328	5400_100	Employee Benefits FICA											14,747.58	12,881.45	14,730.16	10,364.55	19,675.00	20,213.00						
329	5400_115	Employee Benefits Retirement B											.00	13,324.63	.00	.00	.00	.00						
330	5400_120	Employee Benefits Workers Compensation											.00	.00	.00	.00	.00	7,581.00						
331		Personnel Services Totals											\$214,407.24	\$201,898.17	\$216,701.13	\$153,094.05	\$276,870.00	\$292,012.00						
332		Capital Equipment																						

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X
1														Budget Worksheet Report Budget Year 2025										
333																								
333	9500_110	Capital Outlay Capital Expenditures											.00	80,000.00	118,657.00	.00	159,657.00	159,657.00						
334		Capital Equipment Totals											\$0.00	\$80,000.00	\$118,657.00	\$0.00	\$159,657.00	\$159,657.00						
335		General Operating																						
336	6200	Medical Fees And Supplies											185.00	720.00	328.00	231.00	500.00	500.00						
337	6208	Special Supplies											31,125.00	46,699.30	215,577.99	.00	176,000.00	65,000.00						
338	6210	Small Tools and Equipment											6,140.00	3,315.00	.00	.00	500.00	500.00						
339	6214	Clothing And Uniforms											780.00	.00	.00	.00	750.00	750.00						
340	6350	Legal Notice & Advertising											.00	.00	8,638.68	269.78	3,000.00	1,500.00						
341	6400_127	Utilities Cellular Communications											211.40	279.57	69.88	.00	400.00	400.00						
342	6500_118	Professional and Consultant Svs Contractual Services											276,068.75	246,626.40	213,151.20	160,097.50	272,000.00	270,000.00						
343		General Operating Totals											\$314,510.15	\$297,640.27	\$437,765.75	\$160,598.28	\$453,150.00	\$338,650.00						
344		Division 153 - Recycling Totals											\$528,917.39	\$579,538.44	\$773,123.88	\$313,692.33	\$889,677.00	\$790,319.00						
345		Department 19 - Public Works Totals											\$8,011,996.84	\$8,317,185.67	\$9,113,881.49	\$7,418,131.33	\$9,534,537.73	\$10,458,993.00						
346		EXPENSE TOTALS											\$8,011,996.84	\$8,317,185.67	\$9,113,881.49	\$7,418,131.33	\$9,534,537.73	\$10,458,993.00						
347																								
348		Fund 101 - General Fund Totals																						
349																								
350		REVENUE TOTALS											\$5,439,832.23	\$5,088,676.13	\$5,356,573.12	\$4,082,323.10	\$6,226,679.94	\$6,441,880.00						
351		EXPENSE TOTALS											\$8,011,996.84	\$8,317,185.67	\$9,113,881.49	\$7,418,131.33	\$9,534,537.73	\$10,458,993.00						
352																								
353		Fund 101 - General Fund Totals											(\$2,572,164.61)	(\$3,228,509.54)	(\$3,757,308.37)	(\$3,335,808.23)	(\$3,307,857.79)	(\$4,017,113.00)						
354																								
355		Net Grand Totals																						
356		REVENUE GRAND TOTALS											\$5,439,832.23	\$5,088,676.13	\$5,356,573.12	\$4,082,323.10	\$6,226,679.94	\$6,441,880.00						
357		EXPENSE GRAND TOTALS											\$8,011,996.84	\$8,317,185.67	\$9,113,881.49	\$7,418,131.33	\$9,534,537.73	\$10,458,993.00						
358																								
359		Net Grand Totals											(\$2,572,164.61)	(\$3,228,509.54)	(\$3,757,308.37)	(\$3,335,808.23)	(\$3,307,857.79)	(\$4,017,113.00)						

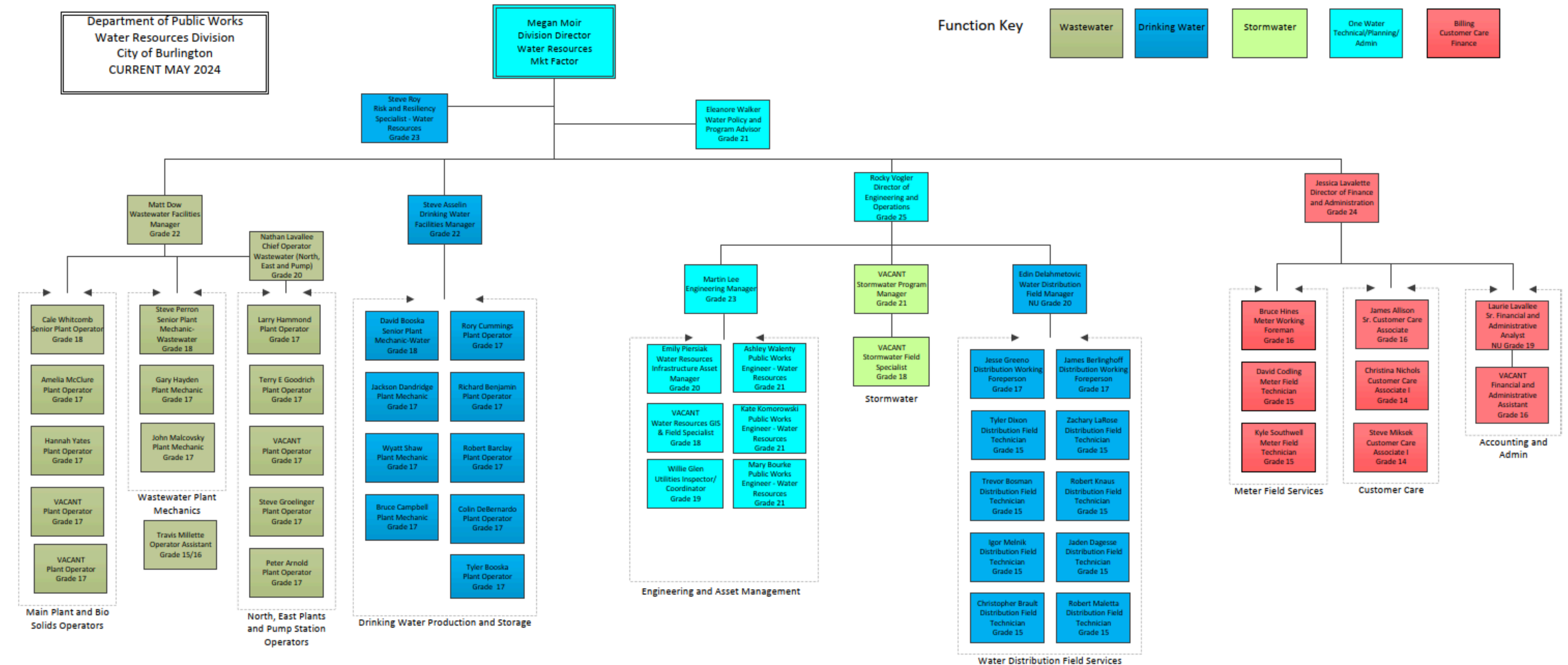
FY 25 WATER RESOURCES BUDGET



Megan Moir, Division Director of Water Resources

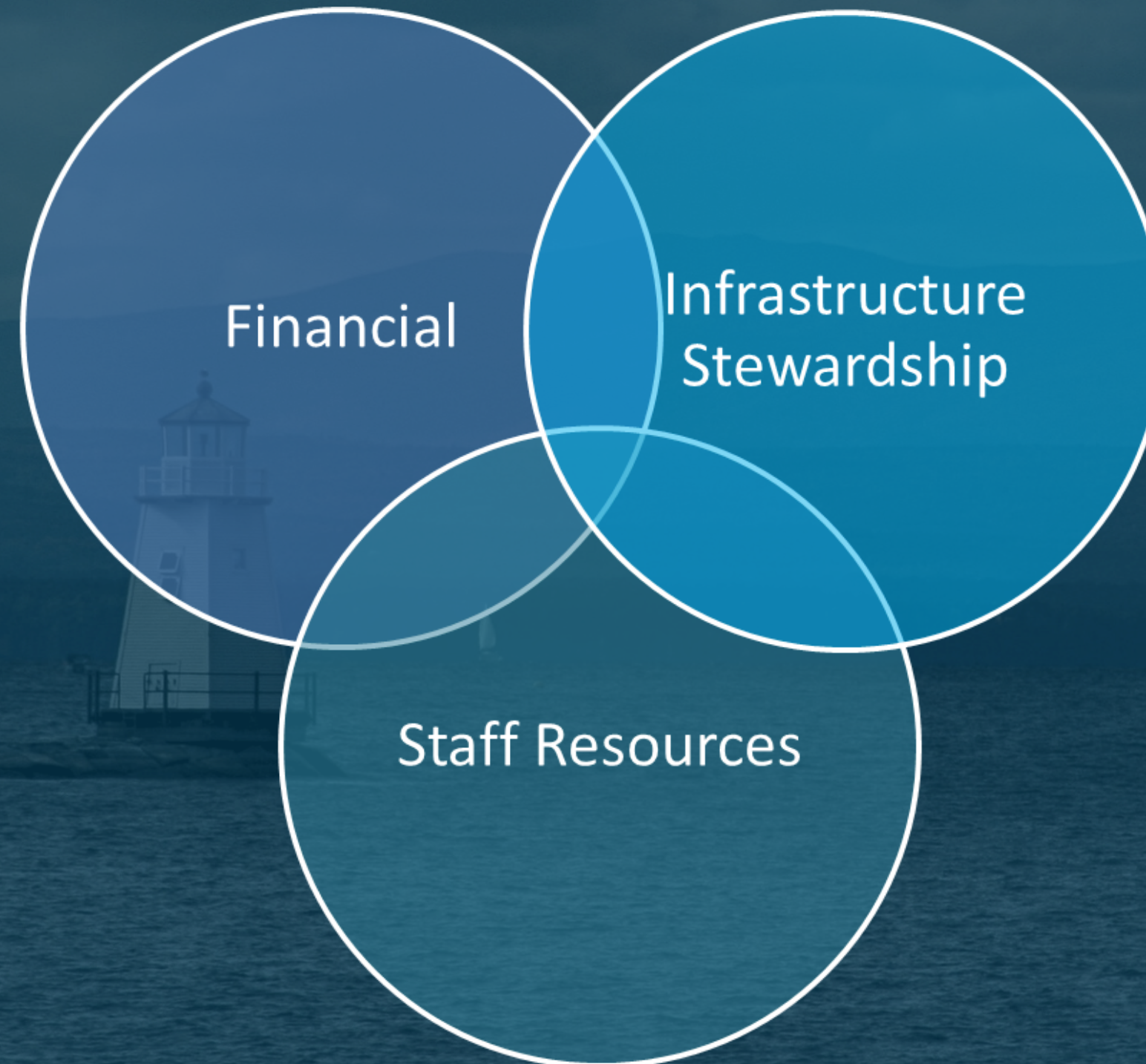
WATER RESOURCES CURRENT TEAM

Drinking Water + Wastewater + Stormwater = Water Resources (One Water ❤️)



RESILIENCY PRINCIPLES

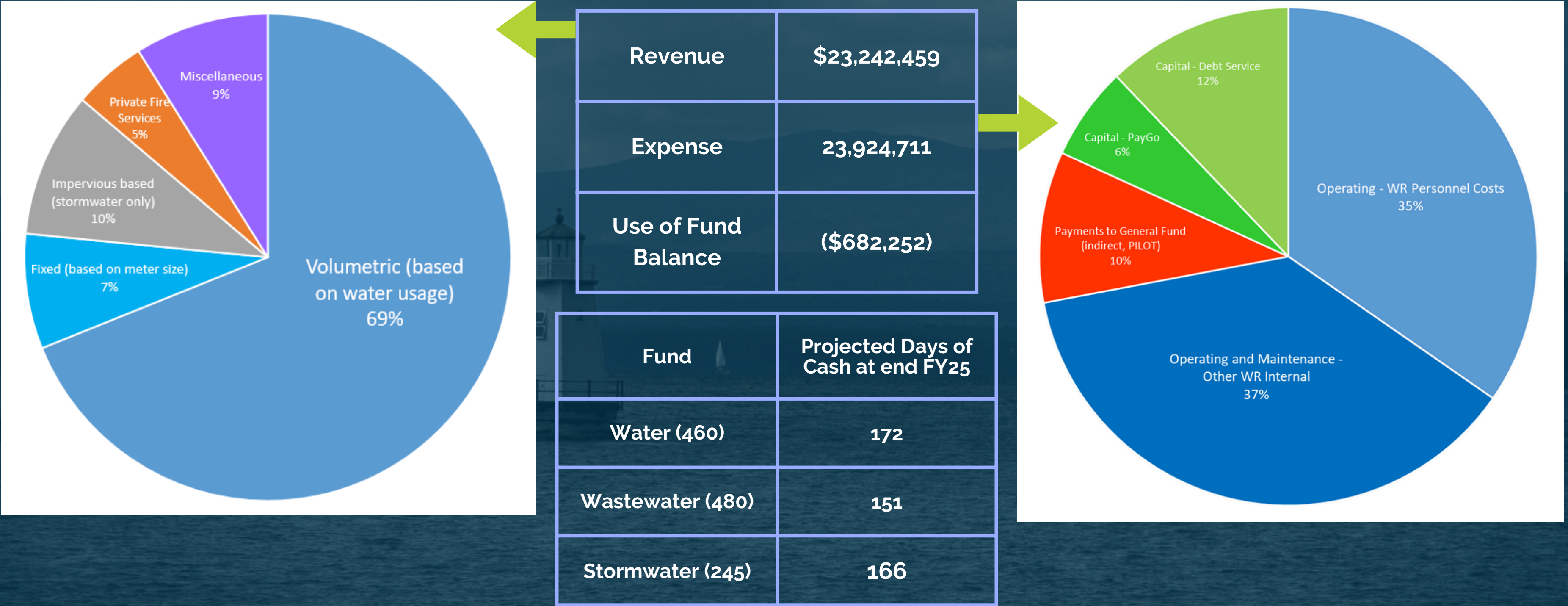
- Fully recover the costs of providing 365-24-7 service
- Rate payer affordability
- Maintain healthy days of operating cash on hand (> 120 days)
- Meet Debt Coverage Ratios
- Use “excess” fund balance/reserve for reasonable one time expenses



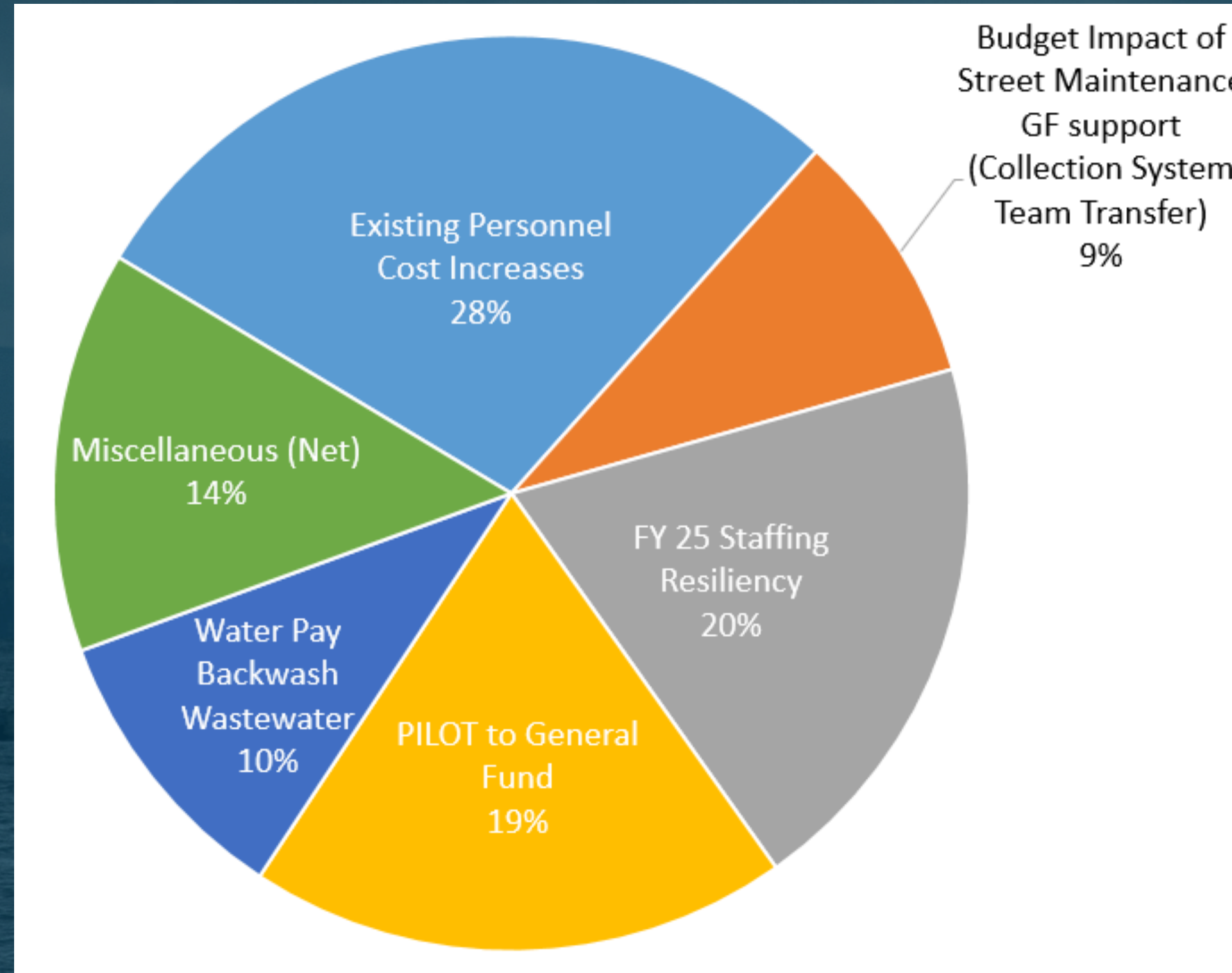
- Operation and Maintenance (preventative vs. reactive)
- Capital Renewal and Replacement
 - draw down remainder of 2018 WW/SW bond
 - planning for Nov 2024 W, WW and SW bond
- New Infrastructure to meet new regulations
- Prepare for housing driven growth

- Continue to improve organizational resiliency through variety of staffing changes

WATER RESOURCES REVENUE/EXPENSE PORTFOLIO



FY25 EXPENSE DRIVERS



\$2.38 M (11%) increase over FY24 in overall expenses across the 3 funds

FY25 STAFFING PROPOSAL: STRATEGIC GOALS

- Incentivize staffing excellence
- Compensation commensurate with responsibility
- Improve succession planning
- Pursue operational efficiencies through staffing structure
- Increase division level leadership bandwidth

FY25 STAFFING PROPOSAL: SUMMARY

- Transfer 3 Street Maintenance Worker FTEs to Water Resources to form dedicated Collection System Team
- Recognize additional employee responsibilities and pursuit of excellence through career laddering and tiering (Reorganization and reclassification in Wastewater to start)
- 24-7 operations (and aged infrastructure) requires more than one layer of operations management to be resilient (Water Treatment, Wastewater Treatment, Customer Care/Billing)
- Address specialized water resources billing function needs (meter to cash cycle) through reorganization of customer care and administration/finance personnel

FY25 STAFFING PROPOSAL: SPECIFICS

- **Transfer 3 Street Maintenance Worker FTEs to Water Resources to form dedicated Collection System Team**
 - Stormwater and Wastewater own the equipment but currently Streets operates the equipment and bills WR for time (extra admin for billing and scheduling coordination)
 - Need to align responsibility with regulatory framework
 - The sewer systems are regulated as part of the City's wastewater and stormwater permits - preventative maintenance is mandatory to avoid overflows and remain compliance with requirements
 - Transferring this function to Water Resources allows City to invest in higher level of focus on this activity and enhanced training of the staff performing this work
 - Transfer of personnel expenses + increase in billable construction work = saves general fund ~\$182K

FY25 STAFFING PROPOSAL: SPECIFICS

- **Reclassifications in Wastewater: Recognize additional employee responsibilities and pursuit of excellence through career laddering and tiering**
 - Wastewater Operators at Main Plant requested a reclassification review per the CBA
 - Determined that operators at Main Plant require additional job proficiencies and it is beneficial to the organization for operators to obtain higher grade license
 - In collaboration with AFSCME, decided on advancing position tiers (i.e. Operator I/II) to reward additional proficiencies, licensure and responsibilities
 - Tiering will be evaluated for other positions in Water Resources as appropriate to incentivize excellence
 - Strong business case for tiering and laddering (retention, increased skills = better permit compliance)

FY25 STAFFING PROPOSAL: SPECIFICS

- **24-7 operations (and aged infrastructure) requires more than one layer of operations management to be resilient**
 - Water, Wastewater and Customer Care/Billing team managers need day to day supervisors (“chief”) who can put out daily fires so that upper level manager can focus on continuous improvements. (See Burlington Electric Dept organizational structure)
 - The Water Resources Division Director needs to have a leadership team with increased bandwidth, otherwise running the Division will continue to be an unsustainable role.
 - In Wastewater, where there are 3 plants , 25 pump stations and over 100 miles of sewer pipes, the Supervisor cannot be everywhere and needs “working leaders” (Senior Operators) to direct other staff and ensure safety, regulatory compliance and productivity
 - This model also supports retention and provides for pro-active succession planning.

FY25 STAFFING PROPOSAL: SPECIFICS

- **Address specialized water resources billing function needs through reorganization of customer care and administration/finance personnel**
 - The meter to cash function is a critical function of water/wastewater billing requiring additional training and proficiencies above and beyond the traditional customer service function
 - Burlington Electric example - splits the customer care and meter to cash functions into two workgroups
 - Repurpose the Accounting Administrative Assistant position (recently vacant) and add one FTE to create 2 meter to cash analysts.
 - Elevate the Senior Customer Care Associate to Supervisor of Billing and Customer Care to allow for Director of Finance and Administration to better support Division Director as part of leadership team (similar to W/WW Chief concept)

FY25 STAFFING PROPOSAL:

ACTIONS IMPACTING BUDGET

Personnel Change	Incentivize Staffing Excellence	Pay = Responsibility	Succession Planning	Operational Efficiencies	Increase Division Level Leadership Bandwidth	# Reclasses/ Transfers	# New Positions
Reclass Key Wastewater Operator Staff	✓	✓				5	
Reclass 2 WW Staff to Senior Operator		✓	✓		✓	2	
Create Collections Team	✓		✓	✓		3	
Reorganize W and WW operation workgroups to align with functions and to enhance management capacity		✓	✓	✓	✓	3	2

FY25 STAFFING PROPOSAL: ACTIONS IMPACTING BUDGET

Personnel Change	Incentivize Staffing Excellence	Pay = Responsibility	Succession Planning	Operational Efficiencies	Increase Division Level Leadership Bandwidth	# Reclasses/ Transfers	# New Positions
Reorganize Customer Care to enhance management capacity and create “meter to cash” sub group		✓	✓	✓	✓	2	1
Update Division Director Compensation to reflect Market		✓				1	

RATE INCREASE MITIGATION

- **Expense:**

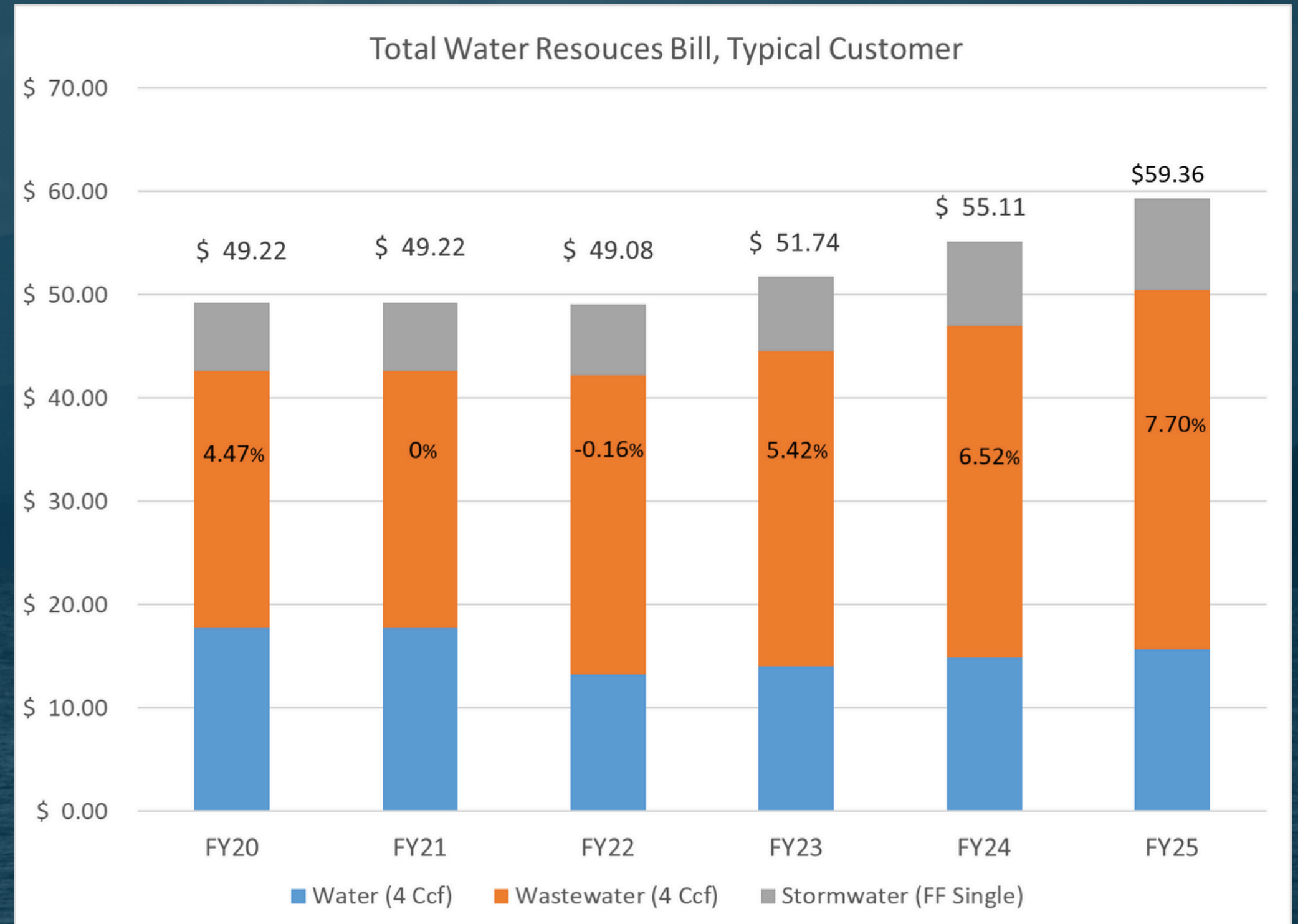
- Line by line projection of FY24 final expenses; cover certain expenses with known carry forward (unexpended budget lines) and cash reserves
 - one-time capital (elevator rehab, office improvements, cost share on Cambrian Rise public - private - partnership for stormwater reduction project)
 - salary transitions (1 FTE will be readsorbed in FY26)
 - chemical carry forward
 - “one-time” consultant assistance (stormwater regulatory framework for densification)
 - PILOT payments (apply remaining “credit” savings from FY22 overpayment)
- Adjust lines based on trends

- **Revenue**

- Continued phasing in of the private fire protection fee (year 4 of 5 year phase in)
- Cost of service adjustment (increase) to sludge processing fee
- Usage reviewed - no major changes for now (future growth possible?)
- Water to start paying Wastewater fund for wastewater treatment (filter backwash water + sludge)

PROPOSED TYPICAL BILL IMPACTS

- Proposed typical bill increase 7.70%
- Typical Monthly Customer Bill \$59.36/month
- WRAP Discount Customer Bill \$49.74/month



Plus 3.5% Franchise Fee on Water and Wastewater portion

PROPOSED FY25 RATE TABLE

Rate Change Comparison (FY 25 rates effective 7/1/24; See on August 2024 bill)							
	METER BASE CHARGE WATER		METER BASE CHARGE SEWER		PRIVATE FIRE BASE CHARGE (year 4, 5 year phase in)		
METER SIZE	FY 24	FY25	FY 24	FY25	PIPE SIZE	FY 24	FY25
5/8"	\$3.74	\$3.93	\$5.25	\$5.69			
3/4"	\$5.61	\$5.90	\$7.87	\$8.53			
1"	\$9.34	\$9.81	\$13.12	\$14.22			
1.5"	\$18.65	\$19.59	\$26.24	\$28.44	1.5"	\$27.90	\$37.11
2"	\$29.84	\$31.34	\$41.98	\$45.49	2"	\$27.90	\$37.11
3"	\$55.95	\$58.75	\$78.71	\$85.29	3"	\$27.90	\$37.11
4"	\$93.23	\$97.90	\$131.18	\$142.14	4"	\$27.90	\$37.11
6"	\$186.46	\$195.79	\$262.35	\$284.26	6"	\$81.00	\$107.73
8"	\$298.31	\$313.23	\$419.74	\$454.79	8"	\$172.62	\$229.59
10"	\$428.84	\$450.28	\$660.84	\$812.84	10"	\$310.44	\$412.89
					Hydrant	\$81.00	\$107.73
	VOLUMETRIC RATES WATER		VOLUMETRIC RATES SEWER		STORMWATER		
METER CLASSIFICATION	FY 24	FY25	FY 24	FY25	Type	FY 24	FY25
Single Unit Residential (RES, R2-S, R3-S, RC-S, RA-S)					Flat Fee		
Tier 1 (0 - 400 CF)	\$2.79	\$2.93	\$6.71	\$7.28	Single Family	\$8.12	\$8.90
Tier 2 (401 CF and higher)	\$6.96	\$7.31	\$6.71	\$7.28			
Duplex (R2)							
Tier 1 (0 - 600 CF)	\$2.79	\$2.93	\$6.71	\$7.28	Duplex	\$8.07	\$8.84
Tier 2 (601 CF and higher)	\$6.96	\$7.31	\$6.71	\$7.28			
Triplex (R3)							
Tier 1 (0 - 900 CF)	\$2.79	\$2.93	\$6.71	\$7.28	Triplex	\$9.30	\$10.19
Tier 2 (901 CF and higher)	\$6.96	\$7.31	\$6.71	\$7.28			
Multi-Family Residential (MRU)	\$4.77	\$5.01	\$6.71	\$7.28	Directly Assessed (Per ISU)		
Mixed Residential & Commercial (MIX)	\$4.77	\$5.01	\$6.71	\$7.28	All Other	\$3.04	\$3.33
Commercial (COM)	\$4.77	\$5.01	\$6.71	\$7.28			
City (CITY)	\$4.77	\$5.01	\$6.71	\$7.28			
Irrigation (IRR)	\$8.34	\$8.76	N/A	N/A			
Process Water for Heating or Cooling (PW)	\$5.39	\$5.66	N/A	N/A			

SIGNIFICANT CAPITAL INVESTMENT IS PROPOSED FOR FY25 AND BEYOND

- Wastewater Comprehensive Upgrade★
- Wastewater Tertiary Phosphorus Removal
- Combined Sewer Overflow Reduction
- Collection System Relining/Replacement
- Stormwater Outfall Repair★
- Stormwater Retrofits
- Drinking Water Reservoir Pump Station
- Drinking Water Plant Upgrades
- Drinking Water Main Relining/Replacement

★ FY25 Planned Construction

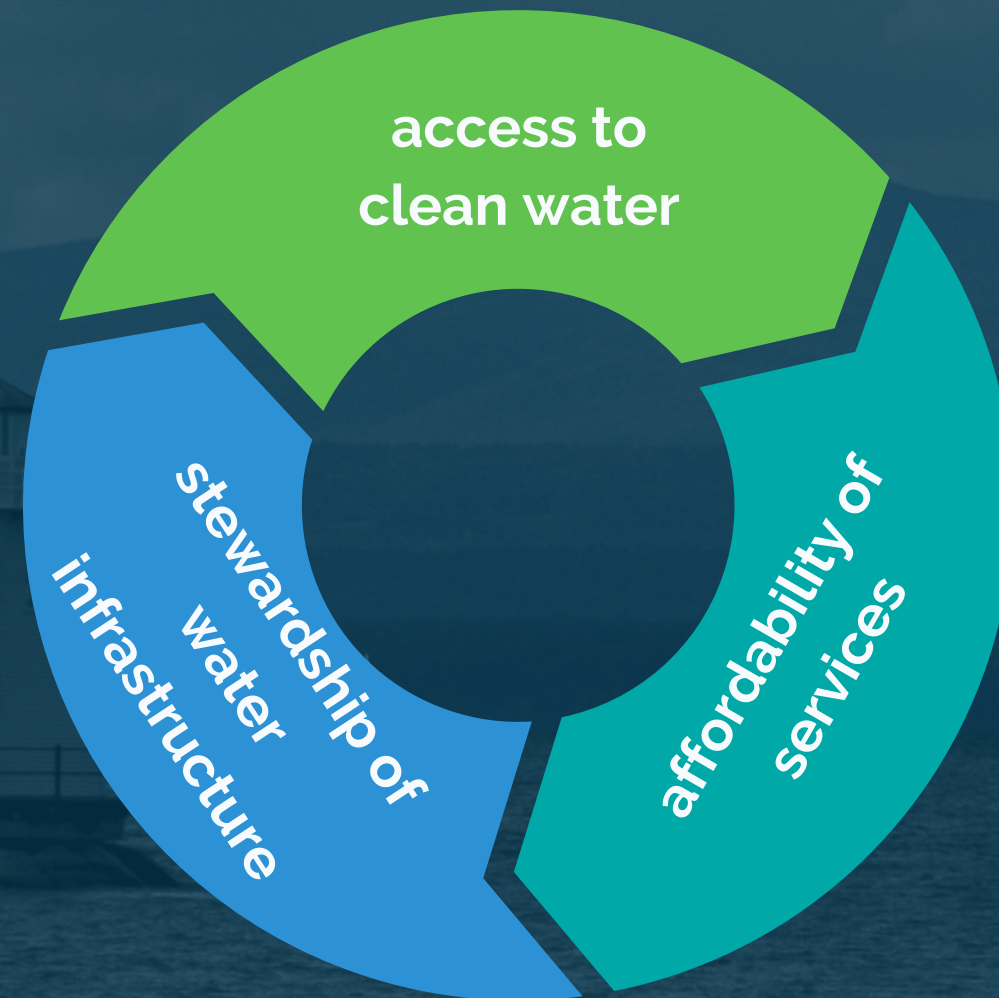


Due to scarcity of infrastructure grant funding (yes, even with BIL), these projects will put pressure on future water resources user rates.

RATEPAYER AFFORDABILITY



- **Fixed Fee Waiver**
 - Low-income
 - 65+
 - Non-Profit Housing Organization
- **Rebates**
 - Sewer lateral inspections
 - WaterSense fixtures



RATE STRUCTURE ADJUSTMENTS

- **Lifeline** rate tier
- **User class**-based rates

Continuing to look at affordability enhancements as part of November 2024 Bond Proposal Planning

QUESTIONS?



	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	
1														Budget Worksheet Report Budget Year 2025											
2																									
3	Account		Account Description										2021 Actual Amount		2022 Actual Amount		2023 Actual Amount		2024 Actual Amount		2024 Amended Budget		2025 Department Requested		
4	Fund 245 - Stormwater																								
5	REVENUE																								
6		Department 19 - Public Works																							
7		Division 000 - Admin																							
8		Intergovernmental Revenues																							
9	4825_155		Interdepartmental Interest on Pooled Cash										54.52		17.69		2.15		.00		.00		.00		
10	4875_175		Grants Miscellaneous										.00		50,000.00		49,000.00		.00		25,000.00		25,000.00		
11	4990_863		Interfund Transfer Proceeds Stormwater Capital										.00		.00		920,440.06		.00		.00		.00		
12		Intergovernmental Revenues Totals											\$54.52		\$50,017.69		\$969,442.21		\$0.00		\$25,000.00		\$25,000.00		
13		Charges for Services																							
14	4525		Water/Wastewater and Stormwater Charges - Retail										1,654,801.96		1,736,916.53		1,808,078.21		1,668,763.81		2,084,578.00		2,240,471.00		
15		Charges for Services Totals											\$1,654,801.96		\$1,736,916.53		\$1,808,078.21		\$1,668,763.81		\$2,084,578.00		\$2,240,471.00		
16		Fines and Forfeits																							
17	4075		Penalties & Interest										(.42)		.00		.00		2,995.82		.00		.00		
18		Fines and Forfeits Totals											(\$0.42)		\$0.00		\$0.00		\$2,995.82		\$0.00		\$0.00		
19		Other Revenue																							
20	4750		Gain/Loss On Asset										.00		.00		(98,157.34)		.00		.00		.00		
21		Other Revenue Totals											\$0.00		\$0.00		(\$98,157.34)		\$0.00		\$0.00		\$0.00		
22		Miscellaneous																							
23	4535		Misc Rev										.00		.00		63,478.51		11,040.00		5,000.00		5,000.00		
24		Miscellaneous Totals											\$0.00		\$0.00		\$63,478.51		\$11,040.00		\$5,000.00		\$5,000.00		
25		Division 000 - Admin Totals											\$1,654,856.06		\$1,786,934.22		\$2,742,841.59		\$1,682,799.63		\$2,114,578.00		\$2,270,471.00		
26		Department 19 - Public Works Totals											\$1,654,856.06		\$1,786,934.22		\$2,742,841.59		\$1,682,799.63		\$2,114,578.00		\$2,270,471.00		
27		REVENUE TOTALS											\$1,654,856.06		\$1,786,934.22		\$2,742,841.59		\$1,682,799.63		\$2,114,578.00		\$2,270,471.00		
28	EXPENSE																								
29		Department 19 - Public Works																							
30		Division 000 - Admin																							
31		Personnel Services																							
32	5000_100		Salaries and Wages Regular, Full Time										71,148.58		108,284.81		78,087.06		72,774.78		141,688.00		165,027.00		

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X
1															Budget Worksheet Report Budget Year 2025									
2																								
33	5000_115	Salaries and Wages Seasonal/Temporary											35,425.00	(977.50)	10,072.50	1,997.50	10,000.00	10,000.00						
34	5000_910	Salaries and Wages Total Compensation Contingency											.00	.00	.00	.00	22,490.00	199,300.00						
35	5100	Overtime											.00	11,397.56	(244.79)	.00	.00	20,000.00						
36	5200_110	Other Personnel Services On-Call											.00	1,820.00	.00	.00	.00	.00						
37	5200_115	Other Personnel Services Other Compensation											400.00	1,190.85	300.00	415.00	.00	.00						
38	5200_130	Other Personnel Services Allowance Taxable											.00	455.00	.00	.00	.00	1,600.00						
39	5400_100	Employee Benefits FICA											7,891.07	8,853.53	8,347.12	6,951.60	11,604.00	30,288.00						
40	5400_115	Employee Benefits Retirement B											8,845.00	9,201.87	6,603.00	6,312.00	6,312.00	9,263.00						
41	5400_120	Employee Benefits Workers Compensation											1,925.00	2,009.72	1,540.00	792.02	2,046.00	3,531.00						
42	5400_125	Employee Benefits Health Insurance											16,352.00	18,498.00	14,075.00	13,321.00	13,321.00	48,100.00						
43	5400_130	Employee Benefits Dental Insurance											890.00	1,006.00	708.00	688.00	688.00	1,310.00						
44	5400_135	Employee Benefits Life Insurance											322.00	301.00	192.00	159.00	159.00	161.00						
45	5400_140	Employee Benefits Accrued Vac/Sick/Comp											275.23	726.00	2,005.00	.00	.00	.00						
46			Personnel Services Totals											\$143,473.88	\$162,766.84	\$121,684.89	\$103,410.90	\$208,308.00	\$488,580.00					
47			Capital Equipment																					
48	6211	Specialized Equipment											656.44	1,435.09	20,671.14	4,282.10	5,500.00	1,500.00						
49	9000	Reserve											.00	50,000.00	40,000.00	.00	.00	.00						
50	9500_110	Capital Outlay Capital Expenditures											362,412.60	301,902.32	709,794.87	231,657.70	566,000.00	260,000.00						
51	9500_999	Capital Outlay Recognition of Capital Assets											(189,341.52)	(137,118.85)	(589,986.21)	.00	.00	.00						
52			Capital Equipment Totals											\$173,727.52	\$216,218.56	\$180,479.80	\$235,939.80	\$571,500.00	\$261,500.00					
53			General Operating																					
54	6000	Office Supplies											.00	86.13	45.90	39.17	750.00	500.00						
55	6010	Computer Equipment											2,990.98	1,423.39	92.42	.00	1,800.00	1,800.00						
56	6015	Computer Software											680.02	511.99	574.42	576.28	800.00	800.00						
57	6017	Computer Licensing and Maint.											5,998.00	19,478.00	16,870.68	16,016.19	16,000.00	16,000.00						
58	6020	Office Equipment											.00	38.00	.00	.00	500.00	510.00						
59	6025	Furnishings											.00	.00	.00	500.00	500.00	510.00						
60	6200	Medical Fees And Supplies											.00	190.00	.00	.00	.00	.00						
61	6203	Dues/Subscriptions											305.42	1,249.99	1,322.22	1,200.00	2,500.00	2,000.00						
62	6208	Special Supplies											105.73	336.61	.00	.00	.00	.00						

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	
1															Budget Worksheet Report Budget Year 2025										
2																									
63	6212	Fuel											1,551.57	7,422.40	7,530.83	3,635.42	6,232.00	4,900.00							
64	6214	Clothing And Uniforms											564.74	1,137.00	.00	106.99	1,000.00	600.00							
65	6300_165	Repair & Maintenance Other Small Charges Not Capital											91,399.65	558.67	2,582.66	250.00	2,000.00	2,100.00							
66	6300_182	Repair & Maintenance Drainage and Catch Basins											.00	.00	112,639.67	131,059.35	430,000.00	200,000.00							
67	6400_127	Utilities Cellular Communications											4,075.18	4,791.10	4,431.85	2,685.42	3,240.00	2,500.00							
68	6500_112	Professional and Consultant Svs Audits - Melanson											15,000.00	15,000.00	15,500.00	16,000.00	15,750.00	16,000.00							
69	6500_118	Professional and Consultant Svs Contractual Services											48,892.61	78,278.33	129,366.18	274,778.67	373,936.00	300,000.00							
70	6500_142	Professional and Consultant Svs Marketing and Promotion											1,843.27	6,165.00	8,909.09	7,000.00	8,000.00	5,000.00							
71	6520	Initiative											.00	.00	11,167.33	10,000.00	18,800.00	20,000.00							
72	6700_100	Travel & Training Education											2,231.02	1,985.50	1,606.88	2,392.11	6,500.00	4,500.00							
73	6700_110	Travel & Training Travel Expense											.00	.00	2,740.09	2,363.52	3,000.00	3,000.00							
74	6800_125	Fees for Services Fees & Permits											29,691.80	16,109.00	16,959.50	16,109.00	18,609.00	17,961.00							
75	6800_172	Fees for Services Street Division Services											39,914.13	51,450.43	140,643.35	108,017.32	221,000.00	150,000.00							
76	7010	Depreciation Expense											103,199.16	103,199.16	100,032.00	.00	.00	.00							
77	7200_115	Capital Leases Equipment											.00	.00	.00	.00	79,484.00	77,942.00							
78	7230_100	Insurance Vehicle											964.00	1,101.00	.00	.00	.00	.00							
79	7230_105	Insurance General											8,262.00	9,555.00	9,032.00	7,978.00	7,978.00	11,681.00							
80	7230_115	Insurance Claims and Expenses											3,335.00	2,457.00	2,246.00	2,965.00	2,965.00	2,541.00							
81	7250	Capital Lease Interest											6,496.81	4,535.00	.00	.00	5,007.00	2,715.00							
82	8000	Billing Services											85,374.69	92,082.60	98,311.40	78,686.98	121,279.00	161,483.00							
83		General Operating Totals											\$452,875.78	\$419,141.30	\$682,604.47	\$682,359.42	\$1,347,630.00	\$1,005,043.00							
84		Debt Service																							
85	7400_120	Debt Service Principal State Revolving Loan											.00	.00	.00	.00	23,327.00	23,794.00							
86	7475_125	Debt Paying Agent Fees Loan Admin											.00	5,961.63	5,517.14	5,063.75	5,109.00	4,642.00							
87		Debt Service Totals											\$0.00	\$5,961.63	\$5,517.14	\$5,063.75	\$28,436.00	\$28,436.00							
88		Interfund																							
89	7900_460	Interfund Transfer To Water											.00	67,455.00	.00	.00	.00	.00							
90	7900_480	Interfund Transfer Interfund Transfer - Wastewater											.00	.00	.00	.00	9,963.59	8,321.00							
91	7900_842	Interfund Transfer Streets & Sidewalks											63,450.00	.00	.00	.00	.00	.00							
92	7900_843	Interfund Transfer VTRANS											.00	26,400.00	.00	.00	.00	.00							

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	
1														Budget Worksheet Report Budget Year 2025											
2																									
93	7900_863	Interfund Transfer Stormwater Capital											105,161.19	34,265.00	107,190.00	.00	.00	.00							
94	8005	Vehicle/Equipment Repairs											5,222.88	2,349.56	9,346.30	5,173.14	21,500.00	7,900.00							
95	8015	Indirect Fees											30,600.00	31,118.00	37,377.00	35,372.00	35,372.00	41,963.00							
96	8016	Direct Retirement											476.00	.00	.00	.00	.00	.00							
97	8017	Indirect Fees - City Attorney											13,851.00	13,766.00	18,117.00	15,599.00	15,599.00	18,532.00							
98	8030	Pilot Fees											23,870.00	24,586.00	33,577.27	33,577.27	42,763.00	58,141.00							
99	8070	Dpw Adm Cost Allocation											17,676.00	18,206.00	17,609.65	14,816.70	15,093.00	20,812.00							
100	8075	Dpw Eng Cost Allocation											256,377.00	275,865.67	249,198.00	204,620.63	343,981.00	308,102.00							
101		Interfund Totals											\$516,684.07	\$494,011.23	\$472,415.22	\$309,158.74	\$484,271.59	\$463,771.00							
102		Division 000 - Admin Totals											\$1,286,761.25	\$1,298,099.56	\$1,462,701.52	\$1,335,932.61	\$2,640,145.59	\$2,247,330.00							
103		Department 19 - Public Works Totals											\$1,286,761.25	\$1,298,099.56	\$1,462,701.52	\$1,335,932.61	\$2,640,145.59	\$2,247,330.00							
104		EXPENSE TOTALS											\$1,286,761.25	\$1,298,099.56	\$1,462,701.52	\$1,335,932.61	\$2,640,145.59	\$2,247,330.00							
105																									
106		Fund 245 - Stormwater Totals																							
107																									
108		REVENUE TOTALS											\$1,654,856.06	\$1,786,934.22	\$2,742,841.59	\$1,682,799.63	\$2,114,578.00	\$2,270,471.00							
109		EXPENSE TOTALS											\$1,286,761.25	\$1,298,099.56	\$1,462,701.52	\$1,335,932.61	\$2,640,145.59	\$2,247,330.00							
110																									
111		Fund 245 - Stormwater Totals											\$368,094.81	\$488,834.66	\$1,280,140.07	\$346,867.02	(\$525,567.59)	\$23,141.00							
112	Fund 460 - Water																								
113	REVENUE																								
114		Department 19 - Public Works																							
115		Division 400 - Water																							
116		Program 000 - Administration																							
117		Intergovernmental Revenues																							
118	4825_155	Interdepartmental Interest on Pooled Cash											768.85	.00	5,817.13	138.81	.00	.00							
119	4825_161	Interdepartmental Tech Services											533,423.00	590,133.05	594,429.96	432,132.63	853,293.00	823,087.00							
120	4890_100	Grant Federal - Non Operating Cares Act Relief											28,229.40	.00	.00	.00	.00	.00							
121	4990_245	Interfund Transfer Proceeds Stormwater											.00	67,455.00	.00	.00	.00	.00							
122	4990_480	Interfund Transfer Proceeds Wastewater Capital											.00	5,720.00	.00	.00	.00	.00							
123	4990_861	Interfund Transfer Proceeds Water											.00	.00	569,000.16	.00	.00	.00							

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X		
1														Budget Worksheet Report Budget Year 2025												
124											Intergovernmental Revenues Totals		\$562,421.25			\$663,308.05			\$1,169,247.25			\$432,271.44		\$853,293.00	\$823,087.00	
125			Charges for Services																							
126	4275		Rent & Lease										14,520.00			15,180.00			9,810.00			6,990.00			15,000.00	9,000.00
127	4425		Billing Services										320,612.94			366,525.93			363,900.32			290,971.72			481,105.00	639,777.00
128	4520		Water Sale - Wholesale										294,760.37			256,556.40			272,769.84			192,630.54			294,150.00	292,530.00
129	4521		Water - Retail										6,100,359.63			6,396,355.48			6,992,466.37			6,102,326.74			7,854,292.00	8,371,168.00
130	4600_110		Fees For Services Public Works										87,983.34			86,314.97			105,930.88			97,647.79			104,784.00	111,071.00
131			Charges for Services Totals										\$6,818,236.28			\$7,120,932.78			\$7,744,877.41			\$6,690,566.79			\$8,749,331.00	\$9,423,546.00
132			Fines and Forfeits																							
133	4075		Penalties & Interest										(.51)			.00			750.00			17,268.44			15,000.00	17,000.00
134			Fines and Forfeits Totals										(\$0.51)			\$0.00			\$750.00			\$17,268.44			\$15,000.00	\$17,000.00
135			Investment Income																							
136	4700		Interest / Investment Income										3,851.85			2,169.90			27,975.79			19,980.87			.00	.00
137			Investment Income Totals										\$3,851.85			\$2,169.90			\$27,975.79			\$19,980.87			\$0.00	\$0.00
138			Other Revenue																							
139	4750		Gain/Loss On Asset										875.55			(181.10)			(12,841.07)			216.09			.00	.00
140	4937		Bond - Premium Amortization										46,074.00			46,074.00			46,074.00			.00			.00	.00
141			Other Revenue Totals										\$46,949.55			\$45,892.90			\$33,232.93			\$216.09			\$0.00	\$0.00
142			Miscellaneous																							
143	4535		Misc Rev										.00			.00			2,520.00			.00			.00	.00
144	4705		Unrealized Gain/Loss-Invest										(2,723.50)			(10,772.60)			2,397.28			12,975.23			.00	.00
145			Miscellaneous Totals										(\$2,723.50)			(\$10,772.60)			\$4,917.28			\$12,975.23			\$0.00	\$0.00
146			Program 000 - Administration Totals										\$7,428,734.92			\$7,821,531.03			\$8,981,000.66			\$7,173,278.86			\$9,617,624.00	\$10,263,633.00
147			Program 410 - Production																							
148			Intergovernmental Revenues																							
149	4990		Interfund Transfer Proceeds										74,390.60			.00			.00			.00			.00	.00
150			Intergovernmental Revenues Totals										\$74,390.60			\$0.00			\$0.00			\$0.00			\$0.00	\$0.00
151			Charges for Services																							
152	4600_110		Fees For Services Public Works										9,000.00			450.00			.00			.00			.00	.00
153			Charges for Services Totals										\$9,000.00			\$450.00			\$0.00			\$0.00			\$0.00	\$0.00

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X
1															Budget Worksheet Report Budget Year 2025									
2																								
154																								
155	4535													.00		.00		.00		879.30		.00		.00
156														\$0.00		\$0.00		\$0.00		\$879.30		\$0.00		\$0.00
157														\$83,390.60		\$450.00		\$0.00		\$879.30		\$0.00		\$0.00
158																								
159																								
160	4600_110													74,856.69		99,501.32		103,914.20		.00		100,000.00		75,000.00
161														\$74,856.69		\$99,501.32		\$103,914.20		\$0.00		\$100,000.00		\$75,000.00
162														\$74,856.69		\$99,501.32		\$103,914.20		\$0.00		\$100,000.00		\$75,000.00
163																								
164																								
165	4600_110													25,091.56		6,011.79		20,550.52		.00		18,000.00		18,090.00
166														\$25,091.56		\$6,011.79		\$20,550.52		\$0.00		\$18,000.00		\$18,090.00
167																								
168	4750													(16,005.00)		.00		.00		.00		.00		.00
169														(\$16,005.00)		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
170																								
171	4535													1,149.90		2,592.00		493.75		.00		.00		.00
172														\$1,149.90		\$2,592.00		\$493.75		\$0.00		\$0.00		\$0.00
173														\$10,236.46		\$8,603.79		\$21,044.27		\$0.00		\$18,000.00		\$18,090.00
174														\$7,597,218.67		\$7,930,086.14		\$9,105,959.13		\$7,174,158.16		\$9,735,624.00		\$10,356,723.00
175														\$7,597,218.67		\$7,930,086.14		\$9,105,959.13		\$7,174,158.16		\$9,735,624.00		\$10,356,723.00
176														\$7,597,218.67		\$7,930,086.14		\$9,105,959.13		\$7,174,158.16		\$9,735,624.00		\$10,356,723.00
177																								
178																								
179																								
180																								
181																								
182	5000_100													564,649.57		630,445.23		662,605.12		665,750.55		1,237,199.00		1,052,803.00
183	5000_115													19,360.00		39,176.80		23,162.50		35,162.78		15,000.00		15,000.00

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X		
1															Budget Worksheet Report Budget Year 2025											
2																										
184	5000_910	Salaries and Wages Total Compensation Contingency											.00	.00	.00	.00	.00	89,137.00	290,810.00							
185	5100	Overtime											3,335.71	180.04	.00	159.16	.00	.00	.00							
186	5200_115	Other Personnel Services Other Compensation											2,900.00	1,650.00	1,550.00	435.00	3,000.00	3,000.00	3,000.00							
187	5200_130	Other Personnel Services Allowance Taxable											1,200.16	1,546.30	1,200.16	1,015.52	1,200.00	1,200.00	2,000.00							
188	5400_100	Employee Benefits FICA											41,638.24	47,507.60	47,867.46	47,579.96	102,689.00	102,689.00	82,069.00							
189	5400_115	Employee Benefits Retirement B											166,218.00	58,580.85	188,133.00	182,688.00	182,688.00	182,688.00	234,792.00							
190	5400_120	Employee Benefits Workers Compensation											79,869.60	124,709.05	118,653.00	120,900.58	121,919.00	121,919.00	170,196.00							
191	5400_125	Employee Benefits Health Insurance											450,659.00	449,680.00	487,090.00	496,386.00	496,386.00	496,386.00	672,375.00							
192	5400_130	Employee Benefits Dental Insurance											24,503.00	24,220.00	24,849.00	25,997.00	25,997.00	25,997.00	30,132.00							
193	5400_135	Employee Benefits Life Insurance											6,050.00	5,876.00	6,348.00	5,400.00	5,400.00	5,400.00	4,977.00							
194	5400_140	Employee Benefits Accrued Vac/Sick/Comp											12,657.13	27,239.00	(31,224.00)	.00	.00	.00	.00							
195	5400_150	Employee Benefits Recognition											.00	.00	1,501.08	302.82	1,500.00	1,500.00	2,500.00							
196		Personnel Services Totals											\$1,373,040.41	\$1,410,810.87	\$1,531,735.32	\$1,581,777.37	\$2,282,115.00	\$2,282,115.00	\$2,560,654.00							
197		Capital Equipment																								
198	6211	Specialized Equipment											.00	3,075.00	.00	.00	.00	.00	.00	.00						
199	6211_110	Specialized Equipment Safety Equipment											.00	2,169.46	.00	.00	500.00	500.00	500.00							
200	9000	Reserve											.00	50,000.00	20,000.00	.00	.00	.00	.00							
201	9500	Capital Outlay											.00	.00	.00	24,350.00	76,436.00	76,436.00	.00							
202		Capital Equipment Totals											\$0.00	\$55,244.46	\$20,000.00	\$24,350.00	\$76,936.00	\$76,936.00	\$500.00							
203		General Operating																								
204	6000	Office Supplies											4,234.92	5,383.79	5,676.94	4,900.95	6,000.00	6,000.00	6,000.00							
205	6007	Shipping and Moving											.00	.00	.00	71.69	100.00	100.00	.00							
206	6010	Computer Equipment											4,999.23	3,364.13	3,765.47	15,128.58	18,000.00	18,000.00	5,500.00							
207	6015	Computer Software											459.34	491.50	928.16	2,847.22	3,180.00	3,180.00	1,200.00							
208	6017	Computer Licensing and Maint.											339.99	.00	192.56	166.64	3,320.00	3,320.00	1,800.00							
209	6025	Furnishings											2,495.35	498.97	753.59	8,578.35	12,064.00	12,064.00	4,000.00							
210	6200	Medical Fees And Supplies											2,949.55	1,609.15	1,285.53	2,360.21	1,800.00	1,800.00	2,200.00							
211	6202	Printing/Copying/Paper Mgt											1,297.38	2,010.15	1,891.97	1,950.33	2,500.00	2,500.00	2,500.00							
212	6203	Dues/Subscriptions											2,290.54	1,055.35	2,354.88	1,353.03	1,800.00	1,800.00	2,800.00							
213	6208	Special Supplies											.00	170.52	395.82	281.92	500.00	500.00	500.00							

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X		
1															Budget Worksheet Report Budget Year 2025											
2																										
214	6212													23,867.81		37,376.30		46,158.01		26,106.93		42,638.00		36,000.00		
215	6214_110													.00		.00		.00		272.49		1,200.00		1,000.00		
216	6350													1,483.50		720.00		1,492.00		1,845.00		3,500.00		3,500.00		
217	6400_105													15,910.39		20,327.15		25,147.36		18,784.55		20,000.00		23,000.00		
218	6400_117													5,103.96		5,350.25		5,543.14		4,651.14		6,262.00		6,888.00		
219	6400_120													2,086.37		2,128.45		5,214.34		2,026.60		4,000.00		4,000.00		
220	6400_125													36,551.79		42,574.77		40,435.85		38,382.89		40,500.00		41,715.00		
221	6400_127													1,028.75		1,049.25		609.57		740.35		4,285.00		4,000.00		
222	6500_112													15,000.00		15,000.00		15,500.00		21,000.00		18,386.00		16,000.00		
223	6500_115													4,777.00		.00		.00		.00		.00		.00		
224	6500_118													32,356.54		46,299.23		38,698.06		24,638.39		140,000.00		106,000.00		
225	6500_142													2,860.13		1,906.00		.00		96.00		7,000.00		7,000.00		
226	6520													.00		842.17		215.55		243.45		8,500.00		4,000.00		
227	6610													.00		27,140.50		28,497.00		31,500.00		31,500.00		27,500.00		
228	6615													1,388.33		1,608.66		6,081.60		1,907.89		30,800.00		5,000.00		
229	6700_100													3,052.56		9,285.10		12,176.25		11,652.10		24,000.00		18,000.00		
230	6700_110													679.68		5,987.61		2,928.55		5,045.80		4,500.00		5,000.00		
231	7002													.00		93.40		.00		.00		.00		.00		
232	7010													856,626.14		885,157.22		976,626.59		.00		.00		.00		
233	7200_115													4,012.81		3,963.26		3,966.70		10,994.57		103,011.00		124,764.00		
234	7230_100													14,464.00		16,519.00		16,625.00		18,275.00		18,275.00		20,100.00		
235	7230_105													48,467.00		54,199.00		50,406.00		45,080.00		45,080.00		65,435.00		
236	7230_107													36,110.00		36,763.00		25,575.00		29,247.00		29,247.00		32,648.00		
237	7230_115													17,687.00		11,763.00		10,009.00		12,620.00		12,620.00		11,768.00		
238	7250													1,732.48		2,745.05		6,056.80		3,383.69		20,776.00		26,301.00		
239	7303													23,794.54		32,006.11		46,982.39		.00		3,600.00		.00		
240	7850													.00		.00		.00		.00		.00		35,000.00		
241														General Operating Totals		\$1,168,107.08		\$1,275,388.04		\$1,382,189.68		\$346,132.76		\$668,944.00		\$651,119.00
242														Fringe Benefits												
243	5400_117													(19,649.00)		61,433.00		142,011.00		.00		.00		.00		

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1															Budget Worksheet Report Budget Year 2025									
2																								
244	5400_144	Employee Benefits OPEB-Post Employment Benefit											22,920.00	23,070.00	18,767.00	.00	.00	.00						
245		Fringe Benefits Totals											\$3,271.00	\$84,503.00	\$160,778.00	\$0.00	\$0.00	\$0.00						
246		Debt Service																						
247	7400_110	Debt Service Principal Revenue Bonds											.00	.00	.00	.00	280,000.00	290,000.00						
248	7400_120	Debt Service Principal State Revolving Loan											.00	.00	.00	.00	72,331.00	283,550.00						
249	7450_210	Debt Service Interest Revenue Bonds											329,375.00	319,825.00	308,850.00	151,375.00	296,425.00	55,855.00						
250	7450_225	Debt Service Interest Notes											.00	4,633.51	4,403.64	4,166.87	.00	3,923.00						
251	7475_125	Debt Paying Agent Fees Loan Admin											.00	.00	.00	.00	17,732.00	.00						
252		Debt Service Totals											\$329,375.00	\$324,458.51	\$313,253.64	\$155,541.87	\$666,488.00	\$633,328.00						
253		Interfund																						
254	7900_861	Interfund Transfer Water Capital											.00	.00	135,584.00	.00	.00	.00						
255	8005	Vehicle/Equipment Repairs											115,662.86	112,645.72	107,449.80	75,387.87	131,278.00	113,000.00						
256	8015	Indirect Fees											267,469.00	274,465.00	328,786.00	402,498.00	402,498.00	380,593.00						
257	8016	Direct Retirement											14,391.00	.00	.00	.00	.00	.00						
258	8017	Indirect Fees - City Attorney											18,699.00	18,584.00	24,458.00	21,059.00	21,059.00	25,018.00						
259	8030	Pilot Fees											472,484.00	481,934.00	423,060.01	423,060.01	463,455.00	511,551.00						
260	8070	Dpw Adm Cost Allocation											62,516.00	64,391.00	62,281.83	74,175.80	75,559.00	85,736.00						
261	8085	Payment in Lieu of Rent											35,016.59	35,030.58	34,514.70	34,735.19	35,020.00	35,020.00						
262		Interfund Totals											\$986,238.45	\$987,050.30	\$1,116,134.34	\$1,030,915.87	\$1,128,869.00	\$1,150,918.00						
263		Program 000 - Administration Totals											\$3,860,031.94	\$4,137,455.18	\$4,524,090.98	\$3,138,717.87	\$4,823,352.00	\$4,996,519.00						
264		Program 410 - Production																						
265		Personnel Services																						
266	5000_100	Salaries and Wages Regular, Full Time											545,111.29	559,575.81	615,044.51	595,454.21	733,903.00	741,815.00						
267	5100	Overtime											179,053.99	204,971.03	203,384.37	137,353.61	137,280.00	140,000.00						
268	5200_110	Other Personnel Services On-Call											.00	840.00	160.00	336.00	.00	1,000.00						
269	5200_115	Other Personnel Services Other Compensation											50,633.69	45,228.21	46,582.97	43,789.17	50,000.00	50,000.00						
270	5200_116	Other Personnel Services Longevity Pay											3,081.87	3,346.35	1,791.75	915.00	1,830.00	1,830.00						
271	5200_120	Other Personnel Services Shift Differential											16,308.63	14,977.73	14,549.32	14,652.34	16,000.00	16,000.00						
272	5200_130	Other Personnel Services Allowance Taxable											5,600.00	5,440.82	6,514.29	7,200.00	7,200.00	7,200.00						
273	5400_100	Employee Benefits FICA											58,885.26	61,227.06	62,958.51	59,001.10	70,855.00	72,724.00						

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	
1														Budget Worksheet Report Budget Year 2025											
2																									
274	5400_115	Employee Benefits Retirement B											.00	56,364.84	.00	.00	.00	.00	.00						
275		Personnel Services Totals											\$858,674.73	\$951,971.85	\$950,985.72	\$858,701.43	\$1,017,068.00	\$1,030,569.00							
276		Capital Equipment																							
277	6211_110	Specialized Equipment Safety Equipment											.00	.00	6,474.08	183.00	2,000.00	2,000.00							
278	9500	Capital Outlay											254,105.06	80,197.34	2,449.37	266,554.01	435,000.00	783,000.00							
279	9500_100	Capital Outlay Construction											.00	170,692.00	170,692.00	170,692.00	422,624.00	387,400.00							
280	9500_999	Capital Outlay Recognition of Capital Assets											(251,090.86)	(77,177.34)	(174,736.37)	.00	.00	.00							
281		Capital Equipment Totals											\$3,014.20	\$173,712.00	\$4,879.08	\$437,429.01	\$859,624.00	\$1,172,400.00							
282		General Operating																							
283	6206	Custodian Supplies											917.22	2,473.90	3,053.35	3,030.05	3,000.00	4,000.00							
284	6208	Special Supplies											5,828.47	5,853.06	1,282.51	2,228.54	10,000.00	5,000.00							
285	6210	Small Tools and Equipment											88.34	198.95	1,470.38	1,466.29	3,000.00	3,500.00							
286	6214	Clothing And Uniforms											.00	.00	132.64	.00	.00	.00							
287	6220_105	Chemicals Polymer											53,495.94	68,114.13	75,188.20	81,166.54	151,000.00	137,833.00							
288	6220_110	Chemicals Chlorine / Hypochlorite											31,210.99	29,928.22	52,945.51	74,000.00	74,000.00	71,000.00							
289	6220_112	Chemicals Chemicals Zebra Mussel Control											12,189.58	26,145.13	4,313.50	8,704.32	28,000.00	18,500.00							
290	6220_115	Chemicals Fluoride											10,260.66	10,578.79	15,252.43	21,548.77	26,000.00	34,500.00							
291	6220_120	Chemicals Zinc Orthophosphate											30,635.12	36,168.02	53,803.32	48,000.00	78,000.00	54,000.00							
292	6220_140	Chemicals Alum-Sodium Aluminate											18,136.50	13,187.78	22,259.88	24,500.00	24,500.00	25,200.00							
293	6220_150	Chemicals Other											.00	.00	.00	12,000.00	12,000.00	.00							
294	6300_100	Repair & Maintenance Equipment Parts											52,935.38	26,222.51	59,992.19	71,313.56	99,750.00	60,000.00							
295	6400_100	Utilities Electricity											410,199.00	423,284.65	435,331.72	379,539.26	506,988.00	474,750.00							
296	6400_115	Utilities Water/Wastewater											.00	.00	.00	.00	.00	289,456.00							
297	6400_127	Utilities Cellular Communications											.00	320.08	964.74	688.52	.00	1,000.00							
298	6500_118	Professional and Consultant Svs Contractual Services											64,963.81	58,440.20	68,406.94	67,437.63	128,400.00	100,000.00							
299	6500_154	Professional and Consultant Svs Laboratory Analysis											22,905.00	22,220.00	20,184.00	25,000.00	38,000.00	36,500.00							
300	6800_125	Fees for Services Fees & Permits											75,033.54	60,296.95	61,132.00	63,000.00	63,000.00	63,000.00							
301		General Operating Totals											\$788,799.55	\$783,432.37	\$875,713.31	\$883,623.48	\$1,245,638.00	\$1,378,239.00							
302		Program 410 - Production Totals											\$1,650,488.48	\$1,909,116.22	\$1,831,578.11	\$2,179,753.92	\$3,122,330.00	\$3,581,208.00							
303		Program 411 - Distribution																							

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X
1															Budget Worksheet Report Budget Year 2025									
2																								
304																								
305	5000_100													427,153.84		487,276.87		528,102.82		393,492.63		668,779.00		710,287.00
306	5000_115													36,890.25		27,129.51		17,793.02		8,192.16		42,729.00		30,000.00
307	5100													28,121.48		63,406.22		55,318.27		53,570.16		50,000.00		60,000.00
308	5200_110													20,840.00		24,440.00		39,560.00		33,054.00		43,050.00		45,360.00
309	5200_115													15,434.27		7,291.31		5,304.19		1,555.41		5,100.00		5,202.00
310	5200_116													.00		.00		500.00		304.83		500.00		488.00
311	5200_120													291.23		121.08		357.89		19.37		.00		.00
312	5200_130													4,900.00		5,182.24		6,711.49		5,744.88		800.00		8,000.00
313	5400_100													39,074.49		45,036.88		50,277.44		45,115.40		60,682.00		65,739.00
314	5400_115													.00		45,410.88		.00		.00		.00		.00
315														\$572,705.56		\$705,294.99		\$703,925.12		\$541,048.84		\$871,640.00		\$925,076.00
316																								
317	6211_110													4,529.83		745.25		967.74		794.50		10,000.00		10,000.00
318	9500													2,099.49		56,591.90		17,657.50		17,553.14		365,000.00		.00
319	9500_999													.00		(45,422.90)		(17,657.50)		.00		.00		.00
320														\$6,629.32		\$11,914.25		\$967.74		\$18,347.64		\$375,000.00		\$10,000.00
321																								
322	6007													.00		.00		.00		100.00		.00		.00
323	6208													.00		174.33		.00		.00		.00		.00
324	6210													12,515.18		8,746.48		9,494.14		11,609.28		12,500.00		12,000.00
325	6214													1,969.41		532.51		786.00		6,014.92		11,031.00		.00
326	6300_150													26,367.43		67,873.59		33,543.80		43,284.39		70,000.00		55,000.00
327	6300_155													22,066.95		(617.11)		11,101.23		15,558.00		35,000.00		30,000.00
328	6300_160													23,577.46		96,234.61		32,901.50		36,515.84		75,000.00		50,000.00
329	6300_175													34,092.07		43,568.46		83,972.71		56,750.00		75,000.00		60,000.00
330	6300_180													8,953.11		12,588.59		17,648.96		15,000.00		42,500.00		20,000.00
331	6400_125													1,020.52		977.56		994.36		869.42		1,000.00		1,200.00
332	6400_127													2,104.75		5,504.87		3,161.80		2,298.31		4,593.00		3,600.00
333	6500_118													21,386.61		91,821.77		90,197.63		34,835.85		105,000.00		80,000.00

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X
1														Budget Worksheet Report Budget Year 2025										
334	6800_172	Fees for Services Street Division Services											103,995.05	122,666.31	179,128.98	185,662.89	199,000.00	125,000.00						
335	7250	Capital Lease Interest											3,801.75	3,005.71	2,452.44	.00	.00	.00						
336		General Operating Totals											\$261,850.29	\$453,077.68	\$465,383.55	\$408,498.90	\$630,624.00	\$436,800.00						
337		Interfund																						
338	7900_842	Interfund Transfer Streets & Sidewalks											66,550.00	.00	.00	.00	.00	.00						
339	7900_861	Interfund Transfer Water Capital											70,839.00	68,531.00	.00	.00	.00	.00						
340	8025	Excavation Fee											50,000.00	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00						
341		Interfund Totals											\$187,389.00	\$118,531.00	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00						
342		Program 411 - Distribution Totals											\$1,028,574.17	\$1,288,817.92	\$1,220,276.41	\$1,017,895.38	\$1,927,264.00	\$1,421,876.00						
343		Program 412 - Metering																						
344		Personnel Services																						
345	5000_100	Salaries and Wages Regular, Full Time											165,106.71	89,761.21	162,341.56	171,992.26	197,422.00	204,991.00						
346	5100	Overtime											12,107.23	9,594.27	12,196.79	13,512.77	17,000.00	12,000.00						
347	5200_110	Other Personnel Services On-Call											14,520.00	7,920.00	12,320.00	15,036.00	15,792.00	16,920.00						
348	5200_115	Other Personnel Services Other Compensation											4,548.52	303.29	1,739.45	2,361.75	2,000.00	2,500.00						
349	5200_116	Other Personnel Services Longevity Pay											1,030.00	1,030.00	1,030.00	1,094.34	1,030.00	1,094.00						
350	5200_120	Other Personnel Services Shift Differential											.00	.00	340.25	406.70	.00	.00						
351	5200_130	Other Personnel Services Allowance Taxable											2,100.00	2,100.00	1,600.00	2,325.00	2,400.00	2,400.00						
352	5400_100	Employee Benefits FICA											14,507.86	8,072.36	14,287.13	4,973.99	18,027.00	18,353.00						
353	5400_115	Employee Benefits Retirement B											.00	14,978.64	.00	.00	.00	.00						
354		Personnel Services Totals											\$213,920.32	\$133,759.77	\$205,855.18	\$211,702.81	\$253,671.00	\$258,258.00						
355		Capital Equipment																						
356	9500	Capital Outlay											120,138.27	210,000.00	208,824.65	208,758.98	273,000.00	.00						
357	9500_999	Capital Outlay Recognition of Capital Assets											(120,138.27)	(210,000.00)	(194,308.93)	.00	.00	.00						
358		Capital Equipment Totals											\$0.00	\$0.00	\$14,515.72	\$208,758.98	\$273,000.00	\$0.00						
359		General Operating																						
360	6017	Computer Licensing and Maint.											.00	.00	.00	4,604.04	27,706.00	27,500.00						
361	6208	Special Supplies											.00	159.90	.00	.00	.00	.00						
362	6210	Small Tools and Equipment											1,595.52	1,863.30	2,755.54	2,580.62	4,000.00	4,000.00						
363	6214	Clothing And Uniforms											261.18	501.64	780.60	.00	.00	.00						

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X			
1															Budget Worksheet Report Budget Year 2025												
2																											
364	6300_110	Repair & Maintenance Meter Parts											3,994.65	9,078.29	9,887.49	4,324.56	14,000.00	12,000.00									
365	6400_120	Utilities Rubbish Removal											.00	.00	.00	2,526.40	2,750.00	3,000.00									
366	6400_127	Utilities Cellular Communications											1,780.22	2,367.38	3,297.69	2,394.74	3,334.00	3,000.00									
367	6500_118	Professional and Consultant Svs Contractual Services											3,236.04	3,611.04	3,611.04	.00	.00	.00									
368											General Operating Totals											\$10,867.61	\$17,581.55	\$20,332.36	\$16,430.36	\$51,790.00	\$49,500.00
369											Program 412 - Metering Totals											\$224,787.93	\$151,341.32	\$240,703.26	\$436,892.15	\$578,461.00	\$307,758.00
370											Program 413 - Billing																
371											Personnel Services																
372	5000_100	Salaries and Wages Regular, Full Time											102,658.39	88,533.85	85,952.07	104,516.73	141,996.00	122,772.00									
373	5000_115	Salaries and Wages Seasonal/Temporary											206.22	9,282.70	.00	.00	.00	.00									
374	5100	Overtime											1,337.27	866.13	162.54	2,382.54	750.00	2,500.00									
375	5200_115	Other Personnel Services Other Compensation											450.00	300.00	2,200.00	.00	816.00	800.00									
376	5200_116	Other Personnel Services Longevity Pay											515.00	.00	.00	.00	.00	.00									
377	5200_130	Other Personnel Services Allowance Taxable											1,561.51	1,605.33	1,311.52	425.00	850.00	850.00									
378	5400_100	Employee Benefits FICA											7,911.66	7,512.56	6,568.98	7,298.03	9,135.00	9,710.00									
379	5400_115	Employee Benefits Retirement B											.00	9,101.56	.00	.00	.00	.00									
380											Personnel Services Totals											\$114,640.05	\$117,202.13	\$96,195.11	\$114,622.30	\$153,547.00	\$136,632.00
381											General Operating																
382	6005	Postage											46,627.69	10,348.68	3,911.29	4,147.85	9,400.00	5,500.00									
383	6015	Computer Software											260.12	3,675.00	626.58	.00	28,900.00	40,800.00									
384	6017	Computer Licensing and Maint.											9,334.78	16,033.62	11,220.15	12,061.65	43,233.00	40,050.00									
385	6202	Printing/Copying/Paper Mgt											11,027.63	356.49	.00	1,717.00	2,000.00	1,500.00									
386	6300_100	Repair & Maintenance Equipment Parts											169.43	.00	.00	.00	.00	.00									
387	6500_118	Professional and Consultant Svs Contractual Services											40,518.42	103,508.30	106,546.07	93,181.78	111,900.00	97,200.00									
388	7303	Regulatory and Bank Fees											.00	.00	.00	55,100.57	55,000.00	71,000.00									
389	7303_300	Regulatory and Bank Fees KB Analysis											.00	.00	.00	13,131.79	21,000.00	21,500.00									
390											General Operating Totals											\$107,938.07	\$133,922.09	\$122,304.09	\$179,340.64	\$271,433.00	\$277,550.00
391											Program 413 - Billing Totals											\$222,578.12	\$251,124.22	\$218,499.20	\$293,962.94	\$424,980.00	\$414,182.00
392											Division 400 - Water Totals											\$6,986,460.64	\$7,737,854.86	\$8,035,147.96	\$7,067,222.26	\$10,876,387.00	\$10,721,543.00
393											Department 19 - Public Works Totals											\$6,986,460.64	\$7,737,854.86	\$8,035,147.96	\$7,067,222.26	\$10,876,387.00	\$10,721,543.00

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X			
1														Budget Worksheet Report Budget Year 2025													
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402																											
403	Fund 480 - Wastewater																										
403	REVENUE																										
404	Department 19 - Public Works																										
405	Division 425 - Wastewater																										
406	Program 000 - Administration																										
407	Intergovernmental Revenues																										
408	4825_155	Interdepartmental Interest on Pooled Cash											28.30	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00				
409	4875_130	Grants Federal Capital Indirect											.00	.00	.00	13,366.25	.00	.00	.00	.00	.00	.00	.00				
410	4890_100	Grant Federal - Non Operating Cares Act Relief											14,400.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00				
411	4990_120	Interfund Transfer Proceeds ARPA											.00	5,060.00	3,403.00	1,620.00	.00	.00	.00	.00	.00	.00	.00				
412	4990_245	Interfund Transfer Proceeds Stormwater											.00	.00	.00	.00	.00	9,964.00	8,320.00	.00	.00	.00	.00				
413	4990_862	Interfund Transfer Proceeds WasteWater											.00	.00	.00	5,568,364.48	.00	.00	.00	.00	.00	.00	.00				
414		Intergovernmental Revenues Totals											\$14,428.30	\$5,060.00	\$5,585,133.73	\$1,620.00	\$9,964.00	\$8,320.00	.00	.00	.00	.00	.00				
415		Charges for Services																									
416	4270	Sludge Revenue											220,570.51	181,917.40	243,768.38	150,289.55	190,000.00	205,000.00	.00	.00	.00	.00	.00				
417	4525	Water/Wastewater and Stormwater Charges - Retail											7,673,663.24	8,181,821.64	8,764,817.43	7,466,288.83	9,229,682.00	10,260,606.00	.00	.00	.00	.00	.00				
418		Charges for Services Totals											\$7,894,233.75	\$8,363,739.04	\$9,008,585.81	\$7,616,578.38	\$9,419,682.00	\$10,465,606.00	.00	.00	.00	.00	.00				
419		Fines and Forfeits																									
420	4075	Penalties & Interest											(.70)	.00	.00	24,129.97	12,180.00	18,000.00	.00	.00	.00	.00	.00				
421		Fines and Forfeits Totals											(\$0.70)	\$0.00	\$0.00	\$24,129.97	\$12,180.00	\$18,000.00	.00	.00	.00	.00	.00				
422		Investment Income																									
423	4703	Restricted Interest Income											404.67	1,433.22	58,123.98	87,032.28	.00	.00	.00	.00	.00	.00	.00				
424		Investment Income Totals											\$404.67	\$1,433.22	\$58,123.98	\$87,032.28	\$0.00	\$0.00	.00	.00	.00	.00	.00				

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X
1															Budget Worksheet Report Budget Year 2025									
2																								
425																								
426	4750										Gain/Loss On Asset			(1,475.05)		.00		(31,736.27)		.00		.00		.00
427														Other Revenue Totals		(\$1,475.05)		\$0.00		(\$31,736.27)		\$0.00		\$0.00
428														Miscellaneous										
429	4535										Misc Rev			40,497.48		40,165.90		28,170.00		77.00		73,337.00		33,339.00
430														Miscellaneous Totals		\$40,497.48		\$40,165.90		\$28,170.00		\$77.00		\$73,337.00
431											Program 000 - Administration Totals			\$7,948,088.45		\$8,410,398.16		\$14,648,277.25		\$7,729,437.63		\$9,515,163.00		\$10,525,265.00
432											Program 430 - Main Plant													
433														Charges for Services										
434	4307										BOD Surcharge			86,725.02		92,073.27		90,313.45		71,863.90		90,000.00		90,000.00
435														Charges for Services Totals		\$86,725.02		\$92,073.27		\$71,863.90		\$90,000.00		\$90,000.00
436											Program 430 - Main Plant Totals			\$86,725.02		\$92,073.27		\$90,313.45		\$71,863.90		\$90,000.00		\$90,000.00
437											Program 431 - North Plant													
438														Charges for Services										
439	4530										Wastewater Septage			3,459.12		2,300.40		2,215.50		3,223.40		.00		.00
440														Charges for Services Totals		\$3,459.12		\$2,300.40		\$3,223.40		\$0.00		\$0.00
441											Program 431 - North Plant Totals			\$3,459.12		\$2,300.40		\$2,215.50		\$3,223.40		\$0.00		\$0.00
442											Program 432 - East Plant													
443														Charges for Services										
444	4530										Wastewater Septage			13,120.80		.00		945.00		3,949.80		.00		.00
445														Charges for Services Totals		\$13,120.80		\$0.00		\$945.00		\$0.00		\$0.00
446											Program 432 - East Plant Totals			\$13,120.80		\$0.00		\$945.00		\$3,949.80		\$0.00		\$0.00
447											Division 425 - Wastewater Totals			\$8,051,393.39		\$8,504,771.83		\$14,741,751.20		\$7,808,474.73		\$9,605,163.00		\$10,615,265.00
448											Department 19 - Public Works Totals			\$8,051,393.39		\$8,504,771.83		\$14,741,751.20		\$7,808,474.73		\$9,605,163.00		\$10,615,265.00
449											REVENUE TOTALS			\$8,051,393.39		\$8,504,771.83		\$14,741,751.20		\$7,808,474.73		\$9,605,163.00		\$10,615,265.00
450											EXPENSE													
451											Department 19 - Public Works													
452											Division 425 - Wastewater													
453											Program 000 - Administration													
454											Personnel Services													

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1												Budget Worksheet Report Budget Year 2025												
2																								
455	5000_100	Salaries and Wages Regular, Full Time											287,326.13	288,968.43	324,562.40	416,066.58	561,741.00	504,241.00						
456	5000_115	Salaries and Wages Seasonal/Temporary											500.00	.00	.00	.00	.00	.00						
457	5000_910	Salaries and Wages Total Compensation Contingency											.00	.00	.00	.00	22,183.00	414,378.00						
458	5100	Overtime											346.68	78.00	156.24	885.51	1,644.00	1,000.00						
459	5200_115	Other Personnel Services Other Compensation											5,050.00	550.00	2,200.00	650.00	2,500.00	2,200.00						
460	5200_120	Other Personnel Services Shift Differential											62.70	.00	.91	.38	.00	.00						
461	5200_130	Other Personnel Services Allowance Taxable											2,424.92	2,040.32	1,424.96	1,696.12	2,000.00	1,800.00						
462	5400_100	Employee Benefits FICA											21,776.03	21,621.38	24,915.97	31,030.67	47,304.00	38,957.00						
463	5400_115	Employee Benefits Retirement B											84,200.00	30,864.14	105,272.00	100,607.00	100,607.00	142,891.00						
464	5400_120	Employee Benefits Workers Compensation											39,579.83	38,203.43	23,683.00	20,769.43	24,843.00	25,753.00						
465	5400_125	Employee Benefits Health Insurance											200,456.00	183,230.00	242,527.00	229,614.00	229,614.00	313,161.00						
466	5400_130	Employee Benefits Dental Insurance											14,241.00	13,235.00	14,261.00	14,212.00	14,212.00	15,947.00						
467	5400_135	Employee Benefits Life Insurance											3,123.00	2,961.00	3,454.00	3,018.00	3,018.00	3,050.00						
468	5400_140	Employee Benefits Accrued Vac/Sick/Comp											13,715.75	20,125.00	(5,459.00)	.00	.00	.00						
469	5400_150	Employee Benefits Recognition											.00	.00	.00	.00	1,000.00	1,500.00						
470		Personnel Services Totals											\$672,802.04	\$601,876.70	\$736,998.48	\$818,549.69	\$1,010,666.00	\$1,464,878.00						
471		Capital Equipment																						
472	6211_110	Specialized Equipment Safety Equipment											6,570.61	9,466.56	17,552.84	450.00	27,000.00	15,000.00						
473	6500_999	Professional and Consultant Svs Cap Outlay - Recog of Cap Assets											.00	.00	(8,816.94)	.00	.00	.00						
474	9000	Reserve											.00	75,000.00	265,000.00	.00	50,000.00	.00						
475	9500	Capital Outlay											184,971.09	342,665.43	125,449.77	94,299.97	567,854.00	400,000.00						
476	9500_999	Capital Outlay Recognition of Capital Assets											(217,292.46)	(372,187.03)	(119,553.50)	.00	.00	.00						
477		Capital Equipment Totals											(\$25,750.76)	\$54,944.96	\$279,632.17	\$94,749.97	\$644,854.00	\$415,000.00						
478		General Operating																						
479	6000	Office Supplies											890.37	1,136.30	791.39	1,743.17	2,500.00	1,200.00						
480	6010	Computer Equipment											2,654.75	3,860.79	3,759.78	779.69	6,200.00	6,000.00						
481	6015	Computer Software											845.14	392.00	514.50	576.28	2,700.00	1,500.00						
482	6017	Computer Licensing and Maint.											505.00	7,324.88	8,251.88	10,558.99	15,000.00	12,000.00						
483	6025	Furnishings											.00	474.95	401.02	1,199.95	1,500.00	3,500.00						
484	6200	Medical Fees And Supplies											380.87	1,932.81	1,274.55	2,100.00	1,800.00	1,900.00						

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1														Budget Worksheet Report Budget Year 2025											
2																									
485	6202	Printing/Copying/Paper Mgt											154.27	306.30	231.75	116.84	210.00	210.00							
486	6203	Dues/Subscriptions											50.00	990.00	425.97	1,971.50	5,000.00	3,500.00							
487	6206	Custodian Supplies											1,800.00	2,000.00	1,932.71	2,504.85	3,000.00	3,500.00							
488	6208	Special Supplies											12,345.96	12,609.84	10,188.18	11,513.30	16,000.00	13,000.00							
489	6212	Fuel											15,859.62	22,663.49	25,774.42	17,241.63	24,382.00	22,000.00							
490	6214	Clothing And Uniforms											.00	.00	179.10	.00	300.00	300.00							
491	6300_100	Repair & Maintenance Equipment Parts											4,722.01	10,943.49	7,722.25	17,500.00	28,000.00	20,000.00							
492	6300_152	Repair & Maintenance Sewer Service											60,297.57	20,864.68	25,635.64	35,000.00	80,000.00	45,000.00							
493	6300_175	Repair & Maintenance Landscape materials											20,368.75	8,816.62	13,517.14	18,612.00	40,000.00	20,000.00							
494	6350	Legal Notice & Advertising											.00	.00	20.00	.00	750.00	3,500.00							
495	6400_117	Utilities Stormwater											9,995.16	10,477.40	10,855.09	10,656.96	12,263.00	12,385.00							
496	6400_125	Utilities Telecommunications											66,521.50	71,733.21	61,649.19	60,842.86	68,000.00	70,000.00							
497	6400_127	Utilities Cellular Communications											.00	2,303.06	2,537.03	2,131.85	2,420.00	3,000.00							
498	6500_112	Professional and Consultant Svs Audits - Melanson											15,000.00	18,000.00	15,500.00	23,000.00	18,386.00	16,000.00							
499	6500_118	Professional and Consultant Svs Contractual Services											55,581.97	62,866.00	83,186.20	84,644.64	212,000.00	225,000.00							
500	6500_142	Professional and Consultant Svs Marketing and Promotion											.00	.00	1,558.58	.00	8,500.00	13,500.00							
501	6520	Initiative											.00	20,900.00	14,750.00	7,250.00	50,000.00	40,000.00							
502	6610	Custodial Contracts											.00	27,140.50	28,498.00	.00	31,500.00	27,500.00							
503	6700_100	Travel & Training Education											7,110.65	4,367.00	12,286.00	7,769.75	13,500.00	12,000.00							
504	6700_110	Travel & Training Travel Expense											146.52	4,710.95	3,999.17	2,595.45	9,000.00	6,500.00							
505	6800_172	Fees for Services Street Division Services											105,819.51	125,824.30	124,069.32	95,593.87	165,000.00	175,000.00							
506	7010	Depreciation Expense											1,212,003.23	1,208,163.62	1,201,859.30	.00	.00	.00							
507	7200_115	Capital Leases Equipment											1,688.09	1,669.31	1,670.59	29,790.54	69,423.00	64,753.00							
508	7230_100	Insurance Vehicle											4,821.00	5,506.00	7,125.00	9,138.00	9,138.00	10,050.00							
509	7230_105	Insurance General											37,630.00	45,917.00	38,045.00	41,432.00	41,432.00	57,711.00							
510	7230_107	Insurance Property											29,285.00	29,816.00	48,311.00	56,340.00	56,340.00	62,895.00							
511	7230_112	Insurance Pollution											4,155.00	.00	2,275.00	19,895.00	19,895.00	2,179.00							
512	7230_115	Insurance Claims and Expenses											14,683.00	11,069.00	8,263.00	13,364.00	13,364.00	11,478.00							
513	7250	Capital Lease Interest											3,609.62	4,056.89	3,347.90	5,789.64	6,461.00	3,922.00							
514	7303	Regulatory and Bank Fees											1,459.17	.00	.00	.00	2,400.00	.00							

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1														Budget Worksheet Report Budget Year 2025										
2																								
515	7850										Contingency			.00		.00		.00		.00		.00		30,000.00
516	8000										Billing Services		235,238.25		274,443.33		265,588.92		212,284.74		389,826.00		478,295.00	
517											General Operating Totals		\$1,925,621.98		\$2,023,279.72		\$2,035,994.57		\$803,937.50		\$1,426,190.00		\$1,479,278.00	
518											Fringe Benefits													
519	5400_117										Employee Benefits Pension Expense-LIability Change		(24,294.89)		18,571.00		34,553.00		.00		.00		.00	
520	5400_144										Employee Benefits OPEB-Post Employment Benefit		16,532.00		11,365.00		8,297.00		.00		.00		.00	
521											Fringe Benefits Totals		(\$7,762.89)		\$29,936.00		\$42,850.00		\$0.00		\$0.00		\$0.00	
522											Debt Service													
523	7400_110										Debt Service Principal Revenue Bonds		.00		.00		.00		.00		732,281.00		732,281.00	
524	7400_120										Debt Service Principal State Revolving Loan		.00		.00		.00		.00		479,103.00		461,467.00	
525	7450_210										Debt Service Interest Revenue Bonds		392,616.05		371,321.37		347,903.03		167,886.36		322,910.00		296,526.00	
526	7475										Debt Paying Agent Fees		1,500.00		78,097.25		70,952.80		10,537.57		.00		.00	
527	7475_125										Debt Paying Agent Fees Loan Admin		7,791.66		2,124.31		40,315.64		60,917.54		106,478.00		93,427.00	
528											Debt Service Totals		\$401,907.71		\$451,542.93		\$459,171.47		\$239,341.47		\$1,640,772.00		\$1,583,701.00	
529											Interfund													
530	7900_460										Interfund Transfer To Water		.00		5,720.00		.00		.00		.00		.00	
531	7900_862										Interfund Transfer Wastewater Capital		40,069.41		34,265.00		33,896.00		.00		.00		.00	
532	8005										Vehicle/Equipment Repairs		52,761.11		71,816.61		50,278.30		37,831.78		62,200.00		51,560.00	
533	8015										Indirect Fees		174,972.00		178,256.00		211,124.00		256,360.00		256,360.00		256,550.00	
534	8016										Direct Retirement		7,731.00		.00		.00		.00		.00		.00	
535	8017										Indirect Fees - City Attorney		17,314.00		17,207.00		22,647.00		19,499.00		19,499.00		23,165.00	
536	8025										Excavation Fee		26,000.00		26,000.00		26,000.00		26,000.00		26,000.00		26,000.00	
537	8030										Pilot Fees		1,177,655.00		1,201,208.00		464,769.73		464,769.73		564,157.00		769,689.00	
538	8070										Dpw Adm Cost Allocation		72,016.00		74,176.00		71,746.31		74,048.18		75,429.00		82,619.00	
539	8075										Dpw Eng Cost Allocation		277,046.00		314,267.38		345,231.96		210,051.00		600,266.00		526,097.00	
540	8085										Payment in Lieu of Rent		8,800.00		8,798.39		8,673.76		8,724.03		8,800.00		8,800.00	
541	8095										Interest On Pooled Cash		.00		.00		.00		936.16		.00		.00	
542											Interfund Totals		\$1,854,364.52		\$1,931,714.38		\$1,234,367.06		\$1,098,219.88		\$1,612,711.00		\$1,744,480.00	
543											Program 000 - Administration Totals		\$4,821,182.60		\$5,093,294.69		\$4,789,013.75		\$3,054,798.51		\$6,335,193.00		\$6,687,337.00	
544											Program 430 - Main Plant													

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X
1															Budget Worksheet Report Budget Year 2025									
2																								
545																								
546	5000_100													361,189.70		366,222.53		434,189.85		468,478.97		600,063.00		648,945.00
547	5000_115													18,120.00		26,270.00		20,995.00		24,203.75		.00		20,000.00
548	5100													44,154.66		46,659.94		51,409.35		66,294.37		55,000.00		82,000.00
549	5200_110													15,270.00		15,800.00		14,920.00		14,154.00		16,000.00		17,142.00
550	5200_115													7,789.86		1,553.06		2,030.70		3,028.46		2,800.00		3,100.00
551	5200_116													2,046.37		2,060.00		2,377.11		765.00		1,530.00		1,543.00
552	5200_130													5,851.85		3,431.58		4,288.97		6,936.93		5,600.00		7,000.00
553	5400_100													33,584.39		33,757.05		38,826.74		42,945.54		52,096.00		59,649.00
554	5400_115													.00		33,520.08		.00		.00		.00		.00
555														\$488,006.83		\$529,274.24		\$569,037.72		\$626,807.02		\$733,089.00		\$839,379.00
556																								
557	6025													.00		.00		279.00		.00		.00		.00
558	6208													6,660.05		9,929.83		8,833.84		9,058.79		12,000.00		10,000.00
559	6210													1,130.86		.00		628.00		268.99		2,000.00		4,500.00
560	6212_110													(207.90)		(5,118.00)		(1,870.00)		.00		2,000.00		500.00
561	6214													.00		.00		166.50		.00		250.00		200.00
562	6220_100													133,773.00		129,093.21		162,643.25		160,000.00		300,000.00		245,000.00
563	6220_105													40,917.18		34,478.65		49,915.16		41,773.85		90,000.00		80,000.00
564	6220_110													34,090.96		40,540.85		87,636.00		135,000.00		167,000.00		155,000.00
565	6220_125													6,000.00		5,000.00		12,554.00		8,400.00		26,500.00		15,000.00
566	6220_130													.00		13,800.00		.00		17,800.00		30,800.00		24,000.00
567	6220_135													14,328.35		38,390.20		22,156.00		65,000.00		90,000.00		40,000.00
568	6220_155													111.00		(4,906.00)		3,195.90		.00		.00		.00
569	6300_100													93,027.59		81,010.29		110,661.78		131,410.97		165,000.00		135,000.00
570	6300_170													.00		1,055.30		1,148.79		.00		3,000.00		4,000.00
571	6400_100													260,569.36		273,462.80		330,081.53		285,211.88		345,000.00		380,000.00
572	6400_105													26,945.11		38,040.57		40,994.99		34,895.38		33,000.00		42,000.00
573	6400_120													.00		50.41		10.00		25.00		600.00		400.00
574	6400_127													975.32		1,083.36		1,132.12		828.72		1,500.00		1,500.00

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X
1															Budget Worksheet Report Budget Year 2025									
2																								
575	6450										Grit			28,562.54		28,388.00		30,520.15		30,000.00		32,000.00		33,000.00
576	6500_118										Professional and Consultant Svs Contractual Services			17,038.76		16,975.59		39,036.42		29,729.75		30,000.00		30,000.00
577	6500_130										Professional and Consultant Svs Sludge Disposal Expense			943,938.80		951,161.42		985,757.41		900,000.00		1,280,000.00		1,300,000.00
578	6500_151										Professional and Consultant Svs Environmental Testing Sv			26,017.00		23,459.00		26,261.00		29,000.00		32,000.00		32,000.00
579	6800_125										Fees for Services Fees & Permits			25,050.00		50.00		25,000.00		.00		13,000.00		13,000.00
580											General Operating Totals			\$1,658,927.98		\$1,675,945.48		\$1,936,741.84		\$1,878,403.33		\$2,655,650.00		\$2,545,100.00
581											Program 430 - Main Plant Totals			\$2,146,934.81		\$2,205,219.72		\$2,505,779.56		\$2,505,210.35		\$3,388,739.00		\$3,384,479.00
582											Program 431 - North Plant													
583											Personnel Services													
584	5000_100										Salaries and Wages Regular, Full Time			125,233.21		129,540.29		137,018.77		109,861.90		146,943.00		149,822.00
585	5100										Overtime			20,550.20		16,513.88		19,497.39		13,560.92		18,000.00		19,000.00
586	5200_110										Other Personnel Services On-Call			40.00		160.00		.00		126.00		.00		.00
587	5200_115										Other Personnel Services Other Compensation			3,145.44		589.82		875.57		1,471.95		1,224.00		1,600.00
588	5200_116										Other Personnel Services Longevity Pay			880.00		880.00		880.00		1,036.96		880.00		1,455.00
589	5200_120										Other Personnel Services Shift Differential			.00		79.29		64.94		130.69		.00		.00
590	5200_130										Other Personnel Services Allowance Taxable			1,400.00		1,400.00		1,553.83		701.96		1,600.00		1,600.00
591	5400_100										Employee Benefits FICA			11,123.77		10,842.88		11,662.88		9,177.67		12,901.00		13,271.00
592	5400_115										Employee Benefits Retirement B			.00		11,323.56		.00		.00		.00		.00
593											Personnel Services Totals			\$162,372.62		\$171,329.72		\$171,553.38		\$136,068.05		\$181,548.00		\$186,748.00
594											General Operating													
595	6210										Small Tools and Equipment			331.66		.00		.00		445.99		500.00		.00
596	6212_110										Fuel Diesel			730.00		(975.00)		(1,465.00)		.00		1,800.00		1,800.00
597	6220_100										Chemicals Ferric Chloride			1,603.00		.00		.00		.00		.00		.00
598	6220_110										Chemicals Chlorine / Hypochlorite			38.50		(895.60)		(1,231.40)		.00		.00		.00
599	6220_125										Chemicals Odor Control Chemicals			.00		.00		(16.00)		.00		.00		.00
600	6220_140										Chemicals Alum-Sodium Aluminate			.00		(2,496.30)		(4,493.30)		.00		.00		.00
601	6220_150										Chemicals Other			(170.06)		500.12		(499.18)		.00		.00		.00
602	6300_100										Repair & Maintenance Equipment Parts			26,563.89		7,701.03		10,616.96		24,534.62		29,000.00		25,000.00
603	6300_170										Repair & Maintenance Buildings			255.15		.00		.00		953.00		8,000.00		3,000.00
604	6400_100										Utilities Electricity			84,686.15		100,867.43		75,880.56		71,197.67		80,000.00		92,000.00

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X
1															Budget Worksheet Report Budget Year 2025									
2																								
605	6400_105	Utilities Gas											3,307.56	3,228.12	3,036.40	2,466.46	3,700.00	3,200.00						
606	6450	Grit											5,681.04	6,978.35	7,010.57	5,469.00	8,000.00	7,000.00						
607	6800_125	Fees for Services Fees & Permits											6,250.00	6,250.00	6,200.00	6,200.00	6,250.00	6,250.00						
608											General Operating Totals		\$129,276.89	\$121,158.15	\$95,039.61	\$111,266.74	\$137,250.00	\$138,250.00						
609											Program 431 - North Plant Totals		\$291,649.51	\$292,487.87	\$266,592.99	\$247,334.79	\$318,798.00	\$324,998.00						
610											Program 432 - East Plant													
611											Personnel Services													
612	5000_100	Salaries and Wages Regular, Full Time											128,977.87	186,869.39	204,787.16	192,096.31	215,534.00	225,768.00						
613	5100	Overtime											30,024.61	30,430.18	28,509.38	48,638.42	35,000.00	50,000.00						
614	5200_110	Other Personnel Services On-Call											15,190.00	15,720.00	15,400.00	13,818.00	16,500.00	16,500.00						
615	5200_115	Other Personnel Services Other Compensation											5,549.11	2,502.64	2,389.81	2,315.24	1,350.00	2,400.00						
616	5200_116	Other Personnel Services Longevity Pay											962.79	1,030.00	1,030.00	1,030.00	1,030.00	1,030.00						
617	5200_130	Other Personnel Services Allowance Taxable											2,407.68	3,099.96	3,399.96	3,134.37	2,400.00	3,400.00						
618	5400_100	Employee Benefits FICA											13,458.16	17,794.36	18,981.94	19,355.36	20,794.00	22,881.00						
619	5400_115	Employee Benefits Retirement B											.00	16,481.87	.00	.00	.00	.00						
620											Personnel Services Totals		\$196,570.22	\$273,928.40	\$274,498.25	\$280,387.70	\$292,608.00	\$321,979.00						
621											General Operating													
622	6210	Small Tools and Equipment											152.67	.00	.00	.00	500.00	.00						
623	6212_100	Fuel Unleaded											.00	799.38	.00	.00	.00	.00						
624	6212_110	Fuel Diesel											389.57	(537.50)	282.50	.00	1,500.00	500.00						
625	6220_105	Chemicals Polymer											165.00	.00	.00	.00	.00	.00						
626	6220_110	Chemicals Chlorine / Hypochlorite											300.25	(1,017.25)	(181.79)	.00	.00	.00						
627	6220_125	Chemicals Odor Control Chemicals											(35.05)	.00	32.00	.00	.00	.00						
628	6220_140	Chemicals Alum-Sodium Aluminate											(634.00)	206.40	(4,162.64)	.00	.00	.00						
629	6300_100	Repair & Maintenance Equipment Parts											12,482.33	10,327.54	18,680.42	19,897.78	20,000.00	25,000.00						
630	6300_170	Repair & Maintenance Buildings											401.00	.00	2,204.00	886.44	10,000.00	3,000.00						
631	6400_100	Utilities Electricity											55,725.94	54,952.95	55,033.69	40,059.78	56,000.00	60,000.00						
632	6400_105	Utilities Gas											8,025.01	4,764.50	6,091.88	4,590.16	5,500.00	5,500.00						
633	6450	Grit											2,806.95	2,827.14	4,275.29	2,956.30	6,000.00	4,500.00						
634	6800_125	Fees for Services Fees & Permits											3,600.00	3,600.00	3,600.00	3,600.00	3,600.00	3,600.00						

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	
1														Budget Worksheet Report Budget Year 2025											
2																									
635											General Operating Totals		\$83,379.67			\$75,923.16			\$85,855.35			\$71,990.46		\$103,100.00	\$102,100.00
636											Program	432 - East Plant Totals	\$279,949.89			\$349,851.56			\$360,353.60			\$352,378.16		\$395,708.00	\$424,079.00
637											Program	433 - Pump Stations													
638											Personnel Services														
639	5000_100										Salaries and Wages Regular, Full Time		49,933.51			2,624.11			.00		.00		.00		
640	5100										Overtime		3,743.17			.00			.00		.00		.00		
641	5400_100										Employee Benefits FICA		3,963.92			191.27			.00		.00		.00		
642											Personnel Services Totals		\$57,640.60			\$2,815.38			\$0.00		\$0.00		\$0.00	\$0.00	
643											General Operating														
644	6208										Special Supplies		.00			64.98			.00		.00		.00		
645	6210										Small Tools and Equipment		.00			.00			.00		.00		500.00		
646	6300_100										Repair & Maintenance Equipment Parts		6,282.59			7,447.79			11,635.81		19,749.97		20,000.00	25,000.00	
647	6400_100										Utilities Electricity		17,182.03			18,706.35			20,816.10		23,174.88		22,000.00	23,200.00	
648											General Operating Totals		\$23,464.62			\$26,219.12			\$32,451.91		\$42,924.85		\$42,500.00	\$48,200.00	
649											Program	433 - Pump Stations Totals	\$81,105.22			\$29,034.50			\$32,451.91		\$42,924.85		\$42,500.00	\$48,200.00	
650											Division	425 - Wastewater Totals	\$7,620,822.03			\$7,969,888.34			\$7,954,191.81		\$6,202,646.66		\$10,480,938.00	\$10,869,093.00	
651											Division	426 - Stormwater													
652											Program	000 - Administration													
653											General Operating														
654	6800_172										Fees for Services Street Division Services		.00			9,212.58			.00		.00		.00		
655											General Operating Totals		\$0.00			\$9,212.58			\$0.00		\$0.00		\$0.00	\$0.00	
656											Program	000 - Administration Totals	\$0.00			\$9,212.58			\$0.00		\$0.00		\$0.00	\$0.00	
657											Division	426 - Stormwater Totals	\$0.00			\$9,212.58			\$0.00		\$0.00		\$0.00	\$0.00	
658											Department	19 - Public Works Totals	\$7,620,822.03			\$7,979,100.92			\$7,954,191.81		\$6,202,646.66		\$10,480,938.00	\$10,869,093.00	
659											EXPENSE TOTALS		\$7,620,822.03			\$7,979,100.92			\$7,954,191.81		\$6,202,646.66		\$10,480,938.00	\$10,869,093.00	
660																									
661											Fund	480 - Wastewater Totals													
662																									
663											REVENUE TOTALS		\$8,051,393.39			\$8,504,771.83			\$14,741,751.20		\$7,808,474.73		\$9,605,163.00	\$10,615,265.00	
664											EXPENSE TOTALS		\$7,620,822.03			\$7,979,100.92			\$7,954,191.81		\$6,202,646.66		\$10,480,938.00	\$10,869,093.00	

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X
1														Budget Worksheet Report Budget Year 2025										
2																								
665																								
666	Fund 480 - Wastewater Totals													\$430,571.36	\$525,670.91	\$6,787,559.39	\$1,605,828.07	(\$875,775.00)	(\$253,828.00)					
667																								
668	Net Grand Totals																							
669	REVENUE GRAND TOTALS													\$17,303,468.12	\$18,221,792.19	\$26,590,551.92	\$16,665,432.52	\$21,455,365.00	\$23,242,459.00					
670	EXPENSE GRAND TOTALS													\$15,894,043.92	\$17,015,055.34	\$17,452,041.29	\$14,605,801.53	\$23,997,470.59	\$23,837,966.00					
671																								
672	Net Grand Totals													\$1,409,424.20	\$1,206,736.85	\$9,138,510.63	\$2,059,630.99	(\$2,542,105.59)	(\$595,507.00)					



BURLINGTON

FY25 Budget – 264 Traffic

MAY 22, 2024



Parking and Traffic Services
Division
City of Burlington
April, 2024

Jackie Esperti
Division Director
Parking and Traffic Division
Grade 24

Alan Mashtare
Traffic Manager
Grade 20

Steven Hamois
Sr Traffic Signal
Technician
Grade 18

Colby Delaine
Traffic Signal
Technician
Grade 16

Scott Phillips
Traffic Working Foreman
Grade 16

VACANT
Traffic Maintenance
Worker
Grade 14

Taylor Purnington
Traffic Maintenance
Worker
Grade 14

Trevor Conant
Traffic Maintenance
Worker
Grade 14

36 Crossing Guards

Matt Fitzpatrick
Parking Facility
Manager
Grade 20

Aaron Ward
Parking Maintenance
Working Foreman
Grade 16

Katja Langmaid
Parking Maintenance
Worker
Grade 11

John Nicks
Parking Maintenance
Worker
Grade 11

VACANT
Parking Maintenance
Worker
Grade 11

Marc Bilodeau
Parking Services
Operations Manager
Grade 20

Ariel Adry
Parking Services Sr.
Coordinator
Grade 16

Catherine Cain
Parking Service
Coordinator
Grade 14

Michael Weiss
Parking Service
Coordinator
Grade 14

Daniel "Jake" Payne
Parking Services Agent
Grade 11

Paula Barry
Parking Services Agent
Grade 11

Josh Headrick
Parking Services Agent
Grade 11

Cornelia(Nina) Mosle
Parking Services Agent
Grade 11

VACANT -FROZEN
Parking Services Agent
Grade 11

Charles Cornish
Parking Services Agent
Grade 11

Mark Halverson
Parking Services Agent
Grade 11

Stephanie J Hillman
Parking Services Agent
Grade 11

VACANT
Parking Services Agent
Grade 11 RPT24

Adam Benedict
Parking Services Agent
Grade 11 RPT24

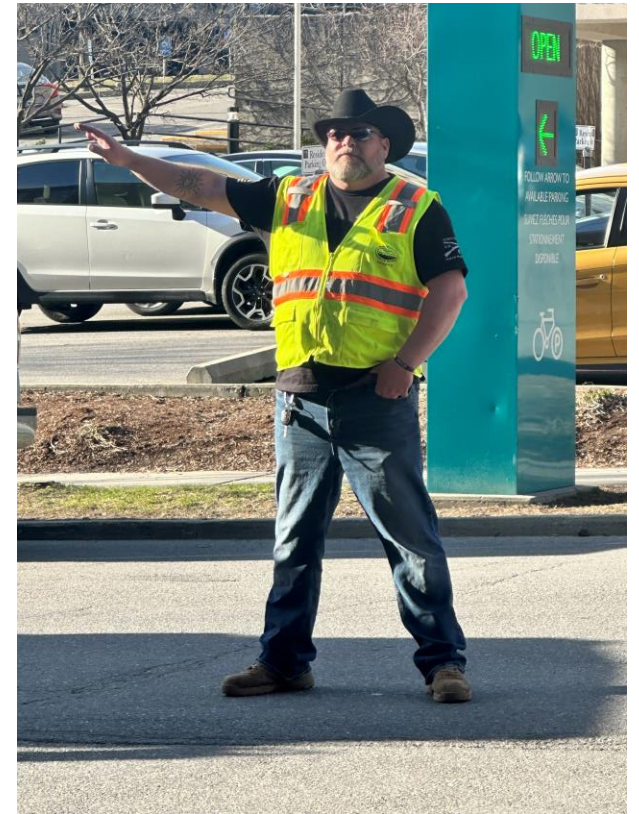
Signs, Lines,
Signals, Crossing
Guards

Garage
Maintenance
Team

Parking
Compliance

FY25 Traffic Goals

- Strengthen the Traffic Fund's budget performance and begin to restore its fund balance after COVID-19 impacts
- Reduce meter expenses by charging credit card processing fees, replace single meter heads with kiosks, etc.
- Propose increased on-street meter rates to facilitate turnover and increase revenue to pre-pandemic level
- Use strengthened meter revenue to replace impact fees for signal maintenance and upgrades
- Cut outsourcing expenses & begin to earn revenue with new sign printer
- Further cross-train employees
- Increase utilization of Traffic-supported Courthouse Plaza Garage to support downtown visitors and minimize Traffic subsidy



FY25 Traffic Budget – \$2.3 Million

Revenues

■ Meter Hood Fees	\$70,000	3%
■ On Street Parking Revenues	\$2,000,000	91%
■ Gateway revenue	\$117,000	5%
■ Impact Fees	\$0	

Expenses

■ Signals and Maintenance	\$537,000	24%
■ Signs	\$25,000	1%
■ Pavement Markings	\$165,000	8%
■ Crossing Guards	\$200,000	9%
■ On Street Parking	\$350,000	16%
■ Courthouse Plaza Parking Subsidy	\$144,000	6.5%



	FY24 Adopted Budget	FY25 Proposed Budget
Revenues	\$2,422,500*	\$2,389,889
Expenses	\$2,300,518	\$2,388,340
Net	\$121,982	\$1,549

NOTES:

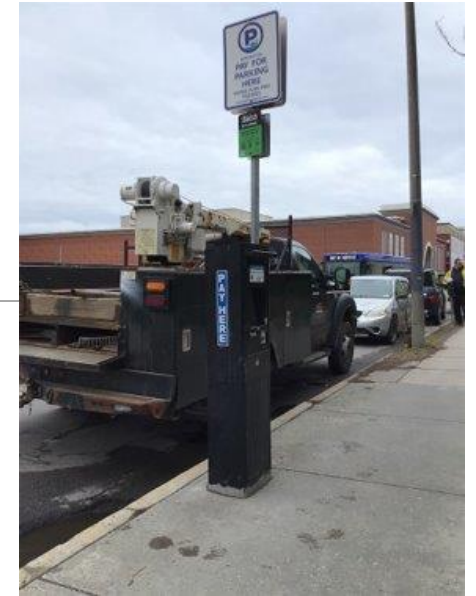
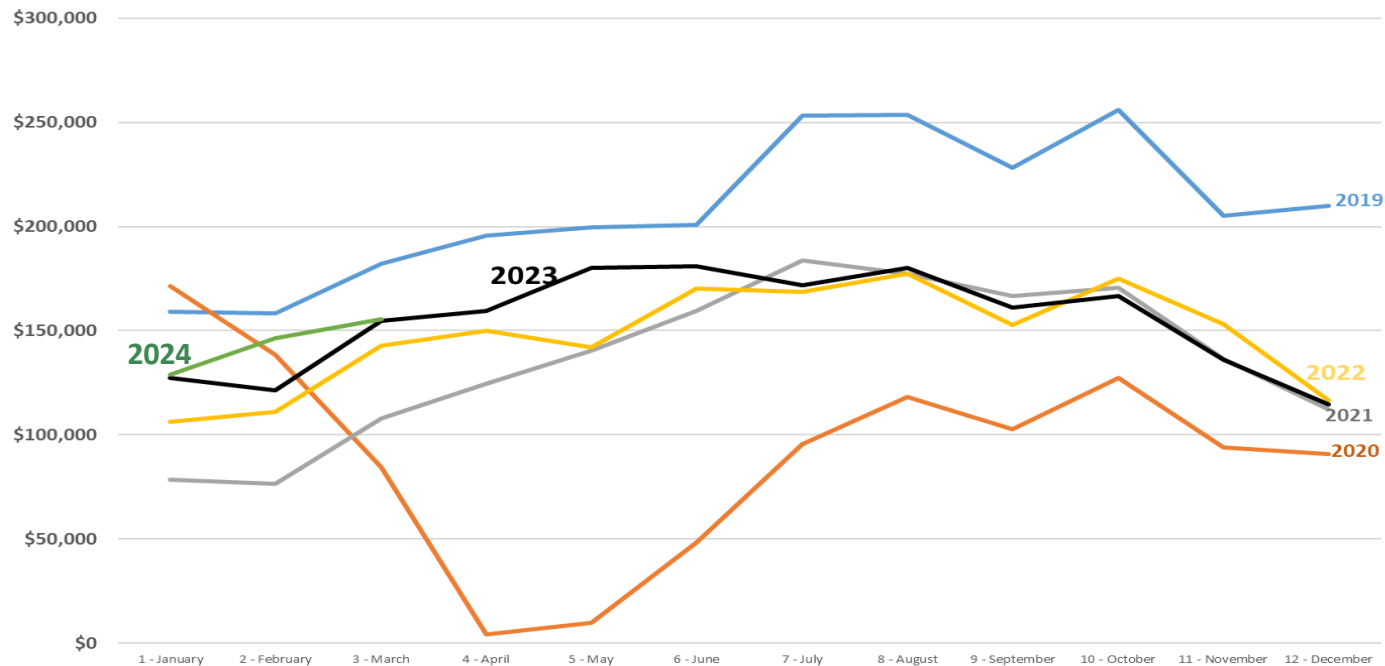
- Projecting FY24 year-end revenue of just under \$2,000,000
- Lowering the FY'25 budget revenue target in FY'25 – combined with some rate adjustments – should better enable us to meet the budgeted target

Recovery and Forward Outlook

- Slow recovery
- Draft User Fee Study indicating some on-street rates are below market value
- On-street rate changes will be considered by the DPW Commission in FY'25

On Street Meter Revenue Year on Year

Monthly, Retail Only, No Meterbags



General Fund Contributions

The Traffic Fund supports:

- \$135,000 to Technical Services for work supporting traffic calming, parking and traffic regulation changes, etc.
- \$100,000 to Street Maintenance for plowing metered spaces





BURLINGTON

FY25 Budget - 265 Parking Facilities

MAY 22, 2024





FY25 Goals

- Deliver first positive year-end budget performance since COVID-19
- Develop turnaround plan that includes path to paying off \$3M debt
- Develop a five-year capital improvement plan
- Continue to well-maintain all City downtown parking facilities – with enhanced maintenance and quickly addressing graffiti, needles, trash resulting in minimal public complaints (getting work done before the public notices)
- Better retain garage maintenance workers through an updated job description and associated reclassification
- Better repair and maintain all elevators in city owned garages
- Additional patrols throughout parking lots and garages to increase presence and assist other departments in cleaning parking facilities.

Parking Facilities Budget – \$3.4 Million

Revenues

■ Downtown Improvement District Funds	\$112,000	4%
■ Off-Street Parking Revenues	\$3.3 Million	96%
■ Transient Parking Fees		
■ Hotel guests		
■ Monthly Permits		

Expenses

■ Salaries and benefits	\$1.4 Million	41%
■ Bank/Credit Card Fees	\$200,000	6%
■ Actively working to decrease this – implemented CC payment fee, new processor – No new data at this time		
■ Debt Service Fees	\$370,000	11%
■ Maintenance & Operations	\$1.4 Million	42%

	FY24 Adopted Budget	FY25 Proposed Budget
Revenues	\$3,441,533	\$3,493,292
Expenses	\$3,319,713	\$3,438,544
Net	\$121,820	\$54,748

General Fund Contributions

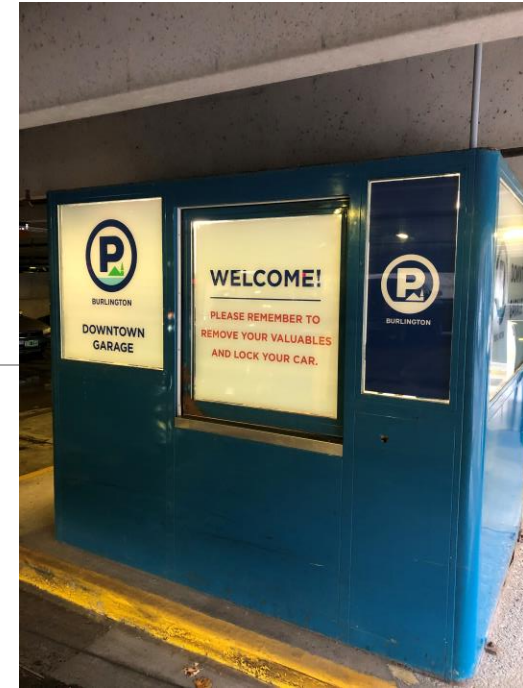
- \$100,000 to Wastewater Division services
- \$10,000 to Street Division services

Downtown Improvement District

- State ruling to allocate portion of DID assessment to TIF reduces FY'25 DID funding for parking programs from \$163,000 to \$112,000
- FY'25 Parking Programs include 2 Hour Free in Downtown Garage and free restaurant and retail employee parking

Personnel Changes

- Budget includes funding to reclassify the 3 Parking Facilities Maintenance workers (from Grade 11 to a proposed Grade 13/14) to better meet current maintenance needs (currently 2 filled, 1 open).
- Job descriptions need to reflect full range of maintenance needs including sharps removal, hazardous waste removal and equipment operation so the garages and lots are safe and welcoming to all.

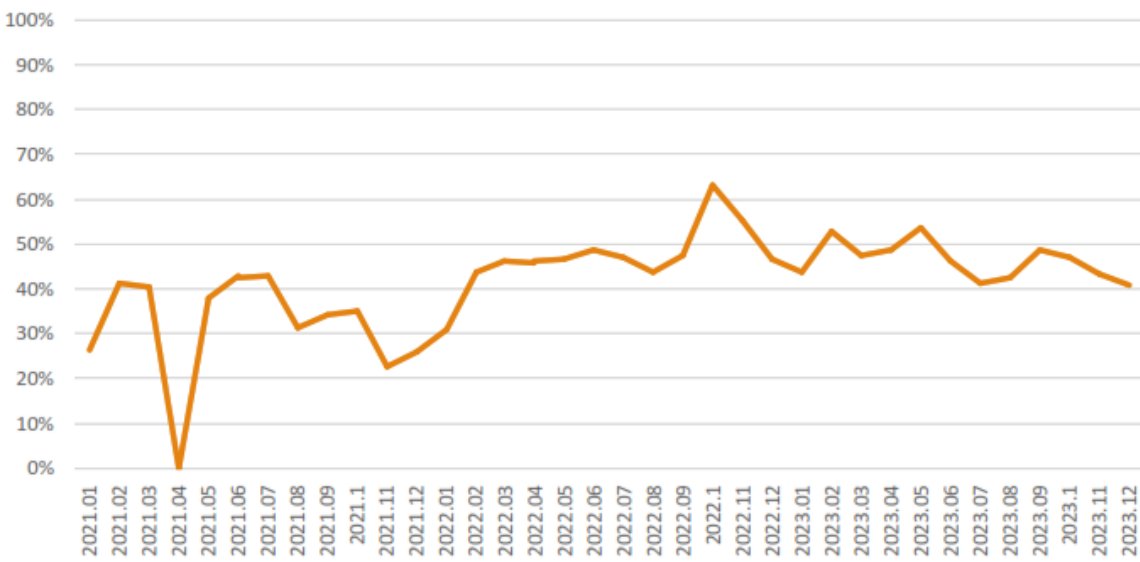


Garage Occupancy: Steady, Very Slow Recovery

Average Monthly Occupancy

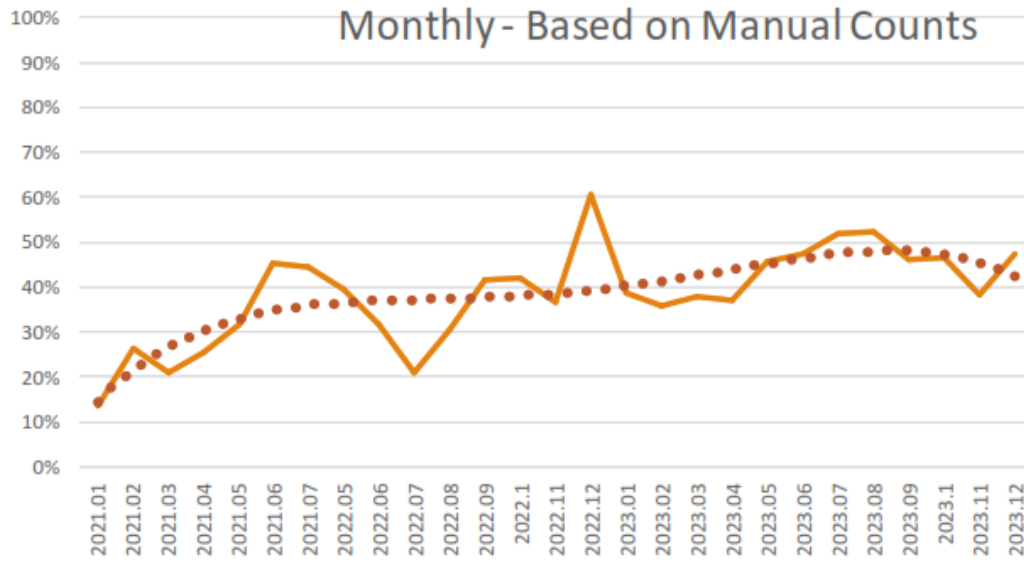
Average Occupancy Downtown Garage

Monthly - Based on Manual Counts



Average Occupancy Marketplace Garage

Monthly - Based on Manual Counts



Recovery and Forward Outlook

- Recovery remains slow, garage capacity is currently underutilized
- Increased max daily rate in both municipal garages
- Hotel daily rate in garages increased 50%
- Increased rates on all monthly permits by \$4 / month (4-5% increase)
- New permits in place
 - BHS permit available to students
 - New Marketplace Permit
 - New Courthouse Plaza Monthly Permit
- Garage activity reflects downtown activity



	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X					
1														Budget Worksheet Report Budget Year 2025															
2																													
3	Account		Account Description										2021 Actual Amount			2022 Actual Amount			2023 Actual Amount			2024 Actual Amount			2024 Amended Budget		2025 Department Requested		
4	Fund 264 - Traffic																												
5	REVENUE																												
6		Department 19 - Public Works																											
7		Division 200 - Traffic																											
8		Program 450 - Right of Way																											
9	Intergovernmental Revenues																												
10	4800		Insurance Reimbursements										.00			.00			191.98			.00			2,000.00			2,000.00	
11	4825_155		Interdepartmental Interest on Pooled Cash										1,875.09			2,215.70			3.92			.00			500.00			500.00	
12		Intergovernmental Revenues Totals											\$1,875.09			\$2,215.70			\$195.90			\$0.00			\$2,500.00			\$2,500.00	
13	Charges for Services																												
14	4205		Meter Hood Fee										35,207.00			62,955.00			123,729.00			90,240.00			100,000.00			70,000.00	
15	4600_130		Fees For Services Miscellaneous										.00			1,391.00			.00			.00			.00			.00	
16		Charges for Services Totals											\$35,207.00			\$64,346.00			\$123,729.00			\$90,240.00			\$100,000.00			\$70,000.00	
17	Other Revenue																												
18	4335		On-Street Meter Revenues										1,277,413.16			1,844,136.69			1,872,909.74			1,511,061.24			2,200,000.00			2,000,000.00	
19	4380_100		Third Party Gateway ParkMobile										.00			.00			126,907.70			120,462.47			.00			117,389.00	
20		Other Revenue Totals											\$1,277,413.16			\$1,844,136.69			\$1,999,817.44			\$1,631,523.71			\$2,200,000.00			\$2,117,389.00	
21	Miscellaneous																												
22	4535		Misc Rev										35,489.29			625.10			1,910.00			615.20			.00			.00	
23		Miscellaneous Totals											\$35,489.29			\$625.10			\$1,910.00			\$615.20			\$0.00			\$0.00	
24		Program 450 - Right of Way Totals											\$1,349,984.54			\$1,911,323.49			\$2,125,652.34			\$1,722,378.91			\$2,302,500.00			\$2,189,889.00	
25		Program 454 - Signals																											
26	Intergovernmental Revenues																												
27	4800		Insurance Reimbursements										871.70			.00			840.94			.00			.00			.00	
28	4990_200		Interfund Transfer Proceeds Impact Fees										.00			.00			43,819.00			.00			120,000.00			.00	
29		Intergovernmental Revenues Totals											\$871.70			\$0.00			\$44,659.94			\$0.00			\$120,000.00			\$0.00	
30	Charges for Services																												
31	4600		Fees For Services										.00			1,737.40			.00			.00			.00			.00	
32		Charges for Services Totals											\$0.00			\$1,737.40			\$0.00			\$0.00			\$0.00			\$0.00	

Budget Worksheet Report

Budget Year 2025

Budget Year 2025

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X
1															Budget Worksheet Report Budget Year 2025									
2																								
33																								
34	4260										Impact Fees			191,167.00		.00		.00		.00		.00		.00
35											<i>Licenses and Permits Totals</i>			\$191,167.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
36											Program 454 - Signals Totals			\$192,038.70		\$1,737.40		\$44,659.94		\$0.00		\$120,000.00		\$0.00
37											Division 200 - Traffic Totals			\$1,542,023.24		\$1,913,060.89		\$2,170,312.28		\$1,722,378.91		\$2,422,500.00		\$2,189,889.00
38											Department 19 - Public Works Totals			\$1,542,023.24		\$1,913,060.89		\$2,170,312.28		\$1,722,378.91		\$2,422,500.00		\$2,189,889.00
39											REVENUE TOTALS			\$1,542,023.24		\$1,913,060.89		\$2,170,312.28		\$1,722,378.91		\$2,422,500.00		\$2,189,889.00
40											EXPENSE													
41											Department 19 - Public Works													
42											Division 200 - Traffic													
43											Program 000 - Administration													
44											<i>Personnel Services</i>													
45	5400_105										Employee Benefits Unemployment Insurance			1,795.50		.00		.00		.00		2,000.00		2,000.00
46	5400_120										Employee Benefits Workers Compensation			25,358.56		140,807.59		31,438.00		16,460.75		16,461.00		20,905.00
47	5400_150										Employee Benefits Recognition			.00		.00		.00		117.61		128.00		100.00
48											<i>Personnel Services Totals</i>			\$27,154.06		\$140,807.59		\$31,438.00		\$16,578.36		\$18,589.00		\$23,005.00
49											<i>General Operating</i>													
50	6007										Shipping and Moving			.00		.00		207.48		500.00		500.00		500.00
51	7230_100										Insurance Vehicle			6,750.00		7,709.00		10,688.00		11,748.00		11,748.00		12,922.00
52	7230_105										Insurance General			16,405.00		19,131.00		18,995.00		17,300.00		17,300.00		20,216.00
53	7230_115										Insurance Claims and Expenses			6,116.00		4,333.00		3,714.00		4,896.00		4,896.00		3,434.00
54											<i>General Operating Totals</i>			\$29,271.00		\$31,173.00		\$33,604.48		\$34,444.00		\$34,444.00		\$37,072.00
55											<i>Interfund</i>													
56	8015										Indirect Fees			82,424.00		82,713.00		91,000.00		105,497.00		105,497.00		97,721.00
57	8016										Direct Retirement			3,330.00		.00		.00		.00		.00		.00
58	8017										Indirect Fees - City Attorney			18,699.00		18,584.00		25,000.00		22,450.00		22,450.00		25,018.00
59	8070										Dpw Adm Cost Allocation			22,000.00		23,000.00		24,181.11		19,840.03		20,210.00		20,210.00
60											<i>Interfund Totals</i>			\$126,453.00		\$124,297.00		\$140,181.11		\$147,787.03		\$148,157.00		\$142,949.00
61											Program 000 - Administration Totals			\$182,878.06		\$296,277.59		\$205,223.59		\$198,809.39		\$201,190.00		\$203,026.00
62											Program 450 - Right of Way													

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X		
1														Budget Worksheet Report Budget Year 2025												
2																										
63	Personnel Services																									
64	5000_100		Salaries and Wages Regular, Full Time										259,194.23		299,602.41		256,776.44		243,047.98		323,221.00		578,365.00			
65	5000_110		Salaries and Wages Regular Part Time										.00		54.21		1,773.99		1,087.05		5,487.00		40,251.00			
66	5000_115		Salaries and Wages Seasonal/Temporary										44,629.24		51,571.40		31,060.00		43,867.22		45,500.00		59,925.00			
67	5100		Overtime										16,442.16		14,108.96		6,037.45		2,654.96		1,000.00		1,968.00			
68	5200_106		Other Personnel Services Staffing										.00		.00		50.27		6.98		.00		.00			
69	5200_110		Other Personnel Services On-Call										6,400.00		8,560.00		3,404.00		1,041.60		1,000.00		1,000.00			
70	5200_115		Other Personnel Services Other Compensation										10,150.24		1,322.48		967.43		416.87		2,000.00		2,000.00			
71	5200_116		Other Personnel Services Longevity Pay										730.00		730.00		1,540.49		719.12		2,000.00		3,222.00			
72	5200_120		Other Personnel Services Shift Differential										.00		21.51		337.01		350.61		1,000.00		1,000.00			
73	5200_130		Other Personnel Services Allowance Taxable										3,069.23		2,998.02		3,707.62		3,532.88		3,000.00		5,089.00			
74	5400_100		Employee Benefits FICA										25,552.85		28,643.91		23,797.40		22,757.80		28,206.00		53,001.00			
75	5400_105		Employee Benefits Unemployment Insurance										1,658.00		.00		.00		.00		.00		.00			
76	5400_115		Employee Benefits Retirement B										25,378.00		26,203.81		67,349.00		26,886.00		26,886.00		54,241.00			
77	5400_120		Employee Benefits Workers Compensation										.00		.00		.00		.00		.00		14,349.00			
78	5400_125		Employee Benefits Health Insurance										105,898.00		98,291.00		110,000.00		86,509.00		86,509.00		164,307.00			
79	5400_130		Employee Benefits Dental Insurance										5,400.00		5,211.00		6,500.00		4,116.00		4,116.00		7,766.00			
80	5400_135		Employee Benefits Life Insurance										1,025.00		948.00		1,400.00		866.00		866.00		1,493.00			
81			Personnel Services Totals										\$505,526.95		\$538,266.71		\$514,701.10		\$437,860.07		\$530,791.00		\$987,977.00			
82			General Operating																							
83	6007		Shipping and Moving										91.58		.00		.00		.00		.00		.00			
84	6010		Computer Equipment										.00		1,305.63		30.94		1,810.00		1,972.00		2,000.00			
85	6015		Computer Software										.00		.00		.00		.00		500.00		500.00			
86	6017		Computer Licensing and Maint.										32,672.20		38,176.00		42,594.65		48,480.00		57,000.00		48,000.00			
87	6020		Office Equipment										.00		210.80		.00		.00		.00		.00			
88	6025		Furnishings										.00		.00		2,536.31		944.00		.00		500.00			
89	6200		Medical Fees And Supplies										360.60		605.97		722.00		814.17		1,000.00		1,000.00			
90	6202		Printing/Copying/Paper Mgt										87.17		81.11		369.04		48.49		1,000.00		1,000.00			
91	6210		Small Tools and Equipment										500.00		911.25		2,546.82		3,140.90		5,000.00		5,000.00			
92	6212		Fuel										6,295.60		9,621.18		11,374.49		6,602.41		8,000.00		8,000.00			

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X
1															Budget Worksheet Report Budget Year 2025									
2																								
93	6214										Clothing And Uniforms			2,737.91		360.00		1,142.82		710.47		2,000.00		2,000.00
94	6292										Other Charges			9,012.95		7,416.52		5,715.93		.00		.00		.00
95	6300_110										Repair & Maintenance Meter Parts			5,223.60		(3,577.30)		28,257.94		9,210.51		10,000.00		10,000.00
96	6300_115										Repair & Maintenance Signs			21,629.53		39,256.25		11,596.32		26,042.54		29,000.00		25,000.00
97	6310										Pavement Markings			130,912.36		129,123.94		88,548.50		49,440.72		165,000.00		165,000.00
98	6350										Legal Notice & Advertising			.00		.00		.00		.00		500.00		500.00
99	6400_125										Utilities Telecommunications			45.82		.00		.00		.00		.00		.00
100	6400_127										Utilities Cellular Communications			2,792.43		5,242.83		6,039.27		2,127.96		5,000.00		5,000.00
101	6500_112										Professional and Consultant Svs Audits - Melanson			2,100.00		1,050.00		840.00		4,000.00		5,000.00		5,000.00
102	6500_118										Professional and Consultant Svs Contractual Services			.00		.00		20,334.07		71,866.00		84,900.00		85,000.00
103	6700_100										Travel & Training Education			650.00		856.53		429.00		2,579.39		4,000.00		4,000.00
104	6800_170										Fees for Services Engineering Division			76,644.36		42,198.20		80,697.57		.00		128,830.00		135,000.00
105	6800_172										Fees for Services Street Division Services			100,000.00		100,000.00		100,000.00		100,000.00		100,000.00		100,000.00
106	7000										Bad Debt Expense			.00		.00		.00		113.45		.00		100.00
107	7200_115										Capital Leases Equipment			557.24		9,678.23		43,761.87		27,713.28		27,634.00		25,733.00
108	7250										Capital Lease Interest			.00		434.90		3,321.99		1,322.56		1,410.00		1,055.00
109	7303										Regulatory and Bank Fees			158,403.27		290,523.54		275,819.77		155,237.58		210,000.00		210,000.00
110	7303_100										Regulatory and Bank Fees Gateway/Third Party Processing			12,000.00		8,777.55		11,888.36		103,430.01		15,000.00		123,126.00
111											<i>General Operating Totals</i>			\$562,716.62		\$682,253.13		\$738,567.66		\$615,634.44		\$862,746.00		\$962,514.00
112											<i>Debt Service</i>													
113	7400										Debt Service Principal			12,816.48		.00		.00		.00		.00		.00
114	7450										Debt Service Interest			6,735.24		.00		.00		.00		.00		.00
115											<i>Debt Service Totals</i>			\$19,551.72		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
116											<i>Interfund</i>													
117	7900_100										Interfund Transfer To Police - Parking Enforce.			55,000.00		.00		.00		.00		.00		.00
118	8005										Vehicle/Equipment Repairs			21,306.01		26,684.10		37,813.40		17,127.69		20,000.00		20,000.00
119	8085										Payment in Lieu of Rent			35,000.00		34,993.61		35,483.55		35,689.21		36,000.00		36,000.00
120	8095										Interest On Pooled Cash			.00		.00		9,942.06		8,997.53		.00		11,826.00
121	8160										Local Match			.00		2,259.67		6,638.69		.00		.00		.00
122											<i>Interfund Totals</i>			\$111,306.01		\$63,937.38		\$89,877.70		\$61,814.43		\$56,000.00		\$67,826.00

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	
1														Budget Worksheet Report Budget Year 2025											
2																									
123											Program 450 - Right of Way Totals		\$1,199,101.30			\$1,284,457.22			\$1,343,146.46			\$1,115,308.94		\$1,449,537.00	\$2,018,317.00
124											Program 451 - Marketplace Parking Garage														
125											General Operating														
126	7303_100										Regulatory and Bank Fees Gateway/Third Party Processing		.00		.00			126,907.70		.00		.00		.00	
127											General Operating Totals		\$0.00		\$0.00			\$126,907.70		\$0.00		\$0.00		\$0.00	
128											Program 451 - Marketplace Parking Garage Totals		\$0.00		\$0.00			\$126,907.70		\$0.00		\$0.00		\$0.00	
129											Program 453 - School Crossing Guards														
130											Personnel Services														
131	5000_100										Salaries and Wages Regular, Full Time		6,695.29		5,348.36			11,289.12		14,739.86		21,884.00		22,189.00	
132	5000_115										Salaries and Wages Seasonal/Temporary		78,370.12		89,344.89			103,525.39		106,911.78		130,000.00		150,000.00	
133	5200_115										Other Personnel Services Other Compensation		.00		2,500.00			.00		12.50		.00		.00	
134	5200_130										Other Personnel Services Allowance Taxable		76.96		49.92			26.88		130.73		.00		185.00	
135	5400_100										Employee Benefits FICA		6,511.05		7,439.20			8,748.46		9,296.80		13,149.00		13,187.00	
136	5400_105										Employee Benefits Unemployment Insurance		2,896.94		.00			.00		.00		.00		.00	
137	5400_115										Employee Benefits Retirement B		.00		384.78			.00		1,790.00		1,790.00		2,167.00	
138	5400_120										Employee Benefits Workers Compensation		.00		.00			.00		.00		.00		944.00	
139	5400_125										Employee Benefits Health Insurance		.00		.00			.00		1,294.00		1,294.00		972.00	
140	5400_130										Employee Benefits Dental Insurance		.00		.00			.00		298.00		298.00		276.00	
141	5400_135										Employee Benefits Life Insurance		.00		.00			.00		41.00		41.00		40.00	
142											Personnel Services Totals		\$94,550.36		\$105,067.15			\$123,589.85		\$134,514.67		\$168,456.00		\$189,960.00	
143											General Operating														
144	6200										Medical Fees And Supplies		157.00		876.50			1,436.00		497.96		1,000.00		1,000.00	
145	6210										Small Tools and Equipment		.00		.00			.00		.00		500.00		500.00	
146	6214										Clothing And Uniforms		.00		1,579.60			.00		.00		1,000.00		1,000.00	
147	6350										Legal Notice & Advertising		705.00		834.00			925.00		260.00		1,000.00		1,000.00	
148	6800_160										Fees for Services Background Check		.00		.00			.00		.00		1,000.00		1,000.00	
149											General Operating Totals		\$862.00		\$3,290.10			\$2,361.00		\$757.96		\$4,500.00		\$4,500.00	
150											Program 453 - School Crossing Guards Totals		\$95,412.36		\$108,357.25			\$125,950.85		\$135,272.63		\$172,956.00		\$194,460.00	
151											Program 454 - Signals														
152											Personnel Services														

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	
1												Budget Worksheet Report Budget Year 2025													
2																									
153	5000_100	Salaries and Wages Regular, Full Time											138,658.24	98,776.00	184,627.13	140,085.63	172,791.00	199,716.00							
154	5000_115	Salaries and Wages Seasonal/Temporary											420.00	.00	2,604.96	3,699.42	.00	5,223.00							
155	5100	Overtime											5,340.98	2,272.75	12,394.98	11,055.70	2,000.00	12,635.00							
156	5200_110	Other Personnel Services On-Call											15,030.00	8,360.00	20,360.00	13,146.00	16,500.00	16,500.00							
157	5200_115	Other Personnel Services Other Compensation											2,966.05	293.12	799.13	1,082.42	700.00	1,366.00							
158	5200_116	Other Personnel Services Longevity Pay											1,222.86	665.00	141.48	259.62	200.00	500.00							
159	5200_120	Other Personnel Services Shift Differential											.00	.00	11.85	15.65	.00	25.00							
160	5200_130	Other Personnel Services Allowance Taxable											1,525.00	1,162.62	2,065.38	2,053.93	2,000.00	2,628.00							
161	5400_100	Employee Benefits FICA											12,241.42	8,176.47	15,798.78	12,396.36	16,041.00	18,252.00							
162	5400_115	Employee Benefits Retirement B											12,472.00	13,294.63	14,000.00	15,401.00	15,401.00	19,504.00							
163	5400_120	Employee Benefits Workers Compensation											.00	.00	.00	.00	.00	8,271.00							
164	5400_125	Employee Benefits Health Insurance											43,055.00	20,311.00	40,000.00	55,640.00	55,640.00	60,227.00							
165	5400_130	Employee Benefits Dental Insurance											2,341.00	2,375.00	2,500.00	1,845.00	1,845.00	1,839.00							
166	5400_135	Employee Benefits Life Insurance											420.00	392.00	500.00	417.00	417.00	409.00							
167		Personnel Services Totals											\$235,692.55	\$156,078.59	\$295,803.69	\$257,097.73	\$283,535.00	\$347,095.00							
168		Capital Equipment																							
169	9500	Capital Outlay											78,601.84	37,830.90	36,916.60	295.97	120,000.00	120,000.00							
170		Capital Equipment Totals											\$78,601.84	\$37,830.90	\$36,916.60	\$295.97	\$120,000.00	\$120,000.00							
171		General Operating																							
172	6010	Computer Equipment											43.99	435.20	696.71	300.00	1,000.00	1,000.00							
173	6015	Computer Software											.00	.00	4,252.00	.00	1,000.00	1,000.00							
174	6020	Office Equipment											.00	.00	998.00	.00	.00	.00							
175	6200	Medical Fees And Supplies											120.00	.00	118.00	.00	500.00	500.00							
176	6203	Dues/Subscriptions											.00	.00	200.00	200.00	300.00	300.00							
177	6210	Small Tools and Equipment											.00	.00	477.26	825.83	1,000.00	1,000.00							
178	6212	Fuel											2,025.61	2,823.88	5,012.83	1,964.54	2,500.00	2,500.00							
179	6214	Clothing And Uniforms											.00	.00	1,463.97	300.00	1,000.00	1,000.00							
180	6300_100	Repair & Maintenance Equipment Parts											11,393.21	52,404.74	29,442.06	12,563.33	20,000.00	20,000.00							
181	6300_135	Repair & Maintenance Traffic Signal Equipment											.00	.00	1,431.49	223.52	.00	500.00							
182	6400_100	Utilities Electricity											35,189.14	37,866.37	39,584.78	33,032.33	33,000.00	36,000.00							

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X
1														Budget Worksheet Report Budget Year 2025										
2																								
183	6400_125		Utilities Telecommunications										443.79		530.83		.00		.00		.00		.00	
184	6400_127		Utilities Cellular Communications										1,525.27		6,409.13		3,322.43		2,122.85		3,000.00		3,000.00	
185	6700_100		Travel & Training Education										200.00		1,226.84		6,704.00		86.51		2,000.00		2,000.00	
186	6700_110		Travel & Training Travel Expense										.00		.00		.00		300.47		1,000.00		1,000.00	
187			General Operating Totals										\$50,941.01		\$101,696.99		\$93,703.53		\$51,919.38		\$66,300.00		\$69,800.00	
188			Interfund																					
189	8005		Vehicle/Equipment Repairs										10,393.80		4,918.06		5,074.63		5,915.60		4,000.00		4,000.00	
190	8085		Payment in Lieu of Rent										3,300.00		3,299.40		3,449.79		2,974.10		3,000.00		3,000.00	
191			Interfund Totals										\$13,693.80		\$8,217.46		\$8,524.42		\$8,889.70		\$7,000.00		\$7,000.00	
192											Program 454 - Signals Totals		\$378,929.20		\$303,823.94		\$434,948.24		\$318,202.78		\$476,835.00		\$543,895.00	
193											Division 200 - Traffic Totals		\$1,856,320.92		\$1,992,916.00		\$2,236,176.84		\$1,767,593.74		\$2,300,518.00		\$2,959,698.00	
194											Department 19 - Public Works Totals		\$1,856,320.92		\$1,992,916.00		\$2,236,176.84		\$1,767,593.74		\$2,300,518.00		\$2,959,698.00	
195											EXPENSE TOTALS		\$1,856,320.92		\$1,992,916.00		\$2,236,176.84		\$1,767,593.74		\$2,300,518.00		\$2,959,698.00	
196																								
197											Fund 264 - Traffic Totals													
198																								
199											REVENUE TOTALS		\$1,542,023.24		\$1,913,060.89		\$2,170,312.28		\$1,722,378.91		\$2,422,500.00		\$2,189,889.00	
200											EXPENSE TOTALS		\$1,856,320.92		\$1,992,916.00		\$2,236,176.84		\$1,767,593.74		\$2,300,518.00		\$2,959,698.00	
201																								
202											Fund 264 - Traffic Totals		(\$314,297.68)		(\$79,855.11)		(\$65,864.56)		(\$45,214.83)		\$121,982.00		(\$769,809.00)	
203	Fund 265 - Traffic - Parking Facilities																							
204	REVENUE																							
205			Department 19 - Public Works																					
206			Division 205 - Parking Facilities																					
207			Program 000 - Administration																					
208			Other Revenue																					
209	4380_100		Third Party Gateway ParkMobile										.00		.00		58,809.70		50,274.60		.00		51,759.00	
210	4925_100		Proceeds Bank/Bond Note										.00		.00		750,000.00		.00		.00		.00	
211			Other Revenue Totals										\$0.00		\$0.00		\$808,809.70		\$50,274.60		\$0.00		\$51,759.00	
212											Program 000 - Administration Totals		\$0.00		\$0.00		\$808,809.70		\$50,274.60		\$0.00		\$51,759.00	
213			Program 451 - Marketplace Parking Garage																					

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X
1															Budget Worksheet Report Budget Year 2025									
2																								
214																								
215	4990													74,232.99		73,219.47		84,522.24		.00		.00		.00
216														\$74,232.99		\$73,219.47		\$84,522.24		\$0.00		\$0.00		\$0.00
217																								
218	4295													294,033.00		651,065.25		647,079.84		519,100.55		1,000,000.00		1,000,000.00
219	4320													45,444.00		34,154.00		55,454.87		45,366.00		50,000.00		50,000.00
220														\$339,477.00		\$685,219.25		\$702,534.71		\$564,466.55		\$1,050,000.00		\$1,050,000.00
221																								
222	4700													1,175.59		.00		.00		.00		.00		.00
223														\$1,175.59		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
224																								
225	4850													.00		(556.18)		.00		.00		.00		.00
226														\$0.00		(\$556.18)		\$0.00		\$0.00		\$0.00		\$0.00
227														\$414,885.58		\$757,882.54		\$787,056.95		\$564,466.55		\$1,050,000.00		\$1,050,000.00
228																								
229																								
230	4800													.00		.00		.00		.00		2,000.00		2,000.00
231	4990													80,419.07		79,321.09		91,565.76		.00		.00		.00
232	4990_120													.00		1,000,000.00		.00		.00		.00		.00
233	4990_405													.00		.00		(62,608.74)		133,110.00		159,733.00		159,733.00
234														\$80,419.07		\$1,079,321.09		\$28,957.02		\$133,110.00		\$161,733.00		\$161,733.00
235																								
236	4295													73,832.00		223,636.58		455,232.51		499,252.11		550,000.00		550,000.00
237	4320													653,584.64		659,723.76		657,078.85		607,495.92		1,403,000.00		1,403,000.00
238														\$727,416.64		\$883,360.34		\$1,112,311.36		\$1,106,748.03		\$1,953,000.00		\$1,953,000.00
239																								
240	4700													1,175.55		.00		.00		.00		.00		.00
241														\$1,175.55		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
242																								
243	4850													.00		937.50		.00		.00		.00		.00

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	
1														Budget Worksheet Report Budget Year 2025											
2																									
244											Other Revenue Totals			\$0.00		\$937.50		\$0.00		\$0.00		\$0.00		\$0.00	
245											Miscellaneous														
246	4535										Misc Rev			.00		1,291.25		.00		.00		.00		.00	
247											Miscellaneous Totals			\$0.00		\$1,291.25		\$0.00		\$0.00		\$0.00		\$0.00	
248											Program 455 - College Street Garage Totals			\$809,011.26		\$1,964,910.18		\$1,141,268.38		\$1,239,858.03		\$2,114,733.00		\$2,114,733.00	
249											Program 457 - Parking Lots														
250											Charges for Services														
251	4320										Parking Permits / Leases			64,982.50		70,518.00		9,667.16		11,900.00		26,800.00		26,800.00	
252											Charges for Services Totals			\$64,982.50		\$70,518.00		\$9,667.16		\$11,900.00		\$26,800.00		\$26,800.00	
253											Other Revenue														
254	4355										Parking Lots - Metered			103,373.07		213,058.47		281,554.59		216,431.90		250,000.00		250,000.00	
255	4356										Parking Lot - Main Street			31,219.36		53,486.20		.00		.00		.00		.00	
256											Other Revenue Totals			\$134,592.43		\$266,544.67		\$281,554.59		\$216,431.90		\$250,000.00		\$250,000.00	
257											Miscellaneous														
258	4535										Misc Rev			.00		900.00		.00		.00		.00		.00	
259											Miscellaneous Totals			\$0.00		\$900.00		\$0.00		\$0.00		\$0.00		\$0.00	
260											Program 457 - Parking Lots Totals			\$199,574.93		\$337,962.67		\$291,221.75		\$228,331.90		\$276,800.00		\$276,800.00	
261											Division 205 - Parking Facilities Totals			\$1,423,471.77		\$3,060,755.39		\$3,028,356.78		\$2,082,931.08		\$3,441,533.00		\$3,493,292.00	
262											Department 19 - Public Works Totals			\$1,423,471.77		\$3,060,755.39		\$3,028,356.78		\$2,082,931.08		\$3,441,533.00		\$3,493,292.00	
263											REVENUE TOTALS			\$1,423,471.77		\$3,060,755.39		\$3,028,356.78		\$2,082,931.08		\$3,441,533.00		\$3,493,292.00	
264											EXPENSE														
265											Department 19 - Public Works														
266											Division 205 - Parking Facilities														
267											Program 000 - Administration														
268											Personnel Services														
269	5000_910										Salaries and Wages Total Compensation Contingency			.00		.00		.00		.00		.00		28,975.00	
270	5400_105										Employee Benefits Unemployment Insurance			1,795.50		.00		.00		.00		.00		.00	
271	5400_120										Employee Benefits Workers Compensation			26,718.99		26,725.48		31,438.00		38,710.76		38,711.00		43,781.00	
272	5400_150										Employee Benefits Recognition			.00		.00		.00		27.56		28.00		39.00	
273											Personnel Services Totals			\$28,514.49		\$26,725.48		\$31,438.00		\$38,738.32		\$38,739.00		\$72,795.00	

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	
1															Budget Worksheet Report Budget Year 2025										
2																									
274	General Operating																								
275	6007	Shipping and Moving											.00	.00	8.25	.00	472.00	500.00							
276	6350	Legal Notice & Advertising											.00	.00	.00	.00	1,000.00	1,000.00							
277	6500_112	Professional and Consultant Svs Audits - Melanson											.00	1,050.00	1,260.00	4,000.00	.00	.00							
278	6500_115	Professional and Consultant Svs Legal/Arbitration											524.00	1,395.00	3,482.00	9,273.92	9,300.00	13,093.00							
279	6700_110	Travel & Training Travel Expense											.00	.00	.00	892.51	.00	1,260.00							
280	7000	Bad Debt Expense											.00	.00	.00	6.30	.00	.00							
281	7230_100	Insurance Vehicle											.00	.00	.00	1,305.00	1,305.00	1,436.00							
282	7230_105	Insurance General											17,311.00	22,018.00	22,389.00	21,471.00	21,471.00	26,238.00							
283	7230_107	Insurance Property											16,613.00	16,913.00	18,389.00	21,029.00	21,029.00	23,474.00							
284	7230_115	Insurance Claims and Expenses											6,151.00	5,002.00	4,736.00	6,188.00	6,188.00	4,874.00							
285	7303_100	Regulatory and Bank Fees Gateway/Third Party Processing											.00	.00	55,237.30	40,626.15	.00	51,514.00							
286		General Operating Totals											\$40,599.00	\$46,378.00	\$105,501.55	\$104,791.88	\$60,765.00	\$123,389.00							
287		Debt Service																							
288	7450_210	Debt Service Interest Revenue Bonds											.00	.00	.00	30,915.21	.00	36,975.00							
289	7475_130	Debt Paying Agent Fees Bond Issue Costs											.00	.00	5,000.00	5,000.00	5,000.00	7,059.00							
290		Debt Service Totals											\$0.00	\$0.00	\$5,000.00	\$35,915.21	\$5,000.00	\$44,034.00							
291		Interfund																							
292	8015	Indirect Fees											112,201.00	115,367.00	115,000.00	151,724.00	151,724.00	160,040.00							
293	8016	Direct Retirement											8,040.00	.00	.00	.00	.00	.00							
294	8017	Indirect Fees - City Attorney											18,699.00	18,584.00	20,000.00	22,450.00	22,450.00	25,018.00							
295	8070	Dpw Adm Cost Allocation											.00	.00	.00	.00	27,625.00	27,625.00							
296		Interfund Totals											\$138,940.00	\$133,951.00	\$135,000.00	\$174,174.00	\$201,799.00	\$212,683.00							
297		Program 000 - Administration Totals											\$208,053.49	\$207,054.48	\$276,939.55	\$353,619.41	\$306,303.00	\$452,901.00							
298		Program 451 - Marketplace Parking Garage																							
299		Personnel Services																							
300	5000_100	Salaries and Wages Regular, Full Time											248,802.29	204,549.67	289,415.86	232,774.28	350,521.00	256,840.00							
301	5000_110	Salaries and Wages Regular Part Time											30,664.39	18,690.90	8,869.86	5,435.11	27,434.00	17,250.00							
302	5000_115	Salaries and Wages Seasonal/Temporary											6,214.17	9,040.50	.00	.00	.00	.00							
303	5100	Overtime											15,866.40	23,704.03	12,126.02	9,595.60	20,000.00	20,000.00							

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	
1														Budget Worksheet Report Budget Year 2025											
2																									
304	5200_106		Other Personnel Services Staffing										.00	1,229.59		251.33		34.88		1,000.00		1,000.00			
305	5200_110		Other Personnel Services On-Call										384.00	608.00		1,616.00		1,306.20		2,000.00		2,000.00			
306	5200_115		Other Personnel Services Other Compensation										14,835.54	4,131.64		3,567.84		3,105.69		2,000.00		4,043.00			
307	5200_116		Other Personnel Services Longevity Pay										2,695.20	1,877.60		2,301.34		980.36		2,000.00		1,069.00			
308	5200_120		Other Personnel Services Shift Differential										5,195.91	3,623.14		2,230.92		2,278.18		2,500.00		2,574.00			
309	5200_130		Other Personnel Services Allowance Taxable										2,688.04	1,830.15		2,672.53		3,334.89		3,000.00		4,451.00			
310	5400_100		Employee Benefits FICA										23,974.45	19,836.91		23,677.20		18,948.64		31,400.00		23,656.00			
311	5400_115		Employee Benefits Retirement B										26,082.00	28,239.02		60,000.00		30,914.00		30,914.00		22,077.00			
312	5400_120		Employee Benefits Workers Compensation										.00	.00		.00		.00		.00		18,748.00			
313	5400_125		Employee Benefits Health Insurance										69,758.00	77,617.00		87,000.00		60,723.00		60,723.00		58,641.00			
314	5400_130		Employee Benefits Dental Insurance										3,793.00	4,497.00		5,400.00		3,006.00		3,006.00		2,711.00			
315	5400_135		Employee Benefits Life Insurance										1,376.00	1,321.00		1,700.00		1,119.00		1,119.00		602.00			
316			Personnel Services Totals										\$452,329.39	\$400,796.15		\$500,828.90		\$373,555.83		\$537,617.00		\$435,662.00			
317			Capital Equipment																						
318	9500		Capital Outlay										.00	13,100.13		594,288.10		.00		.00		.00			
319			Capital Equipment Totals										\$0.00	\$13,100.13		\$594,288.10		\$0.00		\$0.00		\$0.00			
320			General Operating																						
321	6000		Office Supplies										2,549.84	905.15		16.48		67.98		2,000.00		2,000.00			
322	6010		Computer Equipment										.00	1,002.98		.00		16.99		2,000.00		2,000.00			
323	6200		Medical Fees And Supplies										262.93	75.00		.00		.00		1,000.00		1,000.00			
324	6203		Dues/Subscriptions										.00	.00		947.50		.00		1,000.00		1,000.00			
325	6206		Custodian Supplies										912.31	1,681.86		1,190.81		1,800.00		5,000.00		5,000.00			
326	6208		Special Supplies										.00	367.55		.00		30.49		1,000.00		1,000.00			
327	6210		Small Tools and Equipment										195.82	.00		.00		1,000.00		1,000.00		1,412.00			
328	6212		Fuel										256.08	853.90		716.35		434.85		700.00		700.00			
329	6214		Clothing And Uniforms										955.60	2,988.90		.00		375.00		1,000.00		1,000.00			
330	6300		Repair & Maintenance										38,195.70	59,194.26		62,253.79		68,689.36		70,000.00		70,000.00			
331	6300_100		Repair & Maintenance Equipment Parts										13,711.42	.00		.00		.00		.00		.00			
332	6300_140		Repair & Maintenance Salt										2,515.80	2,000.00		1,644.00		2,016.92		3,000.00		3,000.00			
333	6400_100		Utilities Electricity										39,312.84	40,754.63		38,416.80		32,245.63		35,000.00		35,000.00			

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1														Budget Worksheet Report Budget Year 2025											
2																									
334	6400_115	Utilities Water/Wastewater											275.32	378.10	702.64	666.15	500.00	728.00							
335	6400_117	Utilities Stormwater											1,350.12	1,415.24	1,466.26	3,457.49	1,500.00	3,376.00							
336	6400_120	Utilities Rubbish Removal											.00	2,405.43	2,177.64	2,059.70	3,000.00	3,000.00							
337	6400_125	Utilities Telecommunications											2,130.46	1,986.40	1,773.99	1,651.89	2,000.00	2,000.00							
338	6400_127	Utilities Cellular Communications											1,915.12	2,100.26	2,061.01	981.90	2,500.00	2,500.00							
339	6500_103	Professional and Consultant Svs Security Contracts											51,915.69	52,896.94	98,842.49	139,000.00	139,000.00	125,670.00							
340	6500_118	Professional and Consultant Svs Contractual Services											39,174.93	54,053.83	14,440.68	12,009.88	15,700.00	50,000.00							
341	6500_121	Professional and Consultant Svs Contractual Snow Removal											.00	.00	6,208.75	.00	.00	10,000.00							
342	6500_142	Professional and Consultant Svs Marketing and Promotion											102,285.00	9,394.02	19,421.58	995.22	10,000.00	10,000.00							
343	6700_100	Travel & Training Education											595.00	1,136.16	82.13	.00	.00	2,000.00							
344	6700_110	Travel & Training Travel Expense											78.70	100.89	.00	.00	.00	.00							
345	6800_172	Fees for Services Street Division Services											.00	.00	10,000.00	10,000.00	10,000.00	10,000.00							
346	7200_115	Capital Leases Equipment											73,463.53	75,214.94	59,756.30	66,838.85	187,000.00	33,561.00							
347	7250	Capital Lease Interest											7,124.24	5,372.84	3,579.54	1,969.90	13,000.00	398.00							
348	7303	Regulatory and Bank Fees											3,311.20	.00	12,930.42	56,644.14	74,000.00	65,809.00							
349	7303_100	Regulatory and Bank Fees Gateway/Third Party Processing											2,350.34	2,236.15	1,000.00	.00	2,000.00	2,000.00							
350		General Operating Totals											\$384,837.99	\$318,515.43	\$339,629.16	\$402,952.34	\$582,900.00	\$444,154.00							
351		Debt Service																							
352	7400	Debt Service Principal											1,785,427.42	.00	.00	.00	.00	50,000.00							
353	7450	Debt Service Interest											50,309.04	.00	.00	30,452.67	40,032.00	40,032.00							
354	7450_225	Debt Service Interest Notes											.00	.00	.00	.00	.00	42,992.00							
355		Debt Service Totals											\$1,835,736.46	\$0.00	\$0.00	\$30,452.67	\$40,032.00	\$133,024.00							
356		Interfund																							
357	7900_700	Interfund Transfer to Capital Project											62,676.09	.00	.00	.00	.00	.00							
358	8005	Vehicle/Equipment Repairs											1,980.61	756.87	2,424.34	1,691.23	3,000.00	3,000.00							
359		Interfund Totals											\$64,656.70	\$756.87	\$2,424.34	\$1,691.23	\$3,000.00	\$3,000.00							
360		Program 451 - Marketplace Parking Garage Totals											\$2,737,560.54	\$733,168.58	\$1,437,170.50	\$808,652.07	\$1,163,549.00	\$1,015,840.00							
361		Program 455 - College Street Garage																							
362		Personnel Services																							
363	5000_100	Salaries and Wages Regular, Full Time											311,559.94	349,724.78	380,890.25	281,202.28	411,117.00	254,678.00							

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1															Budget Worksheet Report Budget Year 2025									
2																								
364	5000_110	Salaries and Wages Regular Part Time											39,654.41	15,261.56	10,643.78	6,522.09	32,921.00	11,500.00						
365	5000_115	Salaries and Wages Seasonal/Temporary											4,436.73	13,560.75	.00	.00	.00	.00						
366	5100	Overtime											14,942.36	23,352.17	11,161.09	4,732.23	20,000.00	20,000.00						
367	5200_106	Other Personnel Services Staffing											.00	1,844.35	301.59	41.85	1,000.00	1,000.00						
368	5200_110	Other Personnel Services On-Call											576.00	1,112.00	3,040.00	1,621.20	3,000.00	3,000.00						
369	5200_115	Other Personnel Services Other Compensation											17,798.30	8,103.77	5,275.78	3,798.53	6,000.00	6,000.00						
370	5200_116	Other Personnel Services Longevity Pay											2,947.80	2,816.40	2,678.29	1,120.97	3,000.00	942.00						
371	5200_120	Other Personnel Services Shift Differential											7,282.80	5,653.70	3,361.98	2,752.59	4,000.00	4,000.00						
372	5200_130	Other Personnel Services Allowance Taxable											4,067.27	3,542.19	3,640.41	3,925.04	4,000.00	5,258.00						
373	5400_100	Employee Benefits FICA											29,441.57	31,245.13	30,936.39	21,692.85	37,105.00	23,438.00						
374	5400_105	Employee Benefits Unemployment Insurance											1,395.01	.00	.00	.00	.00	.00						
375	5400_115	Employee Benefits Retirement B											38,961.00	39,049.38	75,000.00	36,319.00	36,319.00	21,675.00						
376	5400_120	Employee Benefits Workers Compensation											.00	.00	.00	.00	.00	22,033.00						
377	5400_125	Employee Benefits Health Insurance											104,289.00	109,534.00	127,000.00	69,411.00	69,411.00	55,264.00						
378	5400_130	Employee Benefits Dental Insurance											5,671.00	6,343.00	7,400.00	3,448.00	3,448.00	2,494.00						
379	5400_135	Employee Benefits Life Insurance											2,059.00	1,886.00	2,700.00	1,324.00	1,324.00	578.00						
380		Personnel Services Totals											\$585,082.19	\$613,029.18	\$664,029.56	\$437,911.63	\$632,645.00	\$431,860.00						
381		Capital Equipment																						
382	9500	Capital Outlay											96,767.40	65,003.23	185,898.00	.00	55,000.00	55,000.00						
383		Capital Equipment Totals											\$96,767.40	\$65,003.23	\$185,898.00	\$0.00	\$55,000.00	\$55,000.00						
384		General Operating																						
385	6000	Office Supplies											383.48	872.13	101.96	.00	1,000.00	1,000.00						
386	6007	Shipping and Moving											.00	39.60	22.13	.00	.00	.00						
387	6010	Computer Equipment											82.98	405.88	1,362.10	.00	2,000.00	2,000.00						
388	6020	Office Equipment											.00	.00	159.99	.00	.00	.00						
389	6200	Medical Fees And Supplies											157.93	960.00	313.00	.00	1,000.00	1,000.00						
390	6206	Custodian Supplies											912.33	2,247.76	1,848.45	2,500.00	5,000.00	5,000.00						
391	6208	Special Supplies											.00	614.15	549.44	.00	1,000.00	1,000.00						
392	6210	Small Tools and Equipment											.00	.00	.00	1,000.00	1,000.00	1,412.00						
393	6212	Fuel											.00	.00	.00	.00	750.00	750.00						

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1															Budget Worksheet Report Budget Year 2025									
2																								
394	6214													545.00		2,205.65		.00		375.00		2,000.00		2,000.00
395	6300													30,536.18		84,348.02		77,646.11		92,820.04		101,000.00		150,000.00
396	6300_100													13,426.36		.00		.00		.00		.00		.00
397	6300_140													2,515.80		2,397.60		3,188.00		1,816.92		5,000.00		5,000.00
398	6400_100													68,867.12		74,408.56		75,492.05		63,359.91		80,000.00		80,000.00
399	6400_115													4,366.23		2,570.31		3,382.58		3,452.01		2,500.00		3,319.00
400	6400_117													5,072.28		5,316.92		5,508.67		2,730.78		4,000.00		4,000.00
401	6400_120													3,849.25		2,106.42		2,177.64		2,059.69		2,000.00		2,085.00
402	6400_125													3,659.66		3,119.15		2,831.42		2,603.29		4,000.00		4,000.00
403	6400_127													1,847.63		2,760.54		3,227.29		1,902.81		3,000.00		3,000.00
404	6500_103													51,915.69		52,896.94		98,842.51		139,000.00		139,000.00		125,670.00
405	6500_118													45,657.73		46,403.43		22,586.62		21,331.70		50,000.00		50,000.00
406	6500_121													.00		.00		12,417.50		10,615.00		10,000.00		10,000.00
407	6700_110													78.71		93.04		545.41		.00		.00		.00
408	6800_173													.00		.00		.00		.00		51,000.00		100,000.00
409	7200_115													73,463.54		75,214.94		59,756.29		66,838.85		115,000.00		33,561.00
410	7250													7,124.25		5,372.84		3,579.54		1,969.89		15,000.00		398.00
411	7303													5,113.91		1,964.70		11,731.60		39,910.28		50,000.00		47,470.00
412	7303_100													1,350.34		1,550.74		1,008.30		.00		2,000.00		2,000.00
413														General Operating Totals		\$320,926.40	\$367,869.32	\$388,278.60	\$454,286.17	\$647,250.00		\$634,665.00		
414														Debt Service										
415	7400													1,785,427.42		.00		.00		.00		14,000.00		50,000.00
416	7450													50,309.05		.00		.00		56,554.97		60,120.00		60,120.00
417	7450_225													.00		.00		.00		.00		.00		79,842.00
418														Debt Service Totals		\$1,835,736.47	\$0.00	\$0.00	\$56,554.97	\$74,120.00		\$189,962.00		
419														Interfund										
420	8005													.00		.00		.00		.00		2,000.00		2,000.00
421	8030													64,400.00		64,400.00		64,400.00		64,400.00		70,000.00		64,400.00
422														Interfund Totals		\$64,400.00	\$64,400.00	\$64,400.00	\$64,400.00	\$72,000.00		\$66,400.00		
423														Program 455 - College Street Garage Totals		\$2,902,912.46	\$1,110,301.73	\$1,302,606.16	\$1,013,152.77	\$1,481,015.00		\$1,377,887.00		

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	
1														Budget Worksheet Report Budget Year 2025											
2																									
424											Program	457 - Parking Lots													
425											Personnel Services														
426	5000_100										Salaries and Wages Regular, Full Time			.00		2,136.05		103,638.81		94,074.76		161,996.00		123,530.00	
427	5000_110										Salaries and Wages Regular Part Time			.00		162.64		5,321.92		3,261.07		16,461.00		11,500.00	
428	5100										Overtime			.00		96.43		8,138.64		3,970.67		10,000.00		10,000.00	
429	5200_106										Other Personnel Services Staffing			.00		.00		150.80		20.93		500.00		500.00	
430	5200_110										Other Personnel Services On-Call			.00		.00		1,410.00		1,102.50		2,000.00		2,000.00	
431	5200_115										Other Personnel Services Other Compensation			.00		.00		1,520.67		1,129.03		2,000.00		2,000.00	
432	5200_116										Other Personnel Services Longevity Pay			.00		.00		1,239.45		505.74		2,000.00		650.00	
433	5200_120										Other Personnel Services Shift Differential			.00		33.18		1,171.47		1,184.69		2,000.00		2,000.00	
434	5200_130										Other Personnel Services Allowance Taxable			.00		3.85		1,066.57		1,301.09		1,000.00		1,783.00	
435	5400_100										Employee Benefits FICA			.00		178.98		9,126.46		7,767.55		15,144.00		11,778.00	
436	5400_115										Employee Benefits Retirement B			.00		.00		.00		14,597.00		14,597.00		10,912.00	
437	5400_120										Employee Benefits Workers Compensation			.00		.00		.00		.00		.00		8,838.00	
438	5400_125										Employee Benefits Health Insurance			.00		.00		.00		29,160.00		29,160.00		29,576.00	
439	5400_130										Employee Benefits Dental Insurance			.00		.00		.00		1,469.00		1,469.00		1,400.00	
440	5400_135										Employee Benefits Life Insurance			.00		.00		.00		539.00		539.00		305.00	
441											Personnel Services Totals			\$0.00		\$2,611.13		\$132,784.79		\$160,083.03		\$258,866.00		\$216,772.00	
442											General Operating														
443	6000										Office Supplies			.00		.00		.00		.00		1,000.00		1,000.00	
444	6007										Shipping and Moving			17.36		.00		.00		.00		.00		.00	
445	6300										Repair & Maintenance			30,350.44		27,993.29		15,965.81		15,791.74		35,000.00		50,000.00	
446	6300_140										Repair & Maintenance Salt			1,683.62		1,600.00		2,679.20		107.56		3,000.00		3,000.00	
447	6300_175										Repair & Maintenance Landscape materials			9,275.00		19,100.00		30,620.00		9,750.00		30,000.00		30,000.00	
448	6400_100										Utilities Electricity			1,993.92		2,001.85		1,555.07		1,183.48		2,000.00		2,000.00	
449	6500_100										Professional and Consultant Svs Actuary Reports/Special			.00		.00		.00		.00		3,000.00		3,000.00	
450	7303										Regulatory and Bank Fees			.00		.00		6,191.04		25,747.04		36,000.00		32,500.00	
451											General Operating Totals			\$43,320.34		\$50,695.14		\$57,011.12		\$52,579.82		\$110,000.00		\$121,500.00	
452											Program 457 - Parking Lots Totals			\$43,320.34		\$53,306.27		\$189,795.91		\$212,662.85		\$368,866.00		\$338,272.00	
453											Division 205 - Parking Facilities Totals			\$5,891,846.83		\$2,103,831.06		\$3,206,512.12		\$2,388,087.10		\$3,319,733.00		\$3,184,900.00	

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														Budget Worksheet Report Budget Year 2025											
1																									
2																									
454	Department 19 - Public Works Totals												\$5,891,846.83	\$2,103,831.06	\$3,206,512.12	\$2,388,087.10	\$3,319,733.00	\$3,184,900.00							
455	EXPENSE TOTALS												\$5,891,846.83	\$2,103,831.06	\$3,206,512.12	\$2,388,087.10	\$3,319,733.00	\$3,184,900.00							
456																									
457	Fund 265 - Traffic - Parking Facilities Totals																								
458																									
459	REVENUE TOTALS												\$1,423,471.77	\$3,060,755.39	\$3,028,356.78	\$2,082,931.08	\$3,441,533.00	\$3,493,292.00							
460	EXPENSE TOTALS												\$5,891,846.83	\$2,103,831.06	\$3,206,512.12	\$2,388,087.10	\$3,319,733.00	\$3,184,900.00							
461																									
462	Fund 265 - Traffic - Parking Facilities Totals												(\$4,468,375.06)	\$956,924.33	(\$178,155.34)	(\$305,156.02)	\$121,800.00	\$308,392.00							
463																									
464	Net Grand Totals																								
465	REVENUE GRAND TOTALS												\$2,965,495.01	\$4,973,816.28	\$5,198,669.06	\$3,805,309.99	\$5,864,033.00	\$5,683,181.00							
466	EXPENSE GRAND TOTALS												\$7,748,167.75	\$4,096,747.06	\$5,442,688.96	\$4,155,680.84	\$5,620,251.00	\$6,144,598.00							
467																									
468	Net Grand Totals												(\$4,782,672.74)	\$877,069.22	(\$244,019.90)	(\$350,370.85)	\$243,782.00	(\$461,417.00)							

City of Burlington Capital Committee

CT Office | DPW | BPRW | I&T | BCA | CEDO | Public Safety



MEMORANDUM

To: Board of Finance & City Council

Fr: Ashley Parker, Capital Program Director
Katherine Schad, CAO
Chapin Spencer, DPW Director
Cindi Wight, BPRW Director
Scot Barker, Chief Innovation Officer
Chief Michael LaChance, Burlington Fire Department
Samantha Dunn, Assistant Director for Community Works, CEDO
Deryk Roach, Superintendent of Parks & Facilities
Nicole Losch, Grants Director
Shannon Trammell, Executive Manager, Burlington Police Department
Norm Baldwin P.E., DPW City Engineer
Sophie Sauvé, PLA, BPRW Comprehensive Planner
Sara Katz, Assistant Director, Burlington City Arts

Re: Proposed FY25 General Fund Capital Budget & FY26-30 Capital Plan

Date: May 22, 2024

FY25 General Fund Capital Budget - Overview

The proposed FY25 General Fund Capital Budget proposes an investment of **\$38.9M** in a variety of City capital projects and purchases (see the attached FY25 Capital Budget itemized by project). This budget is supported by many different sources of revenue, including:

Known FY25 GF Capital Revenue Sources	
FY23 Premiums	\$19,208.00
FY24 Premiums	\$725,877.00
Annual Bond by Charter	\$2,000,000.00
Remaining \$23.8M Bond	\$5,800,000.00
FY25 Premiums	UNK
Grant Projection	\$24,678,766.00
Penny for Parks Tax	\$563,000.00
Street Capital Tax	\$2,952,167.00
Greenbelt Tax	\$157,758.00
Conservation Legacy Tax	\$565,441.00
Dedicated Tax Fund Balance	\$325,996.00
Downtown TIF Increment	\$123,803.00
Waterfront TIF Increment	\$85,089.00
Fleet Gains	\$41,000.00
200 Church Sale Proceeds	\$1,000,000.00
Other Revenues	\$270,430.00
Total FY25 Revenue:	\$39,308,535.00



Overall, in the proposed FY25 Capital Budget, Grant funding makes up 63% of the total budget; Bond funding is 22%; and dedicated taxes are 12%. This budget proposes to utilize the final draw of \$5.8M from the \$23.8M General Obligation (GO) Capital Bond approved by voters in 2022. This will mark the final draw from this bond source, and means that the Capital Program will need to find alternative sources of funding to continue meeting the capital needs of the City starting in FY26.

The FY25 Capital Budget is balanced and begins to provide a response to the deferred levels of maintenance across many capital asset classes. Prior to developing this budget, the Capital Program was forecasting \$15M in deferred Facility needs, \$27M in deferred Park needs, \$5M in deferred Fleet needs, and \$3M in deferred street paving needs. Many of the proposed funding allocations are an attempt to begin focusing on existing City infrastructure needs rather than new City infrastructure needs.

In addition, Departments continue to have success in finding supplemental funding opportunities. With the help of the City's Grants Team, many Departments have been able to secure sources of State and Federal funding which helps to maximize the value of our limited local funding sources.

The FY25 budget does continue to effectively allocate the \$23.8M GO bond proceeds as expected by the voters. Attached to this memo is an overview of the \$23.8M spend out over the last three years, including the allocations from the FY25 proposed budget.

FY25 General Fund Capital Budget Highlights

As noted above, the proposed FY25 General Fund Capital Budget continues the City's commitments to voters by ensuring appropriate allocations of the \$23.8M March 2022 GO Bond monies to voter supported projects, while also leveraging other available revenue sources to support much needed capital projects and purchases that fall outside of the voter approved GO Bond project list. The proposed FY25 allocations go a long way to targeting deferred maintenance across multiple asset classes. The Capital Program Director has worked with members of the City's Interdepartmental Capital Committee, as well as many other City Department representatives, and the Mayor's Office, to come up with this proposed budget. The Committee met weekly through the month of April to review proposed budgets for each Capital Fund. A final Committee vote for bond allocations was opened up on May 2nd via anonymous ballot, and the Capital Program Director used the results from that vote, along with guidance from the Mayor's Office, to finalize bond allocations by project.

Below is a high level summary of capital projects and purchases with proposed bond allocations, These can also be reviewed in the attached table listing each capital budget line item.

- **Champlain Parkway (\$1,715,155)** – The proposed funding allocations will allow the Project Team to complete Phase 1 of the Parkway project. This includes final construction and any checklist items. In addition, \$1,170,000 of bond proceeds are being allocated to support the construction of Phase 2, which is planned to begin in FY25 and will run through FY26. The FY25 budget is \$25.8M, and is 92% funded by state and federal grants, with a 2% local match requirement and additional non-participating costs. The local match is funded by Street Capital, while bond proceeds are supporting all non-participating costs. The Project Team is projecting at least \$480K of additional need from bond and another \$212,874 of Street Capital in FY26 to fully complete this project.



- **Fire Station 1 & 2 Floor Replacements (\$1,160,000)** – Bond funds are proposed to support the replacement of both bay floors in Fire Station 1 and 2 in FY25. These are both urgent projects as the existing floors are no longer able to fully support the weight of the fire trucks going in and out. Engineering has recently been completed to give the Facility Team an understanding of the total cost and scope to replace both floors.
- **Miller Center Net Zero Energy Project (\$1,500,000)** – Over the last month, the City's Facility Team discovered rusting of the Roof Top Units (RTUs) above the Miller Center building. These units are at the end of life, but due to the rusting, need to be replaced sooner than expected. As a result, the Facility Team has proposed a project to not only replace these units so that the building is safe for our community, but to replace them in an energy efficient manner with the goal of having this project be the City's first Net Zero Energy building project. If these units are not replaced, they will continue to rust and will become a hazard over the next year. This project is proposing to utilize \$1M of proceeds from the sale of 200 Church, and an additional \$500K from bond proceeds.
- **Police Station HVAC (\$575,000)** – In FY24, the Police Station had an emergent HVAC issue as a result of deferred maintenance. The Facility Team responded to the issue and began the process of providing support to fix it. In order to fully resolve the issues with the station's HVAC system, additional funding is needed in FY25 to fully correct the HVAC issues.
- **Street Paving Contract – CY24 (\$1,467,201)** – This year, DPW's street paving contract is funded mainly by the Street Capital tax (\$1,117,201), with an additional \$200K coming from a VTrans Town Highway grant. City Council reviewed the proposed paving scope on March 25th and approved the ~1 mile of paving, and ~0.5 mile of patching. FY24 was the last year for Street Paving to receive bond support from the voter approved \$23.8M General Obligation bond. DPW has noted in the last few years that \$3-4M is needed annually to support their goal of 4-5 miles of paving a year.
- **North Beach Projects (\$675,000)** – Two deferred Parks projects at North Beach are receiving bond allocations in an attempt to generate more revenue for the City. The North Beach Main Campground Building is in need of an overhaul. It has become a challenge to maintain and a constant source of complaints from visitors. \$600K would provide the project team with funds to add showers and laundry facilities to the existing restrooms. In addition, \$75K has been allocated to support improvements to the North Beach parking lot so that it can better accommodate traffic flow and also address issues with stormwater flow. Both of these projects would have a positive impact on the overall visitor experience and could provide a much needed capacity change at the site.
- **City Hall HVAC Replacement (\$753,500)** – The entire City Hall complex (including the neighboring Firehouse Gallery) has an HVAC system that is at end of life. City Hall was built in 1925 and shares a mechanical system with the neighboring Gallery. These funds have been allocated to support the replacement of the most integral part of the system, including the boiler, several pumps, and the exhaust system. Due to limited capital funding, the project team has focused on replacing individual components rather than a full system replacement. If this project is not moved forward, there will be serious heating/cooling issues for the City Hall complex in the coming year.

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- **Fire Station 3 Bedroom Upgrades (\$450,000)** – Renovations to bedrooms and bathrooms at Fire Station 2 were completed in FY24. This project was a response to the need to provide more gender equitable space in the City's fire stations. Due to inflation, the Facilities Team was unable to complete similar renovations to Fire Station 3 in FY24. This budget provides an opportunity to create bedroom space that is more equitable, but the bathroom project will need to be deferred until additional revenues can be realized.
- **Fire Radio Replacement (\$274,790)** – The Public Safety Communication Upgrade project that received \$4M from the \$23.8M General Obligation bond is in its final stages. A significant chunk of the City's communication infrastructure has been replaced, including all Police radios, and a majority of Fire radios. This Annual CIP bond allocation will be to support the replacement of the remaining radios that Fire still needs. This purchase will complete the Public Safety Communication overhaul.
- **Winooski Bridge Project Local Match (\$182,750)** – This regional project is being managed by VTTrans, but the City is contributing local match and non-participating funds to support this re-envisioning of the bridge and bike/ped infrastructure in the area. The first round of capital match was allocated in FY24, and this funding provides the second round of local match support.
- **Public Art 1% (\$71,383)** - The Capital Committee is continuing to work to ensure that project teams are planning for the required Public Art 1% ordinance for all relevant capital projects. This impacts projects that are construction/implementation based, while repair/maintenance projects do not require a 1% contribution. This year, qualifying projects are contributing \$71,383 towards this fund.

General Fund Fleet Budget

The Capital Program reported last year that General Fund Fleet does not have a sustainable revenue source that can support either the cash purchase of vehicles or existing annual Master Lease payments (see the History of Burlington's Fleet Purchasing Strategy attached). Purchases of new vehicle or equipment for General Fund Departments were put on hold in FY24, and the City's Fleet Committee turned its focus to determining how to support FY24 Master Lease payments on vehicles or equipment already purchased. The FY24 budget solution involved a contribution of one-time funds from the General Fund.

For FY25, the CT Office is working to build up a General Fund supported lease payment line in the DPW Equipment Maintenance budget to support the \$943K FY25 lease payment budget as a short term solution. Fleet is also estimating \$41K in Gains that can be put towards leases in FY25. In addition, the CT Office is working to determine how best to take advantage of available tax credits for the previous purchase of EVs. Any credits received would go towards creating a sustainable Fleet reserve to support lease payments or the purchase of new fleet.

The General Fund Fleet deferred vehicle list is up to \$5.4M. If there are additional monies identified during the FY25 budget process that would allow for General Fund Fleet to be purchased, the Fleet Team has developed a list of the most urgent replacements out of that deferred listing for consideration. See that table below. The Fleet Committee will continue to work with all Departments to develop a sustainably funded Fleet replacement strategy. This will likely include

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the incorporation of a Fleet electrification road map so that the City can continue working towards its Net Zero goals and electrify when possible.

General Fund Fleet - FY25 Urgent Replacements						
Dept	Equip #	Year	Make	Model	Description	Replacement Cost
Fire	FA5	2014	Ford	F-450	Rescue	\$450,000.00
Police	P06	2016	Ford	Explorer	Supervisor	\$88,735.00
Police	P09	2015	Ford	Explorer	Supervisor	\$88,735.00
Police	P10	2016	Ford	Explorer	Line Cruiser	\$88,735.00
Police	P11	2017	Ford	Explorer	Line Cruiser	\$88,735.00
Police	P34	2015	Ford	Taurus	Detective	\$50,000.00
Parks	PR47	2016	Jacobsen	HR9016T	Mower	\$130,000.00
Total:						\$984,940.00

Tax Increment Financing (TIF) District Budgets

As in FY24, the FY25 General Fund Capital Budget includes budgets for the Downtown and Waterfront TIF Districts. This includes budgets for each District's capital improvements and eligible related costs. The capital improvements are funded by TIF Financing - bond proceeds were received in FY23 for the Downtown project (Great Streets Main Streets) and a bond note is currently being extended to support the capital needs for the Waterfront project (City Place Public Improvements). The Downtown bond proceed budget is seeing no change in FY25, but there is an addition of Street Capital going to support Non-TIF paving that is connected to the project. The Waterfront District is seeing a true up of note revenues in FY25, while there is also the inclusion of \$300K coming from General Fund Capital bond to support the local match requirement for the Congressionally Directed Spending portion of the overall project. That portion is also receiving some support from the TIF funding, but is not reflected in additional budget need for FY25.

Related costs are defined by State TIF statutes as non-capital expenses not typically covered by the bonding for a project, and can include outside consultants utilized by the City for pre-development aspects of these voter-approved and VEPC-approved City projects. Expenses that meet the eligibility criteria can be reimbursed by available municipal and state education tax increment that gets retained by each District, but cannot exceed the approved thresholds. In addition, municipal costs can be reimbursed, but can only be reimbursed with available municipal increment generated by each District. For FY25, the Waterfront District is requesting a related cost budget of \$85,089 to be supported by tax increment generated by that District; the Downtown District is requesting a related cost budget of \$123,803 to be supported by tax increment generated by that District. Both requests are supported by the total amount of increment that is available for City related costs through the life of each District.

FY25 Dedicated Tax Budgets

As noted in the FY25 capital revenue summary, there are four dedicated taxes that provide support to many capital initiatives. This includes: Penny for Parks, Street Capital, Greenbelt, and

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Conservation Legacy. Below is a high level overview of what each is intended for, along with a summary of the proposed budgets for FY25.

- **Penny for Parks:** This is a \$0.01 tax that is intended for parks capital improvement projects that include the repair, renovation, replacement, or expansion of existing park facilities, as well as the construction of new facilities in existing parks. Below is a summary of the proposed budget, but you can see a more detailed breakdown by project in the FY25 General Fund Capital Budget Proposal.

FY25 Penny for Parks Budget	
Projected Tax Revenue:	\$563,000.00
Projected Donations:	\$100,000.00
Total Revenue:	\$663,000.00
Project Expenses:	\$571,341.00
Public Art Allocation:	\$1,000.00
Restricted Unallocated:	\$90,659.00
Total Expenses:	\$663,000.00

- **Street Capital:** This tax is a split from an estimated \$0.0550 rate between Street Capital and Greenbelt. Funding that goes toward Street Capital is for the physical repair of city streets, sidewalks, and drainage below the streets. Below is a summary of the proposed budget, but you can also see the more detailed breakdown by project in the attached FY25 Street Capital Budget Proposal.

FY25 Street Capital Budget	
Projected Tax Revenue:	\$2,952,167.00
Excavation Fees:	\$200,000.00
Fees & Permits:	\$10,000.00
Use of Fund Balance:	\$235,000.00
Total Revenue:	\$3,397,167.00
Project Expenses:	\$2,676,907.00
Personnel:	\$565,760.00
Repair & Maintenance:	\$152,000.00
Other:	\$2,500.00
Total Expenses:	\$3,397,167.00

- **Greenbelt:** This tax is a split from an estimated \$0.0550 rate between Street Capital and Greenbelt. Funding that goes toward Greenbelt is for the maintenance of the greenbelt, including the City's system of street trees. Below is a summary of the proposed budget, but you can also see the more detailed breakdown by project in the attached FY25 Greenbelt Budget Proposal.

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FY25 Greenbelt Budget	
Projected Tax Revenue:	\$157,758.00
Stormwater Revenue:	\$36,916.00
Use of Fund Balance:	\$60,000.00
Total Revenue:	\$254,674.00
Personnel:	\$158,264.00
Operations:	\$16,600.00
Repair & Maintenance:	\$79,810.00
Total Expenses:	\$254,674.00

- Conservation Legacy: This is a \$0.01 tax that was originally designated to be placed in a special revenue account for the purpose of purchasing and protecting important natural areas and open space. The original distribution of funds involved placing 70% into an acquisition category, with the remaining 30% available for capacity/operations. In July 2023, the Council supported a reallocation of funds to support grants and programs working towards nature-based climate solutions. This re-distribution of funds includes: 30% for Park's operations, 30% for grants, and 40% for acquisition. Below is a summary of the proposed budget, but you can also see the more detailed breakdown by project in the attached FY25 Conservation Legacy Budget Proposal.

FY25 Conservation Legacy Budget	
Projected Tax Revenue:	\$565,441.00
WVPD Revenue:	\$23,514.00
Use of Fund Balance:	\$30,996.00
Total Revenue:	\$619,951.00
Personnel & Operating:	\$206,571.00
Grants:	\$187,204.00
Acquisition:	\$226,176.00
Total Expenses:	\$619,951.00

Capital Project Local Matches

The City has continued to have success securing grants that work to provide supplemental funding for many City capital needs. As a result, there continues to be a lot of long-term local match need that remains unsecured. Here is a summary of the FY25 need, as well as a long-term forecast of what local match needs the Capital Program will be working to secure in the coming years.

The FY25 local match need is about \$2M. This compares to a bond revenue budget of \$8.5M. The \$23.8M General Obligation bond only allocated \$4M to local matches. From that amount, only \$1.5M remains. See table summarizing the actual local match allocation below.

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\$23.8M General Obligation Local Match Allocations		
FY23	FY24	FY25
\$1,455,509.00	\$2,073,446.00	\$1,396,873.00

The 5-year capital forecast is showing the following local match need for FY26-30. Starting in FY26, the only revenue source the Capital Program will have is the Annual Bond by Charter (\$2M). As we move beyond the FY25 budget, the City will need to work on prioritizing all of its capital needs, think about ways to apply for grant funding that supports multiple Departments and capital assets, and look into creative solutions for finding alternative sources of funding. The CT Office is already engaged in conversations related to all of these issues and hopes to have recommendations in FY25.

Local Match Forecast – FY26-30				
FY26	FY27	FY28	FY29	FY30
\$2.5M	\$5.5M	\$4.8M	\$5.9M	\$9M

Ongoing General Fund Capital Projects with No FY25 Budget Allocation

Since the annual Capital Budget doesn't show the full portfolio of capital work that is happening in the City, the Capital Committee wanted to share all of the ongoing/active capital projects that are not receiving FY25 budget allocations. Please see the table below noting those capital projects that are continuing even without an FY25 budget allocation.

Department	Capital Project/Purchase
Fleet/I&T	Telematics for Fleet
DPW – Tech Services	Railyard Enterprise Project (REP) Lake Street Path Queen City Park Sidepath Rockpoint Bridge Bridge Railing Replacement – Queen City Park Road Bridge & VT127 Bridge Colchester/Barrett/Riverside Intersection Colchester/Pearl/Prospect Intersection Traffic Calming for East Ave and Scarff Ave
Facilities (BPRW)	City Hall Elevator Lakeview Exterior Restoration Police Station Entrance Reconstruction Fire Station 1 Windows
Parks (BPRW) – Penny for Parks, Impact Fee, Donations	Arms Forest – Trails (From FY21) Kieslich Park – Natural Trail (North Ave Trail) Leddy – Bike Park Design (FY21) Oakledge Park –restroom, Pomeroy Park – Tot Lot Roosevelt Park Comp Plan Kieslich Voices of St. Joseph
Parks (BPRW) – Bond	Boathouse Feasibility Schifilliti Park Pathway Calahan Sidepath Phase 1 Urban Forest Master Plan

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Public Safety – Fire & Police

Public Safety Communication Upgrade – focus on Station Alerting Project (FY25)

5-Year General Fund Capital Plan

In addition to approving an FY25 General Fund Capital Budget, the Capital Program is requesting that the Council also approve a revised 5-year General Fund Capital Plan (FY26-30). This is something that the Capital Program will bring to the Council every year during the budget season to review. It is extremely important that the City has an active and updated 5-year Capital Plan that reflects changing needs and priorities. It will allow us to better plan out what resources we need and when, as well as making more informed decisions about which projects can be deferred in the plan as new needs or urgent projects take priority.

Attached is the current 5-year Capital Plan for FY26-30 broken down by project. This information is also summarized in the table below. This is a very high level plan, and incorporates as much information as the Capital Program had access to. The Capital Program is still working with Teams to incorporate the concept of planning need over time, so this is a work in progress but the information provided is fairly accurate for its planning use. As noted above, the City will need to work on identifying additional sources of revenues to help us reach the revenue targets shown below.

GF Capital Forecast (FY26-FY30)

	FY26	FY27	FY28	FY29	FY30
Expense Projection	\$39M	\$45M	\$38M	\$28M	\$22M
Revenue Projection	\$21M	\$29M	\$21M	\$15M	\$11M
Funding Gap	(\$18M)	(\$16M)	(\$17M)	(\$13M)	(\$11M)

In Summary

The City's Capital Committee is excited to present the proposed FY25 General Fund Capital Budget and FY26-30 5-Year Capital Plan to the Board. We understand that we will need to work hard over the foreseeable future to develop a sustainable Capital Budget that works for all Departments and all residents. We look forward to continue working with you all on this planning effort, and welcome your thoughts on this budget. If you have any additional questions about this proposed budget, please let us know.

Encl: FY25 Capital Budget by Project; FY26-30 Capital Plan; \$23.8 General Obligation Allocation Summary; History of Burlington's Fleet Purchasing Strategy; FY25 Dedicated Tax Budget Breakdowns

Proposed FY25 General Fund Capital Budget (Expenses by Project))

Collapse All		2024-25 Budget
▼ 850 Champlain Parkway		\$ 25,819,096
▶ Construction Contractual		25,713,760
▶ Force Account Engineering		105,336
▼ 810 Facilities		3,925,000
▼ Cap Improvement Proj-CIP		3,925,000
(2470) Fire Stations		1,610,000
(2471) Miller Center		1,500,000
(2474) Police Dept Cons		600,000
(2524) Contingency		150,000
(2469) Firehouse Gallery		60,000
(2473) Permits		5,000
▼ 842 Street Reconstruction		1,517,201
▼ Annual Paving Contract		1,467,201
(99-026) CY24		1,467,201
▶ Preventative Maintenance		50,000
▼ 830 Parks Special Projects		1,273,850
▶ North Beach		675,000
▼ Calahan Park		228,400
(4310) Sidepath Phase 1		228,400
▼ Systemwide		149,250
(4093) Access Resurfacing		75,000
(4246) Water Distribution		74,250
▶ Lakeview Cemetary		81,200
▶ Boathouse Improvements		80,000
▶ Harbor Marina		40,000
▼ Pease Lot		20,000

	2024-25 Budget
(99-063) Restroom Drainage	20,000
▶ Description pending	920,486
▶ Non-project	896,142
▼ 842 Sidewalk Reconstruction	850,000
▼ Annual Sidewalk Contract	600,000
(99-025) CY24	600,000
▶ ROW Sidewalk	250,000
▼ 811 City Hall	753,500
▼ Facilities	753,500
(2481) City Hall Construction Contractual	753,500
▼ 830 Parks PFP	571,341
▼ System Wide	556,341
(2636) Park Facility Improvements	260,000
(99-062) Parks Master	75,000
(2634) Parks Comprehensive Planner 50% Salary	43,341
(2638) PFP Community Requests	40,000
(2644) PFP Emergent Needs	35,000
(2641) Restroom Design	30,000
(2643) Standard Equipment Replacement	25,000
(2640) Playground Equipment & Wood Fiber	25,000
(99-058) Comp Plan	20,000
(2637) Parks Planning Contractual Services	3,000
▼ Perkins Pier	15,000
(2628) Electrical Upgrades	15,000
▼ 804 Capital Project Management	500,000
▶ Parks Project Management	218,000
▶ Project Administration (Salaries)	182,000
▶ Capital Program Management	100,000
▼ 809 Other Capital	433,691
▼ 809 Other Capital	388,000

	2024-25 Budget
(4101) Public Safety	333,691
▶ Contingency	100,000
▼ 853 Main Street	395,706
▼ Non-TIF	395,706
(99-064) Non-TIF Paving	395,706
▶ 851 BTC Public Improvements	300,000
▼ 843 VTRANS Grants	220,400
▶ Winooski Bridge	182,750
▶ Intervale Sidepath	37,650
▼ 803 Innovations & Technology	125,000
▶ Hardware Expansion & Replacement	75,000
▶ Computer Purchases & Replacements	50,000
▼ 236 TIF Downtown	123,803
▼ TIF DWTN RELATED COSTS	123,803
(4089) Project Management	70,000
(4087) Professional & Consulting	29,803
(4088) Administration	19,000
(4086) Legal Fees	5,000
▼ 841 Transportation	120,187
▼ Transportation Capital	120,187
(3897) Planning	120,187
▼ 235 TIF Waterfront	85,089
▼ TIF WTF RELATED COSTS	85,089
(4257) Prof and Consult	54,685
(4258) Administration	30,404
▼ 807 Art	71,383
▼ 807 Public Art 1%	71,383
(4005) Commissioning	49,969
(4007) Maintenance	10,707
(4006) Administration	10,707

	2024-25 Budget
▶ 802 - Vehicle Reserve	41,000
Total	\$ 38,942,875

Data filtered by Projects, Capital Project Funds, Programs, NO SUB-PROGRAM, Expenses and exported on May 13, 2024. Created with OpenGov

FY26-30 Capital Project Forecast (5/22/2024)

Collapse All	2025-26 Budget	2026-27 Budget	2027-28 Budget	2028-29 Budget	2029-30 Budget
▼ 852 Railyard Enterprise	\$ 2,789,013	\$ 21,887,962	\$ 13,233,497	\$ 4,411,166	\$ 0
▶ Professional and Consulting Services	2,732,986	21,448,266	0	0	0
▶ Construction Contractual	0	0	12,967,655	4,322,551	0
▶ Force Account Engineering	56,027	439,696	265,842	88,615	0
▶ 812 Library	500,000	0	4,418,000	5,980,000	5,000,000
▶ 802 - Vehicle Equipment Purchase	1,510,641	2,717,537	3,239,863	3,742,614	3,305,219
▼ 850 Champlain Parkway	11,123,706	0	0	0	0
▶ Construction Contractual	11,018,370	0	0	0	0
▶ Force Account Engineering	105,336	0	0	0	0
▶ 816 Fire Station Consolidation	0	0	0	2,970,000	8,000,000
▶ 811 City Hall	3,000,000	3,891,000	3,025,000	0	0
▼ 842 Street Reconstruction	2,331,964	2,329,724	2,327,349	2,327,349	0
▶ Annual Paving Contract	2,271,964	2,269,724	2,267,349	2,267,349	0
▶ Preventative Maintenance	60,000	60,000	60,000	60,000	0
▼ 810 Facilities	3,144,500	1,535,000	2,640,750	807,310	505,000
▼ Cap Improvement Proj-CIP	3,144,500	1,535,000	2,640,750	807,310	505,000
Police Dept Cons	1,600,000	385,000	1,380,000	0	0
Contingency	500,000	500,000	500,000	500,000	500,000
Fire Stations	396,000	645,000	335,000	135,000	0
200 Church St	495,000	0	0	0	0
Lakeview Cemetary	0	0	346,500	0	0
Leddy	0	0	0	167,310	0
645 Pine Street Construction	148,500	0	0	0	0
Firehouse Gallery	0	0	74,250	0	0
Permits	5,000	5,000	5,000	5,000	5,000
▼ 830 Parks Special Projects	4,594,100	970,000	0	990,000	1,485,000
▼ North Beach	2,524,100	455,000	0	0	1,485,000
North Beach	1,881,000	0	0	0	1,485,000
North Beach Bridge	643,100	455,000	0	0	0
▶ Boathouse	1,980,000	0	0	0	0
▼ Leddy Park	0	0	0	495,000	0
New Tree Shop	0	0	0	495,000	0
▶ Perkins Pier	0	0	0	495,000	0
▼ Blanchard Beach	0	495,000	0	0	0

	2025-26 Budget	2026-27 Budget	2027-28 Budget	2028-29 Budget	2029-30 Budget
Retaining Wall	0	495,000	0	0	0
▼ Systemwide	40,000	20,000	0	0	0
Comp Plan	40,000	20,000	0	0	0
▶ Harbor Marina	50,000	0	0	0	0
▼ 843 VTRANS Grants	1,122,689	4,731,594	1,504,451	473,250	0
▶ Winooski Bridge	182,750	1,779,250	1,462,000	473,250	0
▶ Main St E of Union	400,000	1,600,000	0	0	0
▶ Intervale Sidepath	426,070	1,047,344	0	0	0
▶ Lake Street Shared Use Path	105,369	200,000	0	0	0
▶ Queen City Park	8,500	105,000	42,451	0	0
▼ 842 Sidewalk Reconstruction	1,800,000	1,800,000	1,800,000	1,800,000	0
▶ Annual Sidewalk Contract	1,100,000	1,100,000	1,100,000	1,100,000	0
▶ ROW Sidewalk	700,000	700,000	700,000	700,000	0
▼ 804 Capital Project Management	1,550,080	1,078,583	1,107,941	1,138,179	1,169,323
▶ Parks Project Management	551,594	568,142	585,186	602,742	620,823
▶ Project Administration (Salaries)	291,366	300,107	309,111	318,384	327,935
▶ Capital Program Management	107,120	110,334	113,644	117,053	120,565
▶ Capital Consultants	500,000	0	0	0	0
▶ PIO	50,000	50,000	50,000	50,000	50,000
▶ Asset Management	50,000	50,000	50,000	50,000	50,000
▼ 841 Transportation	1,310,000	1,310,000	910,000	1,060,000	1,060,000
▼ Transportation Capital	1,310,000	1,310,000	910,000	1,060,000	1,060,000
Planning	1,310,000	1,310,000	910,000	1,060,000	1,060,000
▼ 830 Parks PFP	559,691	707,341	1,341,341	558,841	489,341
▼ System Wide	455,341	444,841	1,341,341	558,841	489,341
Park Facility Improvements	189,000	168,500	1,010,000	267,500	218,000
Comp Plan	60,000	60,000	90,000	50,000	30,000
Parks Comprehensive Planner 50% Salary	43,341	43,341	43,341	43,341	43,341
PFP Community Requests	40,000	40,000	40,000	40,000	40,000
PFP Emergent Needs	35,000	35,000	35,000	35,000	35,000
Signage & Wayfinding	25,000	25,000	25,000	25,000	25,000
Standard Equipment Replacement	25,000	25,000	25,000	25,000	25,000
Playground Equipment & Wood Fiber	25,000	25,000	25,000	25,000	25,000
Court Repairs	0	0	25,000	25,000	25,000
Bike Rack Expansion	10,000	10,000	10,000	10,000	10,000
Walkways	0	10,000	10,000	10,000	10,000
Parks Planning Contractual Services	3,000	3,000	3,000	3,000	3,000
▼ Calahan Park	0	247,500	0	0	0
Tennis Court Resurface	0	247,500	0	0	0

	2025-26 Budget	2026-27 Budget	2027-28 Budget	2028-29 Budget	2029-30 Budget
▼ Schifilliti Park	64,350	0	0	0	0
Restrooms	64,350	0	0	0	0
▼ North Beach	40,000	0	0	0	0
Park Improvements	40,000	0	0	0	0
▼ Battery Park	0	15,000	0	0	0
Chief Greylock	0	15,000	0	0	0
▼ 809 Other Capital	738,500	581,410	1,178,800	512,170	260,648
▼ 809 Other Capital	488,500	381,410	928,800	312,170	10,648
Public Safety	488,500	381,410	778,800	312,170	10,648
EV Infrastructure	0	0	150,000	0	0
▶ PD Radios	100,000	100,000	100,000	100,000	100,000
▶ Contingency	100,000	100,000	100,000	100,000	100,000
▶ Accessibility Projects	50,000	0	50,000	0	50,000
▼ 803 Innovations & Technology	900,000	550,000	225,000	190,000	225,000
▶ Software Projects	750,000	250,000	0	0	0
▶ Computer Purchases & Replacements	150,000	150,000	150,000	150,000	150,000
▶ Hardware Expansion & Replacement	0	150,000	75,000	40,000	75,000
▶ Non-project	404,500	404,500	404,500	404,500	0
▶ Description pending	377,262	175,000	175,000	175,000	0
▼ 807 Art	172,251	275,200	119,451	69,191	112,000
▼ 807 Public Art 1%	172,251	275,200	119,451	69,191	112,000
Commissioning	120,575	192,640	83,615	48,433	78,400
Maintenance	25,838	41,280	17,918	10,379	16,800
Administration	25,838	41,280	17,918	10,379	16,800
▼ 851 BTC Public Improvements	500,000	0	0	0	0
▶ BTC Public Improvement TIF	500,000	0	0	0	0
▼ 235 TIF Waterfront	150,407	51,415	52,444	53,493	54,562
▼ TIF WTF RELATED COSTS	150,407	51,415	52,444	53,493	54,562
Prof and Consult	139,795	40,591	41,403	42,231	43,075
Administration	10,612	10,824	11,041	11,262	11,487
▼ 236 TIF Downtown	108,959	43,118	43,281	43,446	43,615
▼ TIF DWTN RELATED COSTS	108,959	43,118	43,281	43,446	43,615
Professional & Consulting	28,959	18,118	18,281	18,446	18,615
Administration	15,000	20,000	20,000	20,000	20,000
Project Management	60,000	0	0	0	0
Legal Fees	5,000	5,000	5,000	5,000	5,000
▼ 842 Bridge Infrastructure	52,000	148,000	0	0	0
▼ 842 Bridge Infrastructure	52,000	148,000	0	0	0
Heineberg Bridge Railing	52,000	148,000	0	0	

	2025-26 Budget	2026-27 Budget	2027-28 Budget	2028-29 Budget	2029-30 Budget
Total	\$ 38,740,263	\$ 45,187,384	\$ 37,746,668	\$ 27,706,509	\$ 21,709,708

Data filtered by Projects, Capital Project Funds, NO SUB-PROGRAM, Expenses and exported on May 14, 2024. Created with OpenGov

Summary of \$23.8M GO Bond Project Allocations (To-Date, 3/7/2024)						
Category	Expected	FY23	FY24	FY25	Project Totals	Reconciliation
Local Match	\$4,000,000.00	\$1,455,509.00	\$2,073,446.00	\$1,396,873.00	\$4,925,828.00	(\$925,828.00)
Fire Trucks	\$2,200,000.00	\$2,200,000.00	\$0.00	\$0.00	\$2,200,000.00	\$0.00
Public Safety Communications Upgrade	\$4,000,000.00	\$4,000,000.00	\$0.00	\$0.00	\$4,000,000.00	\$0.00
Sidewalks	\$2,700,000.00	\$900,000.00	\$882,058.00	\$900,000.00	\$2,682,058.00	\$17,942.00
Streets & Bridges	\$2,000,000.00	\$1,350,000.00	\$700,000.00	\$0.00	\$2,050,000.00	(\$50,000.00)
Transportation Planning	\$1,500,000.00	\$500,000.00	\$500,000.00	\$120,187.00	\$1,120,187.00	\$379,813.00
Project Management	\$400,000.00	\$0.00	\$266,611.00	\$130,000.00	\$396,611.00	\$3,389.00
Facilities	\$4,000,000.00	\$1,389,700.00	\$1,214,999.96	\$2,565,000.00	\$5,169,699.96	(\$1,169,699.96)
Parks	\$2,000,000.00	\$776,300.00	\$777,500.00	\$617,556.00	\$2,171,356.00	(\$171,356.00)
IT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Memorial Auditorium	\$1,000,000.00	\$1,000,000.00	\$0.00	\$0.00	\$1,000,000.00	\$0.00
Contingency for approved projects	\$0.00	\$400,000.00	\$0.00	\$0.00	\$400,000.00	(\$400,000.00)
Totals:	\$23,800,000.00	\$13,971,509.00	\$6,414,614.96	\$5,729,616.00	\$26,115,739.96	

*Note: Inclusion of some annual CIP that provided support to maximize bond allocations in FY23 & 24

Does not include use of Premiums

Summary of \$23.8M GO Bond Revenues	
FY23 Draw	\$13,000,000.00
FY23 Premiums	\$1,786,208.00
FY24 Draw	\$5,000,000.00
FY24 Premiums	\$753,007.00
FY25 Draw	\$5,800,000.00
Totals:	\$26,339,215.00

History of Burlington's Fleet Purchasing Strategy

- FY12 – FY15: There was a moratorium on the purchase of new vehicles due financial challenges.
- FY16: The City again purchased new vehicles – this time utilizing a master lease. An informal fleet team started creating a list of vehicles needed each year to help the City forecast needs over time.
- FY17: A Sustainable Infrastructure bond replaced three fire trucks for \$3.3 million.
- FY17 – FY18: The fleet team began creating a spreadsheet to track sustainable investment in fleet. The strategy of using master leases was working, but projections were showing financial challenges for fleet funding in out years due to increased debt payments.
- FY18: The City contracted with a fleet consultant to review how fleet was structured and recommend improvements. This resulted in a new Fleet Policy, the Fleet Committee, and a spreadsheet of needs from the consultant.
- October 24, 2019: The Fleet Policy was approved by the City Council.
- FY20: The Fleet team estimated that the sustainable fleet replacement need was approximately \$2,700,000/year. Up to this point, fleet funding had been by department. As part of the Fleet Committee and Fleet Policy development, all fleet related resources were pooled across departments into one location in order to create efficiencies in purchasing and revenues.
- FY20-22: It appears due to staff transitions and focus on the pandemic that during this time, staff lost track of the strategic focus on need for General Fund money for lease payments.
- FY23: The Fleet Team requested the use of \$715,000 of General Fund monies to support lease payments in FY23, as we were reaching the end of the Fleet reserve funds. At that time, the Fleet Team communicated that lease payments in FY24 & FY25 were going to require the same significant General Fund support.
- FY24: Freeze on the purchase of new vehicles for General Fund Departments and a focus on the funding of FY24 General Fund lease payments.

Over the last several fiscal years, through effective coordination and purchasing vehicles through master leases, the City was able to make significant reinvestments in its municipal fleet. Now the City is entering a very challenging multi-year fiscal year period for multiple reasons:

- As discussed above, vehicle replacement funding was pooled from Police, Public Works and Parks starting in FY20. However, not all revenues from pooling vehicle replacement funding from Police, Fire, Public Works and Parks were able to be kept each fiscal year for fleet needs due to shortfalls in General Fund operating budgets.
- Several recent revenue ballot items were not successful at the ballot box (FY'23 proposed municipal tax increase and the Fall 2021 \$40M capital bond proposal).
- After multiple years of financing to purchase new vehicles, the City is now carrying significant debt service payments for vehicles previously received.
- The Fleet Team is also continuing to manage constraints within the vehicle industry related to ordering and purchasing of vehicles and equipment. This includes delays in vehicle manufacture and delivery for both fuel-based and electric vehicles.
- With funding limited to Gains, remaining Fleet Reserve, and some Impact Fees; alternative sources of funding will need to be identified to support that ~\$1M/year in lease payments through FY25. There will continue to be a \$2M/year need to replace Fleet, though this number will likely be higher as the deferred list has increased over the last two years.

Proposed FY25 Greenbelt Budget (5/22/2024)

Collapse All		2024-25 Budget
☐ Interfund Transfer		\$ 125,969
(7900_101) Interfund Transfer To General Fund		125,969
☐ Maintenance Contracts		60,000
(6600) Maintenance Contracts		60,000
☐ Salaries and Wages		30,000
(5000_115) Salaries and Wages Seasonal/Temporary		30,000
☐ Repair & Maintenance		19,810
(6300_175) Repair & Maintenance Landscape materials		19,810
☐ Small Tools and Equipment		10,000
(6210) Small Tools and Equipment		10,000
☐ Field Supplies&Materials		3,500
(6276) Field Supplies&Materials		3,500
☐ Employee Benefits		2,295
(5400_100) Employee Benefits FICA		2,295
☐ Utilities		1,200
(6400_127) Utilities Cellular Communications		1,200
☐ Dues/Subscriptions		1,000
(6203) Dues/Subscriptions		1,000
☐ Clothing And Uniforms		500
(6214) Clothing And Uniforms		500
☐ Rentals		400
(6530_115) Rentals Equipment		400
Total		\$ 254,674

Data filtered by Expenses, Capital Project Funds, Departments, Programs, Divisions, Projects, NO SUB-PROGRAM and exported on May 14, 2024. Created with OpenGov

Proposed FY25 Conservation Legacy Budget

Collapse All		2024-25 Budget
☐ Unallocated Restricted		\$ 226,176
(9898) Unallocated Restricted		226,176
☐ Sub Grantee Expense		187,204
(7390_100) Pass Through Sub Grantee Expense		187,204
☐ Interfund Transfer		164,517
(7900_101) Interfund Transfer To General Fund		164,517
☐ Salaries and Wages		35,905
(5000_115) Salaries and Wages Seasonal/Temporary		35,905
☐ Employee Benefits		2,747
(5400_100) Employee Benefits FICA		2,747
☐ Professional and Consultant Svs		2,000
(6500_118) Professional and Consultant Svs Contractual Services		2,000
☐ Repair & Maintenance		1,401
(6300_165) Repair & Maintenance Other Small Charges Not Capital		1,401
Total		\$ 619,950

Data filtered by Expenses, Conservation Legacy, Departments, Programs, Divisions, NO SUB-PROGRAM and exported on May 14, 2024. Created with OpenGov

Proposed FY25 Street Capital Budget (5/22/2024)

Collapse All		2024-25 Budget
☐ Interfund Transfer		\$ 2,455,163
(7900_842) Interfund Transfer Streets & Sidewalks		1,567,201
(7900_850) Interfund Transfer Champlain Parkway		492,256
(7900_853) Interfund Transfer Main St DWTWN TIF		395,706
☐ Dpw Eng Cost Allocation		565,760
(8075) Dpw Eng Cost Allocation		565,760
☐ Capital Outlay		221,744
(9500_100) Capital Outlay Construction		221,744
☐ Repair & Maintenance		152,000
(6300_180) Repair & Maintenance Asphalt		150,000
(6300_130) Repair & Maintenance Construction Supplies		2,000
☐ Utilities		2,000
(6400_127) Utilities Cellular Communications		2,000
☐ Printing/Copying/Paper Mgt		500
(6202) Printing/Copying/Paper Mgt		500
Total		\$ 3,397,167

Data filtered by Expenses, Capital Project Funds, Programs, Projects, NO SUB-PROGRAM and exported on May 14, 2024. Created with OpenGov



FY25 General Fund Capital Budget & 5-Year Forecast

May 22, 2024



General Fund Capital Budget 101

What is a Capital Project?

- City Code of Ordinances: *“A Capital Project is one funded wholly or in part by the City of Burlington and that involves construction, renovation or remodeling of buildings, structures, or parking facilities; street improvements; streetscape improvements; or park or recreational area construction or remodeling.”*
- Does not include repair or maintenance.
- Can include: furnishings, machinery, apparatus/equipment for physical betterment, preliminary study/survey, land/rights in land, or any combination of these.
- Require funding outside of a Department’s annual general fund budget.
- City is working to revise and update its Capital Asset Policy which defines capital asset thresholds



General Fund Capital Budget 101

What is included in the GF Capital Budget?

- DPW (Streets, Sidewalks, Bridges, Fleet), Parks, Facilities, I & T, Fire, Police, Public Art, & TIF Districts

City's Interdepartmental Capital Committee: Charged with reviewing all requests for new capital project/purchase funding; recommends the annual capital budget.

- Members: CT, DPW, Parks, Facilities, I&T, Fire, Police, BCA, & CEDO
- Capital Program Director serves as Committee liaison
- Hold biweekly meetings through the year; with more in April during budget season (“Amazing April”)



General Fund Capital Budget 101

Capital Committee Operation:

- Has a formal operating procedure that was revised and adopted in September 2022
- Goal is project/purchase prioritization City-wide to encourage better planning & equitable distribution of available capital resources
- Work to create a 5-year Capital Plan that is updated and adopted by Council annually
- Departments with funding request complete form and presents to the Committee
 - IT, Fleet, and Facility capital funding requests need to first go through those asset managers before coming to the Committee



General Fund Capital Budget 101

Carryover Budget: Unused funds from capital project budgets roll over into the next fiscal year for use by that same project.

- Only new budgets or additional project need is included in the annual capital budget.
- Only new budgets or additional project need is reviewed by the Capital Committee during the fiscal year.
- Committee has been reviewing funding reallocations for transparency.
 - Including creation of new project tracking policy for consistent project budget management.



\$23.8M General Obligation Status

As the Capital Committee works to finalize all bond allocation recommendations, the City is on target to allocate the \$23.8M General Obligation bond funds as voters expected when the bond was approved in March 2022.

- Previous allocations from Annual Bond by Charter & unexpected Premiums helped staff maximize the funds received.

(See breakdown on next slide.)

FY24 Capital Revenues	
Remaining FY23 GO Bond Draw	\$1,167,092.00
Remaining FY23 GO Premiums	\$1,767,000.00
FY24 GO Bond Draw	\$5,000,000.00
FY24 Annual Bond by Charter	\$2,000,000.00
Downtown TIF Bond	\$4,433,304.00
Waterfront TIF Financing	\$2,000,000.00
Projected Grant Revenue	\$24,646,267.00
Street Capital Dedicated Tax	\$2,952,167.00
Penny for Parks Dedicated Tax	\$563,000.00
Conservation Legacy Dedicated Tax	\$565,441.00
Greenbelt Dedicated Tax	\$157,758.00
Downtown TIF Increment	\$254,650.00
Waterfront TIF Increment	\$93,450.00
Fleet Gains & Reserve	\$566,688.00
Other Revenues	\$257,072.00
Total Revenues:	\$46,443,097.00

The FY24 Capital Budget: A Review

FY24 Major Capital Projects (Total Budgets)	
Champlain Parkway	\$25,019,568.00
Great Streets Main Street	\$4,433,304.00
Street Annual Contract	\$2,075,637.00
BTC Public Improvements	\$2,000,000.00
Railyard Enterprise	\$1,018,075.00
Project Management Costs	\$983,219.00
Sidewalk Annual Contract	\$882,058.00
Boathouse Dredging	\$500,000.00
Total Major Projects:	\$36,911,861.00
Major Capital Projects = 79% of FY24 Budget	



Other FY24 Capital Allocations

FY24 “Other” Allocations		
Project	Amount	Source
IT Asset Purchases	\$475,000	Annual CIP
FS 2 Equity Upgrades	\$247,500	FY23 Premiums
Police IT Asset Purchases	\$108,000	Annual CIP
Fire Asset Purchases	\$94,450	Annual CIP
City-wide Accessibility Projects	\$50,000	Annual CIP
Total “Other”:	\$974,950	
“Other” Capital Projects = 2% of FY24 Budget		

- Capital worked to distribute Annual CIP & Premiums to other General Fund Departments
 - Fire Station 2 Bedroom/Bathroom equity upgrades
 - City-wide Accessibility Projects
 - Fire Asset needs (tablet replacement & Fire Truck equipment)
 - Police IT Asset needs
 - IT: Computer Purchases & Replacements; Software Projects
- Annual CIP proceeds have been the only source of capital funding for non-transportation, non-park, and non-facility type projects.



Proposed FY25 GF Capital Budget

The FY25 GF Capital Budget
proposal is showing an expense
budget of **~\$38.9M.**

*Revenue Composition: Grants (63%); Bond
(22%), and Dedicated Taxes (12%)

Known FY25 GF Capital Revenue Sources	
FY23 Premiums	\$19,208.00
FY24 Premiums	\$725,877.00
Annual Bond by Charter	\$2,000,000.00
Remaining \$23.8M Bond	\$5,800,000.00
FY25 Premiums	UNK
Grant Projection	\$24,678,766.00
Penny for Parks Tax	\$563,000.00
Street Capital Tax	\$2,952,167.00
Greenbelt Tax	\$157,758.00
Conservation Legacy Tax	\$565,441.00
Dedicated Tax Fund Balance	\$325,996.00
Downtown TIF Increment	\$123,803.00
Waterfront TIF Increment	\$85,089.00
Fleet Gains	\$41,000.00
200 Church Sale Proceeds	\$1,000,000.00
Other Revenues	\$270,430.00
Total FY25 Revenue:	\$39,308,535.00



FY25 GF Capital Budget Overview

Capital Need	Cost Estimate
Parks: deferred maintenance projects; GO Bond only provided \$2M	\$27M
Facilities: total value of current deferred maintenance/repairs; GO Bond only provided \$4M	\$15M
Fleet: no sustainable revenue source; GO Bond provided \$2.2M for fire trucks in FY23	\$5M in deferred vehicle replacements
Street Paving: goal is to pave 4-5 miles/year; GO Bond only provided \$1.4M supplemental funding (2 years' worth)	\$3-4M

The FY25 Capital Budget proposal is balanced and maintains GO Bond project commitments to the voters.

- Proposes \$5.8M draw from March 2022 GO Bond – **FINAL** draw.
- Budget efficiently allocates bond dollars to stretch the remaining bond money.
- Utilizes remaining FY23 & FY24 GO Bond Premiums (~\$745K)
- Initiates a response to the deferred maintenance across many capital asset classes



FY25 GF Capital Budget Highlights

- Champlain Parkway Phase 1 & 2 (\$1,715,155)
- Fire Stations 1 & 2 Floor Replacement (\$1,160,000)
- Miller Center Net Zero Energy Project (\$1,500,000)
- Police Station HVAC (\$575,000)
- CY24 Street Paving Contract (\$1,467,201)
- North Beach Projects (\$675,000)

- City Hall HVAC Replacement (\$753,500)
- Fire Station 3 Bedroom Renovation (\$450,000)
- Fire Radio Replacement (\$274,790)
- Winooski Bridge Project Local Match (\$182,750)
- Public Art 1% (\$71,383)



FY25 GF Fleet – Master Leases & Need

Status:

- Purchases were frozen in FY24
- Focus on Existing Lease Payments
- FY25 Lease Payment is \$943K
- Deferred Vehicle Replacement Need is \$5.4M
- Continue working to build sustainable Fleet funding
- Actively secure electrification credits/rebates when possible

General Fund Fleet - FY25 Urgent Replacements						
Dept	Equip #	Year	Make	Model	Description	Replacement Cost
Fire	FA5	2014	Ford	F-450	Rescue	\$450,000.00
Police	P06	2016	Ford	Explorer	Supervisor	\$88,735.00
Police	P09	2015	Ford	Explorer	Supervisor	\$88,735.00
Police	P10	2016	Ford	Explorer	Line Cruiser	\$88,735.00
Police	P11	2017	Ford	Explorer	Line Cruiser	\$88,735.00
Police	P34	2015	Ford	Taurus	Detective	\$50,000.00
Parks	PR47	2016	Jacobsen	HR9016T	Mower	\$130,000.00
Total:						\$984,940.00



FY25 Tax Increment Financing (TIF) District Budgets

Downtown TIF District:

- Capital Improvements – Great Streets Main Streets
 - Ongoing TIF Financing
 - Additional Street Capital being allocated to support Non-TIF Paving
- Related Costs Budget = \$123,803

Waterfront TIF District:

- Capital Improvements – City Place Public Improvements
 - Ongoing TIF Financing – extension of Note
 - Additional Bond Allocation (\$300K) to support local match need (CDS Funding)
- Related Cost Budget = \$85,089



FY25 Dedicated Tax Budgets

FY25 Penny for Parks Budget

Projected Tax Revenue:	\$563,000.00
Projected Donations:	\$100,000.00
Total Revenue:	\$663,000.00
Project Expenses:	\$571,341.00
Public Art Allocation:	\$1,000.00
Restricted Unallocated:	\$90,659.00
Total Expenses:	\$663,000.00

Penny for Parks - \$0.01 tax intended for parks capital improvement projects that include repair, renovation, replacement, or expansion of existing park facilities, as well as the construction of new facilities in existing parks

FY25 Conservation Legacy Budget

Projected Tax Revenue:	\$565,441.00
WVPD Revenue:	\$23,514.00
Use of Fund Balance:	\$30,996.00
Total Revenue:	\$619,951.00
Personnel & Operating:	\$206,571.00
Grants:	\$187,204.00
Acquisition:	\$226,176.00
Total Expenses:	\$619,951.00

Conservation Legacy - \$0.01 tax originally designated to be placed in a special revenue account for the purpose of purchasing and protecting natural areas and open space

- Original distribution of funds = 70% acquisition, 30% capacity/operations
- Council approved new distribution of funds in July 2023 = 30% Park's operations, 30% grants for climate adaptations, 40% acquisition



FY25 Dedicated Tax Budgets

Street Capital- A split from an estimated \$0.0550 rate between Street Capital and Greenbelt

- Funding goes toward physical repair of City streets, sidewalks, and drainage below the streets

Greenbelt - A split from an estimated \$0.0550 rate between Street Capital and Greenbelt

- Funding goes toward maintenance of the greenbelt, including the City's system of street trees

FY25 Street Capital Budget	
Projected Tax Revenue:	\$2,952,167.00
Excavation Fees:	\$200,000.00
Fees & Permits:	\$10,000.00
Use of Fund Balance:	\$235,000.00
Total Revenue:	\$3,397,167.00
Project Expenses:	\$2,676,907.00
Personnel:	\$565,760.00
Repair & Maintenance:	\$152,000.00
Other:	\$2,500.00
Total Expenses:	\$3,397,167.00

FY25 Greenbelt Budget	
Projected Tax Revenue:	\$157,758.00
Stormwater Revenue:	\$36,916.00
Use of Fund Balance:	\$60,000.00
Total Revenue:	\$254,674.00
Personnel:	\$158,264.00
Operations:	\$16,600.00
Repair & Maintenance:	\$79,810.00
Total Expenses:	\$254,674.00



General Fund Capital Local Matches

\$23.8M General Obligation Local Match Allocations

FY23	FY24	FY25
\$1,455,509.00	\$2,073,446.00	\$1,396,873.00

Local Match Forecast – FY26-30

FY26	FY27	FY28	FY29	FY30
\$2.5M	\$5.5M	\$4.8M	\$5.9M	\$9M

Local Match Support: Capital funds have become a major source of funding for projects with grants that require a local match.

- The Need > The Funds Available
- Need to secure other sources of capital funding to support ongoing match needs
- Need to prioritize City projects and encourage more cross department collaboration to fine-tune grant applications and more effectively use limited capital resources



Ongoing GF Capital Projects/Purchases

Department	Capital Project/Purchase
Fleet/I&T	Telematics for Fleet
DPW	Railyard Enterprise Project (REP) Lake Street Path Queen City Park Sidepath Rockpoint Bridge Bridge Railing Replacement – Queen City Park Road Bridge & VT127 Bridge Colchester/Barrett/Riverside Intersection Colchester/Pearl/Prospect Intersection Traffic Calming for East Ave and Scarff Ave
Facilities (BPRW)	City Hall Elevator Lakeview Exterior Restoration Police Station Entrance Reconstruction Fire Station 1 Windows 645 Pine Siding
Public Safety – Fire & Police	Public Safety Communication Upgrade – Main project nearly complete, focus now on Station Alerting



Ongoing GF Capital Projects/Purchases

Department	Capital Project/Purchase
Parks (BPRW) – Penny for Parks, Impact Fee, Donations	Arms Forest – Trails (From FY21) Kieslich Park – Natural Trail (North Ave Trail) Kieslich Park – Voices of St. Joseph Leddy – Bike Park Design (FY21) Oakledge Park –restroom Pomeroy Park – Tot Lot Roosevelt Park Comp Plan
Parks (BPRW) - Bond	Boathouse Feasibility Schifilliti Park Pathway Calahan Sidepath Phase 1 Urban Forest Master Plan



Looking Ahead: 5-Year Capital Plan (FY26-30)

General Fund Capital Forecast (FY26-30)					
	FY26	FY27	FY28	FY29	FY30
Expense Projection	\$39M	\$45M	\$38M	\$28M	\$22M
Revenue Projection	\$21M	\$29M	\$21M	\$15M	\$11M
Funding Gap	(\$18M)	(\$16M)	(\$17M)	(\$13M)	(\$11M)

- Work in progress
- Reflects changing needs & priorities
- Annual adoption by Council
- Will assist in planning resources needed for major capital initiatives
- Current Challenge = Identifying future revenues to meet projections



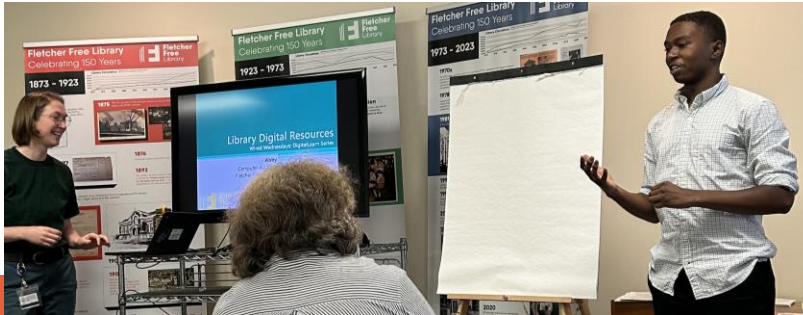
Questions?

Thank you!

For more information, please contact
Ashley Parker, Capital Program Director:
aparker@burlingtonvt.gov.

FLETCHER FREE LIBRARY FY25 BUDGET PRESENTATION

City of Burlington - May 22, 2024



Mission & Vision

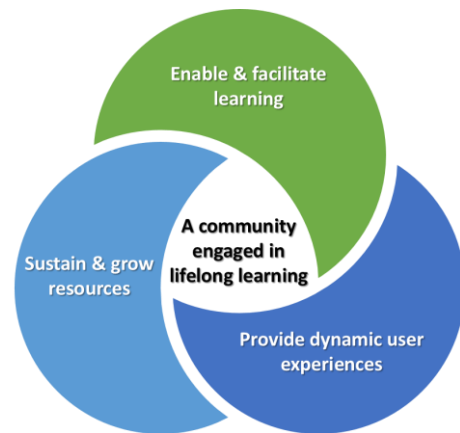
Vision - Our community is engaged in lifelong learning. The Fletcher Free Library is an essential partner in Burlington's economic, social, & cultural growth.

Mission - To inform, enrich, & nurture a community of lifelong learners.



Strategies

- 1) Provide universally accessible cultural, literary & literacy enrichment programming.
- 2) Maintain reciprocal partnerships for successful learning.

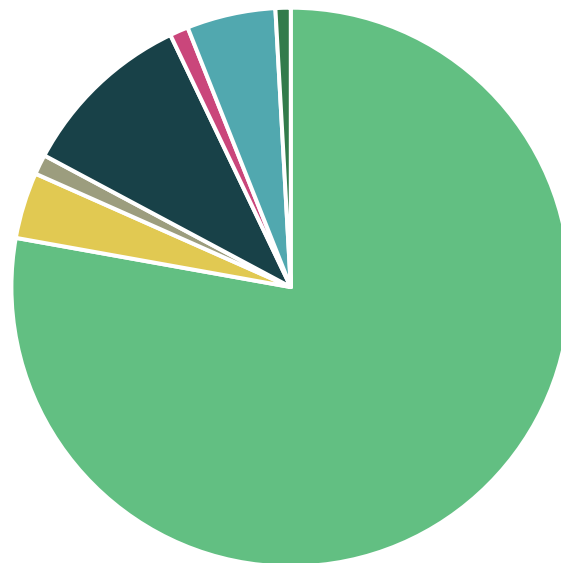


- 3) Provide useful, usable & desirable library services & spaces.
- 4) Build staffing capacity.
- 5) Maintain relevance of collections.
- 6) Provide access to existing & emergent IT resources.

- 7) Maintain a strong community presence.
- 8) Be responsive & accountable.
- 9) Be sustainable.

FY25 Budget Overview-Expenses

Personnel	\$ 2,169,470.00	78%
Utilities	\$ 106,850.00	4%
Equipment Lease & Maintenance	\$ 32,202.00	1%
Collection Fund	\$ 281,624.00	10%
Supplies & Misc. Operating	\$ 29,900.00	1%
Services (Security)	\$ 143,260.00	5%
NNE Branch Gen Overhead	\$ 24,530.00	1%
TOTAL	\$ 2,787,836.00	100%



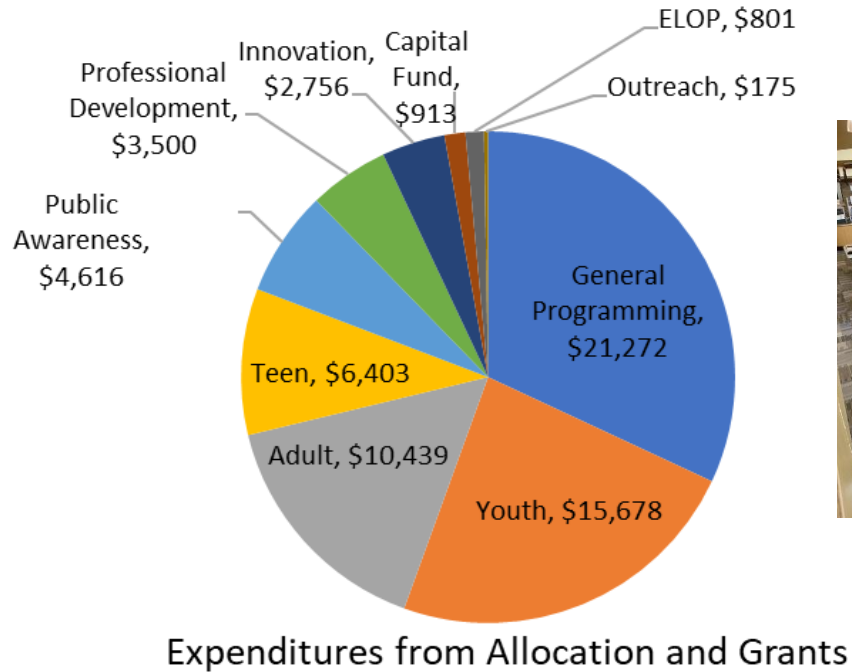
- Personnel
- Utilities
- Equipment Lease & Maintenance
- Collection Fund
- Supplies & Misc. Operating
- Services (Security)
- NNE Branch Gen Overhead

FY25 Budget Changes

- Increase out-of-town library card patron fees:
 - VT Resident, but does not live, work, or go to school in Burlington:
 - Change from \$35 to \$50 for annual card
 - Change from \$25 to \$35 for a 6-month card
 - Change for out-of-town Seniors from \$20 to \$35 for annual card
 - Lives outside of VT
 - Change from \$125 to \$175 for annual card
- Office Equipment & Furnishings reduced
- Maintenance Contracts reduced
- Telecommunications (phones) reduced
- Overtime reduced

FRIENDS of the FLETCHER FREE LIBRARY 501c3

Per an MOU, the Friends Board annually allocates resources to the Library for investment at the discretion of the Library Director. The Library has the ability to plan and prioritize programming, professional development, and special project investment with generous support from the Friends.



Revenue	FY'23
Annual Appeal	57,989.65
Contributions Income	64,179.76
Grants	37,893.54
BookSales	28,773.26
OnLine Sales/eBay	5,036.91
Bookstall	8,818.63
Website Local Sales	262.5
3 rd Party Book Sales	3,406.00
Fundraising Events	2,100.00
Interest Earned	74.68
Total	208,534.93

Fiscal Year July 1, 2022 – June 30, 2023



THANK YOU!



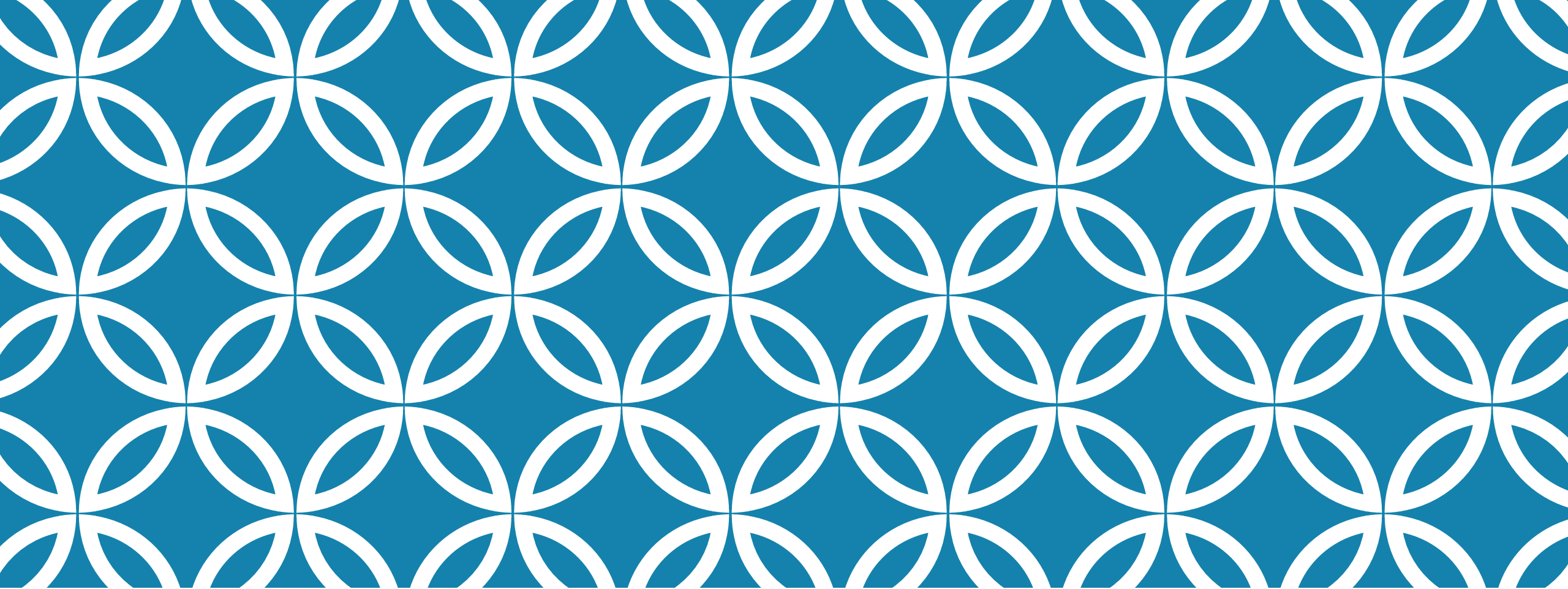
	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X		
1														Budget Worksheet Report Budget Year 2025												
2																										
3	Account		Account Description										2021 Actual Amount		2022 Actual Amount		2023 Actual Amount		2024 Actual Amount		2024 Amended Budget		2025 Department Requested			
4	Fund 101 - General Fund																									
5	REVENUE																									
6		Department 21 - Fletcher Free Library																								
7		Division 060 - General Services																								
8		Intergovernmental Revenues																								
9	4875_140		Grants State Operating										2,782.50		68,418.75		21,983.75		636.48		636.00					
10	4875_175		Grants Miscellaneous										30,859.00		70,522.79		42,418.03		13,768.96		20,193.00					
11	4890_100		Grant Federal - Non Operating Cares Act Relief										6,727.00		.00		.00		.00		.00					
12	4990_200		Interfund Transfer Proceeds Impact Fees										.00		.00		.00		.00		44,000.00					
13			Intergovernmental Revenues Totals										\$40,368.50		\$138,941.54		\$64,401.78		\$14,405.44		\$64,829.00		\$0.00			
14			Charges for Services																							
15	4600_100		Fees For Services General Government										10,263.36		17,208.82		19,494.36		16,339.01		15,000.00		23,000.00			
16			Charges for Services Totals										\$10,263.36		\$17,208.82		\$19,494.36		\$16,339.01		\$15,000.00		\$23,000.00			
17			Fines and Forfeits																							
18	4055_100		Fines Misc General Government										949.87		16.99		.00		.00		.00					
19			Fines and Forfeits Totals										\$949.87		\$16.99		\$0.00		\$0.00		\$0.00		\$0.00			
20			Other Revenue																							
21	4720_110		Use of Fund Balance GF Assigned										.00		.00		.00		.00		26,250.00					
22	4950_123		Donations General										25,020.00		20,109.01		20,036.07		.00		15,000.00		10,000.00			
23			Other Revenue Totals										\$25,020.00		\$20,109.01		\$20,036.07		\$0.00		\$41,250.00		\$10,000.00			
24			Division 060 - General Services Totals										\$76,601.73		\$176,276.36		\$103,932.21		\$30,744.45		\$121,079.00		\$33,000.00			
25			Division 061 - Summer Reading Program																							
26			Intergovernmental Revenues																							
27	4990_110		Interfund Transfer Proceeds Enterprise/Special Revenue										.00		9,406.00		.00		.00		.00					
28			Intergovernmental Revenues Totals										\$0.00		\$9,406.00		\$0.00		\$0.00		\$0.00		\$0.00			
29			Other Revenue																							
30	4950		Donations										6,427.36		4,780.00		.00		.00		.00					
31			Other Revenue Totals										\$6,427.36		\$4,780.00		\$0.00		\$0.00		\$0.00		\$0.00			
32			Division 061 - Summer Reading Program Totals										\$6,427.36		\$14,186.00		\$0.00		\$0.00		\$0.00		\$0.00			

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X
1															Budget Worksheet Report Budget Year 2025									
2																								
33											Department 21 - Fletcher Free Library Totals		\$83,029.09		\$190,462.36		\$103,932.21		\$30,744.45		\$121,079.00		\$33,000.00	
34											REVENUE TOTALS		\$83,029.09		\$190,462.36		\$103,932.21		\$30,744.45		\$121,079.00		\$33,000.00	
35											EXPENSE													
36											Department 21 - Fletcher Free Library													
37											Division 060 - General Services													
38											Personnel Services													
39	5000_100										Salaries and Wages Regular, Full Time		1,054,142.25		1,115,042.06		1,232,566.02		1,208,533.25		1,225,819.00		1,278,197.00	
40	5000_110										Salaries and Wages Regular Part Time		143,424.79		163,248.03		168,883.74		95,339.57		327,391.00		338,393.00	
41	5000_115										Salaries and Wages Seasonal/Temporary		11,911.39		47,247.36		46,687.32		23,049.03		9,635.00		10,000.00	
42	5000_900										Salaries and Wages Attrition/reorganization		.00		.00		.00		.00		(100,000.00)		(93,624.00)	
43	5100										Overtime		2,057.94		11,264.39		3,832.68		3,498.16		8,000.00		7,000.00	
44	5200_106										Other Personnel Services Staffing		.00		2,192.29		6,746.14		4,862.63		.00		7,000.00	
45	5200_115										Other Personnel Services Other Compensation		29,010.91		8,462.58		9,541.51		6,711.20		30,000.00		30,000.00	
46	5200_116										Other Personnel Services Longevity Pay		4,503.25		4,074.47		3,580.89		1,100.00		3,810.00		2,640.00	
47	5200_120										Other Personnel Services Shift Differential		12,013.16		13,384.42		13,583.94		12,501.62		12,000.00		15,000.00	
48	5200_130										Other Personnel Services Allowance Taxable		9,777.59		10,051.69		11,258.17		11,537.55		10,000.00		15,000.00	
49	5400_100										Employee Benefits FICA		91,709.96		98,800.24		109,033.45		98,643.46		124,359.00		130,297.00	
50	5400_115										Employee Benefits Retirement B		94,696.61		99,229.16		95,352.00		127,042.00		127,042.00		157,875.00	
51	5400_120										Employee Benefits Workers Compensation		69,565.96		62,644.52		54,728.00		43,772.03		44,284.00		54,643.00	
52	5400_125										Employee Benefits Health Insurance		260,351.00		261,905.00		242,334.00		263,410.00		263,410.00		286,553.00	
53	5400_130										Employee Benefits Dental Insurance		17,069.00		16,999.00		14,207.00		16,625.00		16,625.00		18,251.00	
54	5400_135										Employee Benefits Life Insurance		5,465.00		4,920.00		4,739.00		4,739.00		4,739.00		4,656.00	
55	5400_145										Employee Benefits Employee Parking		2,000.00		1,080.00		720.00		600.00		1,500.00		700.00	
56											Personnel Services Totals		\$1,807,698.81		\$1,920,545.21		\$2,017,793.86		\$1,921,964.50		\$2,108,614.00		\$2,262,581.00	
57											General Operating													
58	6000										Office Supplies		6,464.60		7,351.83		7,048.92		5,801.57		8,000.00		6,000.00	
59	6005										Postage		2,965.11		2,641.09		5,878.98		6,300.00		6,800.00		7,200.00	
60	6010										Computer Equipment		.00		11,621.50		62.67		120.71		70.00		200.00	
61	6015										Computer Software		.00		.00		237.23		.00		.00		.00	
62	6017										Computer Licensing and Maint.		3,108.24		3,000.00		.00		10,000.00		13,480.00		4,500.00	

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	
1														Budget Worksheet Report Budget Year 2025											
2																									
63	6020													.00		.00		.00		2,786.04		7,272.00		750.00	
64	6025													.00		.00		16,083.98		33,891.36		33,900.00		750.00	
65	6200													.00		958.39		792.58		236.00		400.00		500.00	
66	6202													2,970.37		2,834.48		7,121.44		2,420.62		2,500.00		2,500.00	
67	6203													1,425.49		886.64		507.01		.00		.00		1,500.00	
68	6204													184,587.42		.00		.00		.00		.00		.00	
69	6207													.00		183,939.90		231,878.60		253,209.15		281,624.00		281,624.00	
70	6208													5,397.37		74,459.58		6,946.91		2,147.32		2,000.00		4,000.00	
71	6210													.00		1,727.50		1,941.79		.00		.00		.00	
72	6300_170													1,547.18		3,371.00		1,495.75		4,060.33		9,600.00		11,600.00	
73	6350													1,312.58		527.05		388.98		81.51		500.00		500.00	
74	6400_100													49,103.08		61,020.85		54,579.76		42,416.62		61,480.00		62,000.00	
75	6400_105													17,641.72		28,413.91		22,481.62		26,144.59		25,200.00		26,500.00	
76	6400_112													.00		.00		.00		2,167.27		2,175.00		.00	
77	6400_115													4,847.42		7,499.76		9,223.71		8,691.17		9,450.00		10,200.00	
78	6400_120													6,150.23		6,732.66		6,578.74		.00		6,542.00		.00	
79	6400_125													11,275.38		12,030.70		10,326.42		6,892.30		12,000.00		8,000.00	
80	6400_127													120.24		120.24		120.24		(6,324.60)		4,450.00		150.00	
81	6500_103													45,300.00		64,775.62		109,017.95		128,180.00		128,180.00		143,260.00	
82	6500_117													250.00		.00		.00		.00		.00		.00	
83	6500_118													2,244.24		3,292.93		6,512.44		.00		.00		.00	
84	6500_142													660.00		1,220.00		1,780.00		1,500.00		1,500.00		1,500.00	
85	6600													10,235.80		11,118.50		16,106.04		11,783.96		20,000.00		18,000.00	
86	6700_100													.00		734.00		1,643.50		.00		.00		.00	
87	6700_110													.00		150.70		788.42		.00		.00		.00	
88	7200_100													.00		.00		18,540.00		.00		.00		.00	
89	7200_115													2,602.00		2,675.12		2,677.21		2,766.86		2,602.00		3,200.00	
90														General Operating Totals		\$360,208.47		\$493,103.95		\$540,760.89		\$545,272.78		\$639,725.00	\$594,434.00
91														Division 060 - General Services Totals		\$2,167,907.28		\$2,413,649.16		\$2,558,554.75		\$2,467,237.28		\$2,748,339.00	\$2,857,015.00
92														Division 061 - Summer Reading Program											

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X
1															Budget Worksheet Report Budget Year 2025									
2																								
93																								
94	5000_115													5,730.00		3,873.45		.00		.00		5,000.00		5,000.00
95	5400_100													438.34		296.32		.00		.00		383.00		383.00
96																								
97																								
98	6208													.00		5,183.17		.00		.00		.00		.00
99	6350													.00		4,143.25		.00		.00		.00		.00
100	6700_105													.00		61.72		.00		.00		.00		.00
101																								
102																								
103																								
104																								
105	6020													.00		.00		.00		.00		2,000.00		.00
106	6208													.00		.00		4,000.00		1,125.02		2,000.00		2,000.00
107	6400_100													.00		.00		710.45		575.71		1,300.00		1,400.00
108	6400_105													.00		.00		858.63		1,100.00		1,100.00		1,200.00
109	6400_112													.00		.00		.00		59.79		.00		.00
110	7200_100													.00		.00		.00		18,540.00		18,600.00		19,380.00
111	7200_115													.00		.00		.00		90.94		.00		550.00
112																								
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119																								
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121																								
122																								

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	
1														Budget Worksheet Report Budget Year 2025											
2																									
123																									
124												Net Grand Totals													
125												REVENUE GRAND TOTALS		\$83,029.09	\$190,462.36	\$103,932.21	\$30,744.45	\$121,079.00	\$33,000.00						
126												EXPENSE GRAND TOTALS		\$2,174,075.62	\$2,427,207.07	\$2,564,123.83	\$2,488,728.74	\$2,778,722.00	\$2,886,928.00						
127																									
128												Net Grand Totals		(\$2,091,046.53)	(\$2,236,744.71)	(\$2,460,191.62)	(\$2,457,984.29)	(\$2,657,643.00)	(\$2,853,928.00)						



CITY ATTORNEY'S OFFICE

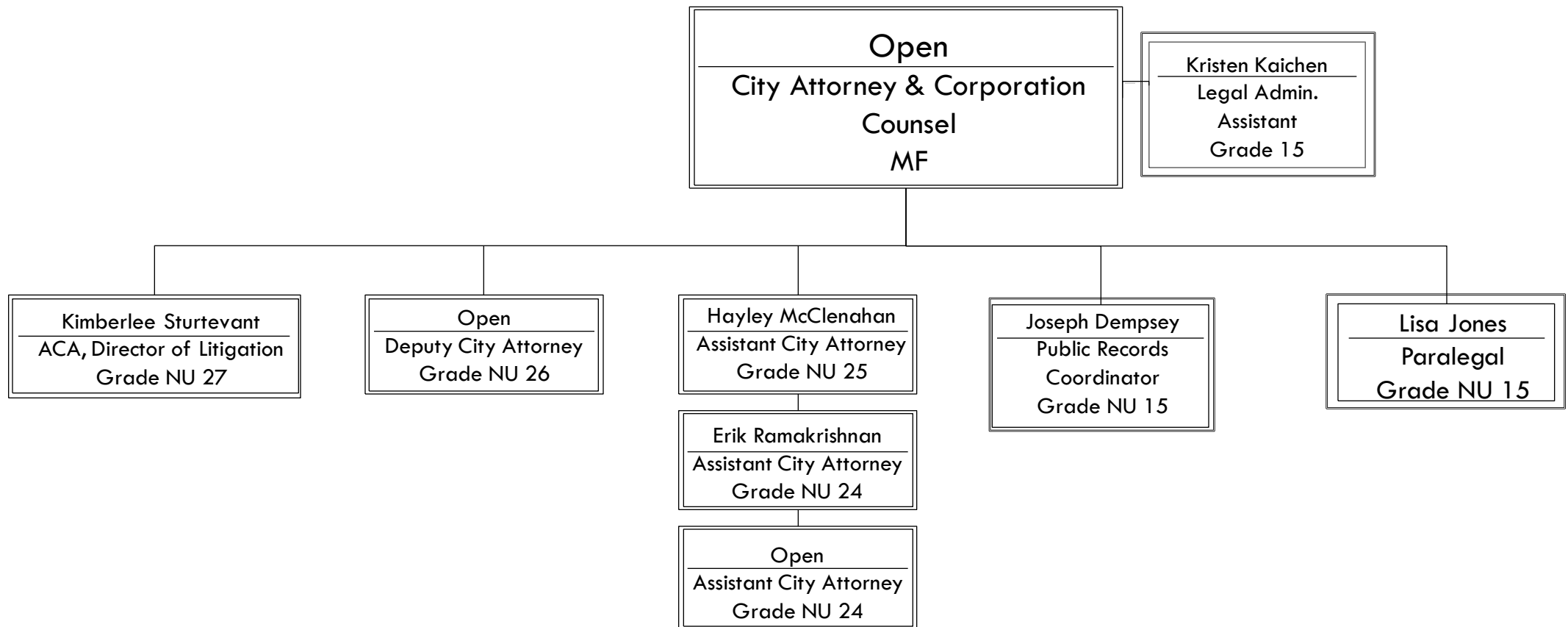
FY 2025 Budget

PERSONNEL

City Attorney's Office—full staffing for FY25

- 6 attorneys:
 - City Attorney, vacant
 - Deputy City Attorney, vacant
 - Assistant City Attorney, Director of Litigation, Kim Sturtevant
 - 3 Assistant City Attorneys: Hayley McClenahan, Erik Ramakrishnan, and 1 vacancy
- 1 paralegal, Lisa Jones
- 1 legal assistant, Kristen Kaichen
- 1 public information officer, Joseph Dempsey

CITY OF BURLINGTON ATTORNEY'S OFFICE ORGANIZATIONAL CHART



CITY LEGAL SERVICES

The City Attorney's Office is General Counsel for all City departments and projects. The majority of the legal needs of the City are met by this office.

This includes day-to-day legal support in the form of contract and other legal document review, providing legal opinions, and representing the City in ordinance enforcement actions and other routine legal claims. This office supports City Departments and its staff, the City Council, all Committees, Boards, and Commissions, and supports and aids in long-term and special projects.

Subject matter expert counsel is often consulted or retained in the complex areas of electric utility regulation, airport regulation, commercial real estate, bankruptcy, tax collection, city funding through bonds, and environmental matters. In addition, insured claims are handled by counsel chosen by the insurance company. Lastly, the City will retain outside counsel when a conflict of interest arises for the City Attorney's Office or due to staffing shortages.

The volume of legal work has increased as the City pursues numerous projects and initiatives benefiting the residents and visitors of Burlington.

OUTSIDE LEGAL FIRMS USED IN FY24

Dinse — Police Oversight Committee

Downs Rachlin Martin, PLLC — Labor Issues, consolidated collection initiative

Heilmann, Ekman, Cooley & Gagnon — Insurance

Kaplan Kirsch Rockwell — FAA

Lynn, Lynn, Blackmun & Manitsky, PC — Insurance defense, BPD General Matters

McNeil, Leddy & Sheahan, PC — BED, General as Acting City Attorney

Murphy, Sullivan, Kronk — Commercial real estate

Paul, Frank & Collins, PC — Bond counsel, financing

Primmer Piper Eggleston & Cramer, PC — Legislative representation

Saunders Raubvogel Hand (SRH Law) — Environmental, insurance defense, litigation

Wilschek Iarrapino Law Office — Conflict Council for Police Commission

KEY FUNCTIONS/ACTIVITIES

Each department will have a primary legal support attorney. For example,

- DPW—Erik Ramakrishnan
- Parks—Hayley McClenahan
- Permitting & Inspections—Kim Sturtevant

Specific projects or boards have a primary legal support attorney or paralegal. For example:

- Elections—Erik Ramakrishnan
- Planning Commission—Kim Sturtevant

Specific tasks have a primary legal support attorney or assistant. For example:

- Public Records Requests—Joe Dempsey and Hayley McClenahan
- Parking ticket appeals—Lisa Jones

All City Council resolutions and motions are prepared or reviewed by an attorney.

All City contracts are prepared or reviewed by an attorney.

All major employee discipline or discharge matters are reviewed by an attorney.

EXPECTED INTERNAL PROJECTS/GOALS FOR FY25

- Hiring and transition of new City Attorney into office
- Hiring Deputy City Attorney and additional Assistant City Attorney
- Work on initiatives to promote retention
- Continued review of City ordinances and charter provisions for sections in need of upgrade/removal
- With full staffing, decrease individual workloads and provide room for work on more long range City initiatives and projects
- Continue creating more standardized provisions and practices to increase efficiency for clients
- With full staffing, and therefore increased bandwidth, more enforcement

FY 25 BUDGET

- The main change in the City Attorney budget is due to anticipated full staffing.
- Anticipate reduced expense for outside counsel with full staffing.
- ~83 percent of the expenses are for personnel costs
- ~17 percent of the expenses are for operating costs

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	
1														Budget Worksheet Report Budget Year 2025											
2																									
3	Account		Account Description										2021 Actual Amount		2022 Actual Amount		2023 Actual Amount		2024 Actual Amount		2024 Amended Budget		2025 Department Requested		
4	Fund 101 - General Fund																								
5	REVENUE																								
6		Department 05 - City Attorney																							
7		Division 000 - Admin																							
8		Intergovernmental Revenues																							
9	4825		Interdepartmental										191,423.96		198,229.96		256,972.04		233,992.00		235,760.00		266,862.00		
10		Intergovernmental Revenues Totals										\$191,423.96		\$198,229.96		\$256,972.04		\$233,992.00		\$235,760.00		\$266,862.00			
11		Charges for Services																							
12	4600_107		Fees For Services City Attorney										711.60		1,908.67		1,192.00		387.00		.00		687.00		
13		Charges for Services Totals										\$711.60		\$1,908.67		\$1,192.00		\$387.00		\$0.00		\$687.00			
14		Fines and Forfeits																							
15	4055_105		Fines Misc Public Safety										.00		.00		27.00		.00		.00		.00		
16		Fines and Forfeits Totals										\$0.00		\$0.00		\$27.00		\$0.00		\$0.00		\$0.00			
17		Division 000 - Admin Totals										\$192,135.56		\$200,138.63		\$258,191.04		\$234,379.00		\$235,760.00		\$267,549.00			
18		Department 05 - City Attorney Totals										\$192,135.56		\$200,138.63		\$258,191.04		\$234,379.00		\$235,760.00		\$267,549.00			
19		REVENUE TOTALS										\$192,135.56		\$200,138.63		\$258,191.04		\$234,379.00		\$235,760.00		\$267,549.00			
20	EXPENSE																								
21		Department 05 - City Attorney																							
22		Division 000 - Admin																							
23		Personnel Services																							
24	5000_100		Salaries and Wages Regular, Full Time										662,483.51		713,367.09		586,050.52		523,511.72		726,697.00		895,874.00		
25	5000_105		Salaries and Wages Limited Service										25,912.20		.00		.00		.00		.00		.00		
26	5000_110		Salaries and Wages Regular Part Time										32,070.27		.00		.00		.00		.00		.00		
27	5000_900		Salaries and Wages Attrition/reorganization										.00		.00		.00		.00		(178,000.00)		(67,024.00)		
28	5100		Overtime										27.67		.00		77.90		646.29		.00		353.00		
29	5200_115		Other Personnel Services Other Compensation										1,230.00		1,325.00		450.00		800.00		500.00		1,311.00		
30	5200_116		Other Personnel Services Longevity Pay										1,995.00		.00		.00		.00		.00		.00		
31	5200_130		Other Personnel Services Allowance Taxable										1,961.46		2,692.20		502.91		.00		1,000.00		1,000.00		
32	5400_100		Employee Benefits FICA										52,485.26		52,932.25		43,088.71		37,366.66		55,707.00		68,738.00		

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X
1												Budget Worksheet Report Budget Year 2025												
2																								
33	5400_115	Employee Benefits Retirement B											56,779.33	61,528.80	66,805.00	70,836.00	70,836.00	52,887.00						
34	5400_120	Employee Benefits Workers Compensation											45,035.08	34,572.06	31,526.00	24,406.53	24,692.00	30,315.00						
35	5400_125	Employee Benefits Health Insurance											122,999.00	111,026.00	92,598.00	97,046.00	97,046.00	165,791.00						
36	5400_130	Employee Benefits Dental Insurance											7,444.00	6,529.00	6,373.00	4,890.00	4,890.00	7,318.00						
37	5400_135	Employee Benefits Life Insurance											1,952.00	1,549.00	1,731.00	1,471.00	1,471.00	963.00						
38	5400_145	Employee Benefits Employee Parking											1,620.00	2,000.00	1,740.00	1,380.00	1,000.00	1,335.00						
39	5400_150	Employee Benefits Recognition											.00	217.66	298.47	339.73	500.00	500.00						
40		Personnel Services Totals											\$1,013,994.78	\$987,739.06	\$831,241.51	\$762,693.93	\$806,339.00	\$1,159,361.00						
41		General Operating																						
42	6000	Office Supplies											399.33	1,508.34	1,326.56	1,548.98	1,550.00	1,550.00						
43	6005	Postage											558.26	624.01	467.34	311.51	500.00	500.00						
44	6010	Computer Equipment											.00	1,363.11	.00	.00	.00	.00						
45	6020	Office Equipment											.00	172.80	13.79	.00	.00	200.00						
46	6200	Medical Fees And Supplies											32.00	660.00	115.00	118.00	150.00	370.00						
47	6202	Printing/Copying/Paper Mgt											284.54	1,002.90	331.21	354.99	800.00	500.00						
48	6203	Dues/Subscriptions											3,315.13	4,843.08	3,047.15	4,499.21	5,000.00	6,500.00						
49	6204	Books											26,401.52	29,728.99	34,933.23	21,370.72	30,000.00	30,000.00						
50	6208	Special Supplies											.00	61.58	44.16	.00	.00	.00						
51	6350	Legal Notice & Advertising											65.00	.00	.00	.00	.00	.00						
52	6400_125	Utilities Telecommunications											3,901.49	4,636.65	3,805.93	2,632.06	3,500.00	2,500.00						
53	6500_106	Professional and Consultant Svs City Attorney											379,276.77	145,446.35	204,404.24	139,227.43	270,000.00	193,130.00						
54	6700_100	Travel & Training Education											571.25	4,725.82	2,592.84	3,270.55	5,277.00	5,000.00						
55	6700_140	Travel & Training Airfare											.00	.00	208.91	612.99	700.00	.00						
56	7200_115	Capital Leases Equipment											1,611.63	1,593.55	1,594.80	1,002.84	1,600.00	1,600.00						
57		General Operating Totals											\$416,416.92	\$196,367.18	\$252,885.16	\$174,949.28	\$319,077.00	\$241,850.00						
58		Division 000 - Admin Totals											\$1,430,411.70	\$1,184,106.24	\$1,084,126.67	\$937,643.21	\$1,125,416.00	\$1,401,211.00						
59		Department 05 - City Attorney Totals											\$1,430,411.70	\$1,184,106.24	\$1,084,126.67	\$937,643.21	\$1,125,416.00	\$1,401,211.00						
60		EXPENSE TOTALS											\$1,430,411.70	\$1,184,106.24	\$1,084,126.67	\$937,643.21	\$1,125,416.00	\$1,401,211.00						
61																								
62		Fund 101 - General Fund Totals																						

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	
1														Budget Worksheet Report Budget Year 2025											
2																									
63																									
64												REVENUE TOTALS	\$192,135.56	\$200,138.63	\$258,191.04	\$234,379.00	\$235,760.00	\$267,549.00							
65												EXPENSE TOTALS	\$1,430,411.70	\$1,184,106.24	\$1,084,126.67	\$937,643.21	\$1,125,416.00	\$1,401,211.00							
66																									
67	Fund 101 - General Fund Totals											(\$1,238,276.14)	(\$983,967.61)	(\$825,935.63)	(\$703,264.21)	(\$889,656.00)	(\$1,133,662.00)								
68																									
69	Net Grand Totals																								
70												REVENUE GRAND TOTALS	\$192,135.56	\$200,138.63	\$258,191.04	\$234,379.00	\$235,760.00	\$267,549.00							
71												EXPENSE GRAND TOTALS	\$1,430,411.70	\$1,184,106.24	\$1,084,126.67	\$937,643.21	\$1,125,416.00	\$1,401,211.00							
72																									
73	Net Grand Totals											(\$1,238,276.14)	(\$983,967.61)	(\$825,935.63)	(\$703,264.21)	(\$889,656.00)	(\$1,133,662.00)								

Department of Business & Workforce Development

Kara Alnasrawi

FY25 Budget Presentation



Department of Business & Workforce Development



Church Street Marketplace

- Full maintenance of the street
- Marketing and promotion
- 100+ events annually
- Incubator business programs
- Community arts and culture programming

Business Development Citywide

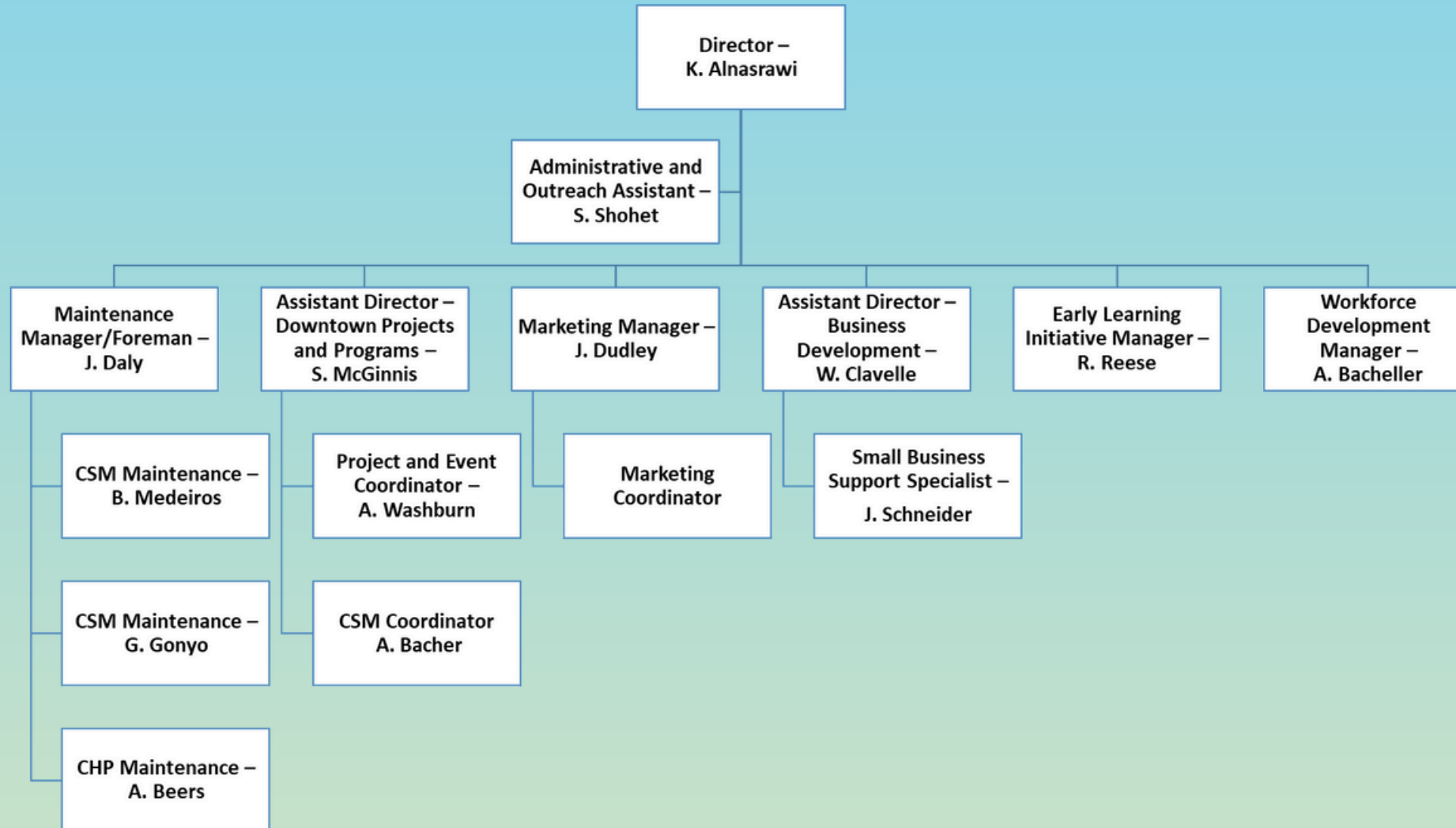
- Microbusiness development
- Revolving loan fund
- Direct training and technical support
- Business recruitment and retention
- Business incubation through multiple annual markets

Workforce Development

- Childcare industry support through Early Learning Initiative
- Management of the workforce portion of the RAISE grant
- Training programs to meet employer demands
- Coordination with new and expanding businesses

Office of Business and Workforce Development

(Including Church Street Marketplace)



FY24 Highlights

Church Street Marketplace

- Received **\$1,000,000 Congressionally Directed Spending** for repairs and upgrades to the Marketplace. To be completed in 2024.
- Hosted **100+ events**, including Music on the Bricks, Silent Discos, Howl'ween, Tree Lighting, Earth Day Celebration, and many more!
- 85% of businesses reported **pre-pandemic level numbers** for the holiday season.
- Secured donations totaling over \$150,000 for FY24 in order to **minimize Common Area Fee increases and increase activations.**
- Launched “Marketplace Summer” for the months of July - September bringing **60 free events** to the Marketplace.
- Grew Instagram and Facebook followers to over 55k.
- Became a designated Main Street with Main Street America.



What to Expect in FY25

Church Street Marketplace

- Hosting **free community events**, including the return of “Marketplace Summer”.
- **Business incubation** through cart vendor program, including four new businesses this year.
- Welcoming at least five **new brick-and-mortar businesses** to the Marketplace in FY25.
- Advertising partnership with Patrick Leahy Burlington International Airport.
- **Supporting BIPOC business owners** looking to operate on the Marketplace.
- Working closely with Howard Center, CSLs, CSOs, and BPD to **address safety issues**.
- Working with DPW to **address parking concerns**.
- **Street repairs and upgrades** to be completed by fall 2024 with the Congressionally Directed Spending received in FY24.



FY24 Highlights

Business Development Citywide

- Launched two **small business revolving loan funds** of \$500,000.
 - 22 loans accumulating \$397,000
 - **80 jobs created or retained** and 100% repayment rate
- **Assisted over 71 local businesses** with technical support.
 - (65% BIPOC, 58% Women)
- Active **management of the City's \$27 million ARPA dollars**, including management of grant program.
- Created multiple resources: **classes, guides, and newsletters**.
- Produced “How They Built It” speaker series to **connect new businesses** with more seasoned ones.
- Provide over 30 annual **opportunities for small & micro businesses** to participate in events and vendor markets.
 - **Summer ‘23: 130 vendors** (35% BIPOC, 65% Women) with 40k attendees
 - **Winter ‘23: 81 vendors** (16% BIPOC, 68% Women) with 25.5k attendees
 - ONE World Market: 40 Vendors (38% BIPOC, 75% Women)
- Supported a city-wide celebration for the total solar eclipse.
- Grew Instagram and Facebook followers to over 18k (21% increase from 7/1/23) to promote locally-owned businesses.



What to Expect in FY25

Business Development Citywide

- **Technical support**, including classes, loan education, and marketing targeted toward BIPOC and women-owned businesses.
- **BTV Summer and Winter Market (BCA), and ONE World Market.**
- Continued expansion of Love Burlington to **amplify our local business community.**
- Ongoing management of the **business revolving loan funds** to incubate startups and help existing businesses expand.
- Create **Burlington business database.**
- **Business recruitment and retention** through workforce and real estate support.
- **City Parklet** at 88 Oak Street to support Poppy and Fancy's.
- Launch of the “**Community Cart**” food cart incubator on Church Street.
- Additional winter opportunities for vendors, i.e. an International Food Festival.



FY24 Highlights

Workforce Development

- **Graduated 31 individuals** from First Steps Training Program for Early Childhood Educators:
 - 53% BIPOC
- **Social-emotional training certification** provided to 29 childcare programs

Early Learning Initiative

- 66 applicants as of May 2024:
 - **85% of families need child care to find or stay employed**
 - **69% BIPOC families; 40% speak other languages**
- \$38,490 ELI **Capacity Grants** paid to The Wilds Preschool, ONE Arts Community School, and ELI Language Access Grant.



What to Expect in FY25

Workforce Development

Early Learning Initiative/Childcare

- Continue First Steps **Scholarship Program**.
- Additional First Steps **Training Program** sessions.
- **Substitute teacher program**, partnered with Seed & Sew.
- Program to create **home-based family childcare providers**.

RAISE Grant: Reconnecting Downtown

- Manage \$1.5M in workforce development funding.
- Offer **free construction, weatherization, and heavy equipment operation training** to residents.
- Reinforce curriculum with on-the-job training experiences.

Sewing

- Launch an **industrial sewing training program** in partnership with Fourbital Factory's Continuing ThrED.



New Businesses

Opened FY24

- Almost Full Asian Market*
- Beau Beauty Lounge
- Crispy Chicken
- Delight Restaurant & Bar
- Fancy's*
- Flora and Fauna
- Frankie's
- Green Mountain Ashtanga Yoga
- Magic Chopsticks
- Marco's Pizza
- Mighty Mudita*
- Pam's Moda*
- Pearl
- Queen City Cafe
- RavenMayte*
- Rogue Rabbit
- Sanitago's
- The Tinkering Turtle
- Three Five 45 Community Store & Kitchen
- Vermont Eclectic Co.

Coming Soon!

- Haymaker Bun Co.
- Insomnia Cookie
- Kismet
- Little Istanbul
- Nomad Bakery (Red Onion space)
- Original Skiff Fish + Oyster
- Refuge Acupuncture & Somatics*
- Riko's Pizza
- The Majestic
- The Store*
- The Sweet Spot
- Signed lease for Slate space

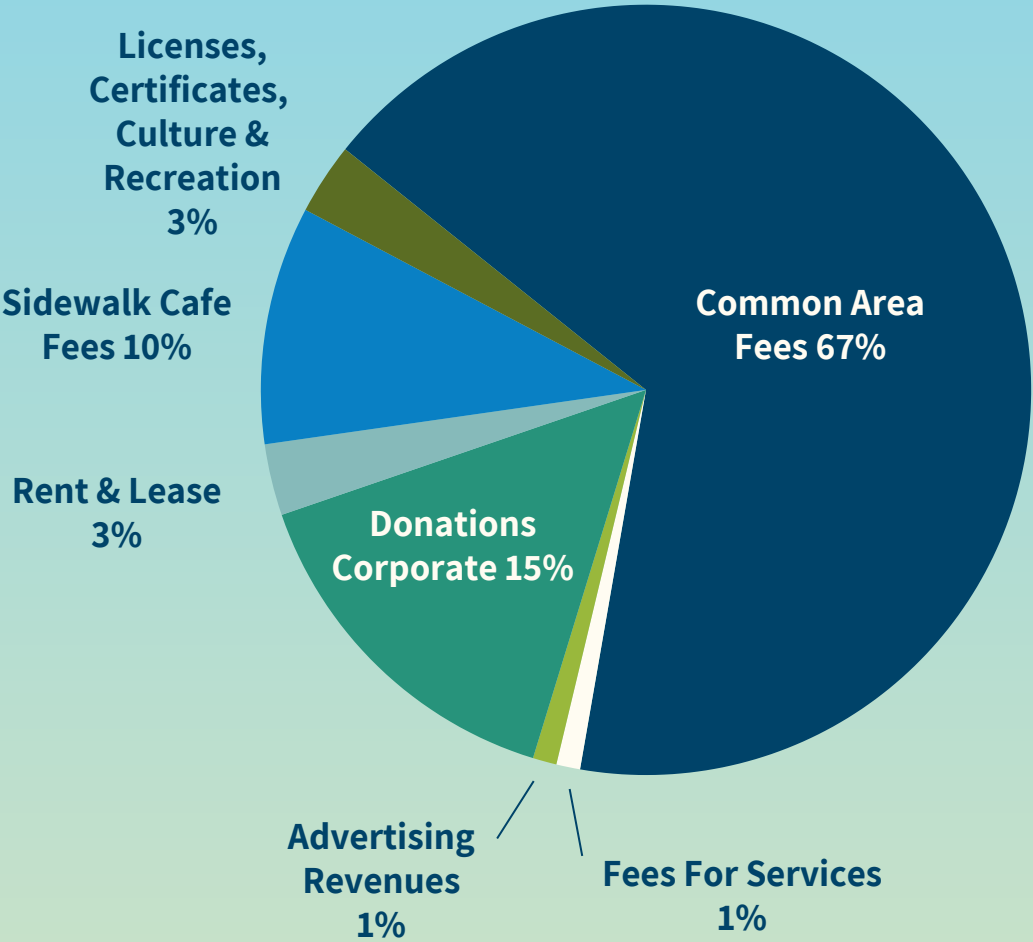
Underline indicates BWD support

*indicates loan recipients

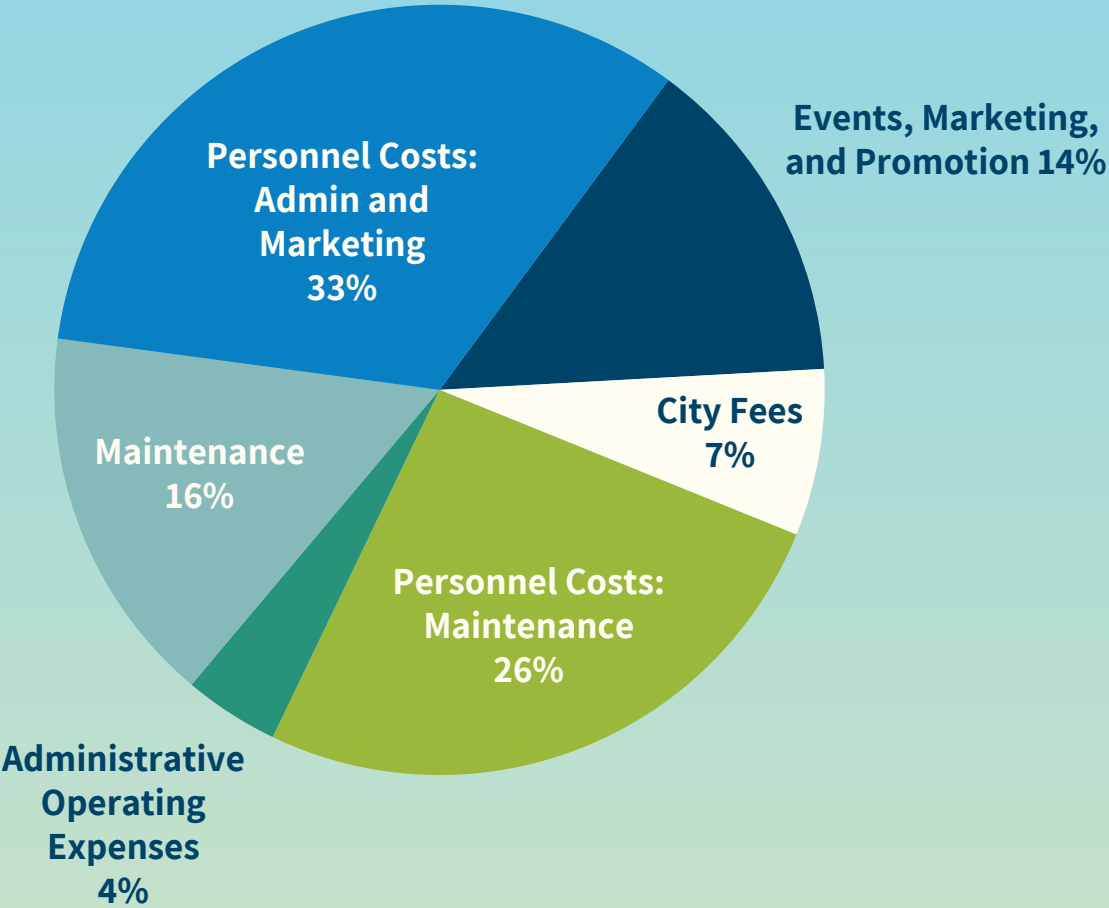
FY25 Budget Overview

Church Street Marketplace

Revenue

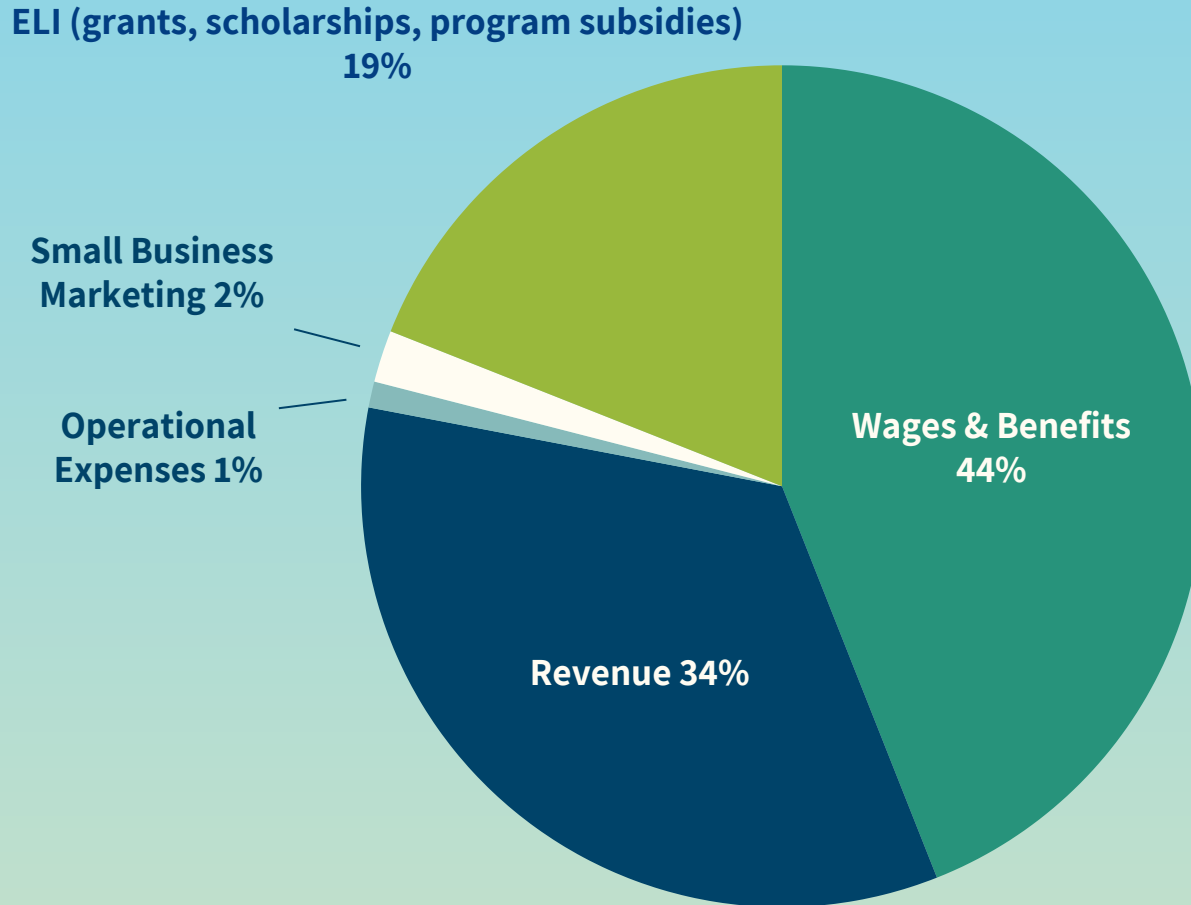


Expenses



FY25 Budget Overview

Business & Workforce Development



Key Takeaways:

- BWD has effectively reduced its draw on the general fund by 30% by securing state and federal grants and reducing operational costs
- BWD will not rely on any ARPA funds for FY25
- ELI expenditures reduced to respond to Act 76

QUESTIONS?



	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	
1														Budget Worksheet Report Budget Year 2025											
2																									
3	Account		Account Description										2021 Actual Amount		2022 Actual Amount		2023 Actual Amount		2024 Actual Amount		2024 Amended Budget		2025 Department Requested		
4	Fund 101 - General Fund																								
5	REVENUE																								
6		Department 12 - Dpt. of Business & Workforce Dev																							
7		Division 000 - Admin																							
8		Intergovernmental Revenues																							
9	4875_140		Grants State Operating										.00		.00		.00		22,500.00		.00		10,000.00		
10	4875_175		Grants Miscellaneous										.00		.00		5,000.00		.00		.00		.00		
11	4890_107		Grant Federal - Non Operating American Rescue Plan										.00		.00		.00		.00		250,000.00		.00		
12	4990_110		Interfund Transfer Proceeds Enterprise/Special Revenue										.00		.00		.00		.00		.00		250,000.00		
13		Intergovernmental Revenues Totals											\$0.00		\$0.00		\$5,000.00		\$22,500.00		\$250,000.00		\$260,000.00		
14		Charges for Services																							
15	4600_120		Fees For Services Culture & Recreation										.00		1,299.50		18,125.13		19,974.00		35,000.00		35,000.00		
16		Charges for Services Totals											\$0.00		\$1,299.50		\$18,125.13		\$19,974.00		\$35,000.00		\$35,000.00		
17		Investment Income																							
18	4936		Loan Repayment Proceeds										.00		.00		.00		.00		4,000.00		4,000.00		
19		Investment Income Totals											\$0.00		\$0.00		\$0.00		\$0.00		\$4,000.00		\$4,000.00		
20		Other Revenue																							
21	4720_110		Use of Fund Balance GF Assigned										.00		.00		.00		.00		.00		341,755.00		
22	4870		Loan Proceeds										.00		.00		200.00		5,969.00		500.00		12,000.00		
23	4950_115		Donations Corporate										.00		.00		.00		50,000.00		50,000.00		50,000.00		
24	4952		Revenue - Other										.00		.00		1,364.32		.00		.00		.00		
25		Other Revenue Totals											\$0.00		\$0.00		\$1,564.32		\$55,969.00		\$50,500.00		\$403,755.00		
26		Division 000 - Admin Totals											\$0.00		\$1,299.50		\$24,689.45		\$98,443.00		\$339,500.00		\$702,755.00		
27		Division 007 - Early Learning Initiative																							
28		Intergovernmental Revenues																							
29	4990		Interfund Transfer Proceeds										.00		.00		8,750.00		.00		.00		.00		
30	4990_100		Interfund Transfer Proceeds General Fund										.00		.00		500,000.00		400,000.00		400,000.00		500,000.00		
31		Intergovernmental Revenues Totals											\$0.00		\$0.00		\$508,750.00		\$400,000.00		\$400,000.00		\$500,000.00		
32		Other Revenue																							

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X
1														Budget Worksheet Report Budget Year 2025										
2																								
33	4720										Use of Fund Balance			.00		.00		.00		.00		600,000.00		.00
34	4720_110										Use of Fund Balance GF Assigned			.00		.00		.00		.00		.00		440,000.00
35											Other Revenue Totals			\$0.00		\$0.00		\$0.00		\$0.00		\$600,000.00		\$440,000.00
36											Division 007 - Early Learning Iniatative Totals			\$0.00		\$0.00		\$508,750.00		\$400,000.00		\$1,000,000.00		\$940,000.00
37											Department 12 - Dpt. of Business & Workforce Dev Totals			\$0.00		\$1,299.50		\$533,439.45		\$498,443.00		\$1,339,500.00		\$1,642,755.00
38											REVENUE TOTALS			\$0.00		\$1,299.50		\$533,439.45		\$498,443.00		\$1,339,500.00		\$1,642,755.00
39	EXPENSE																							
40											Department 12 - Dpt. of Business & Workforce Dev													
41											Division 000 - Admin													
42											Personnel Services													
43	5000_100										Salaries and Wages Regular, Full Time			.00		.00		179,254.19		216,714.15		306,660.00		369,818.00
44	5000_115										Salaries and Wages Seasonal/Temporary			.00		.00		8,552.70		4,229.80		13,000.00		10,000.00
45	5000_900										Salaries and Wages Attrition/reorganization			.00		.00		.00		.00		(25,000.00)		(44,598.00)
46	5100										Overtime			.00		.00		2,459.42		2,878.35		5,000.00		5,000.00
47	5200_106										Other Personnel Services Staffing			.00		.00		.98		.00		.00		.00
48	5200_115										Other Personnel Services Other Compensation			.00		.00		628.72		1,411.18		.00		2,200.00
49	5200_120										Other Personnel Services Shift Differential			.00		.00		104.64		99.88		.00		120.00
50	5200_130										Other Personnel Services Allowance Taxable			.00		.00		1,278.46		1,360.41		.00		2,000.00
51	5400_100										Employee Benefits FICA			.00		.00		14,026.32		16,324.92		24,944.00		29,769.00
52	5400_115										Employee Benefits Retirement B			.00		.00		14,943.71		25,198.00		25,198.00		33,237.00
53	5400_120										Employee Benefits Workers Compensation			.00		.00		.00		17,397.51		17,601.00		10,907.00
54	5400_125										Employee Benefits Health Insurance			.00		.00		64,708.21		53,144.00		53,144.00		106,434.00
55	5400_130										Employee Benefits Dental Insurance			.00		.00		3,443.46		2,657.00		2,657.00		4,292.00
56	5400_135										Employee Benefits Life Insurance			.00		.00		706.35		735.00		735.00		722.00
57	5400_145										Employee Benefits Employee Parking			.00		.00		2,125.50		2,320.00		2,200.00		1,680.00
58	5400_150										Employee Benefits Recognition			.00		.00		675.79		230.88		1,000.00		1,000.00
59											Personnel Services Totals			\$0.00		\$0.00		\$292,908.45		\$344,701.08		\$427,139.00		\$532,581.00
60											Capital Equipment													
61	6211										Specialized Equipment			.00		.00		2,609.96		997.93		3,525.00		3,500.00
62											Capital Equipment Totals			\$0.00		\$0.00		\$2,609.96		\$997.93		\$3,525.00		\$3,500.00

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	
1														Budget Worksheet Report Budget Year 2025											
2																									
63	General Operating																								
64	6000	Office Supplies											.00	.00	1,859.15	1,384.81	1,500.00	1,500.00							
65	6005	Postage											.00	.00	72.00	568.72	570.00	50.00							
66	6010	Computer Equipment											.00	.00	46.70	23.99	25.00	.00							
67	6025	Furnishings											.00	.00	3,479.47	.00	.00	.00							
68	6202	Printing/Copying/Paper Mgt											.00	.00	883.50	1,104.69	2,400.00	2,500.00							
69	6203	Dues/Subscriptions											.00	.00	1,582.50	148.40	800.00	6,200.00							
70	6208	Special Supplies											.00	.00	7,405.64	8,163.29	8,600.00	8,600.00							
71	6246	Outreach											.00	.00	1,100.00	450.00	1,000.00	1,000.00							
72	6325	Items For Resale											.00	.00	2,236.08	86.00	90.00	2,000.00							
73	6350	Legal Notice & Advertising											.00	.00	5,598.17	6,526.51	17,500.00	15,000.00							
74	6400_127	Utilities Cellular Communications											.00	.00	1,127.73	1,187.78	1,200.00	1,200.00							
75	6500_118	Professional and Consultant Svs Contractual Services											.00	.00	22,823.20	4,950.00	24,000.00	24,000.00							
76	6500_142	Professional and Consultant Svs Marketing and Promotion											.00	.00	5,941.17	3,168.49	8,000.00	8,000.00							
77	6700_100	Travel & Training Education											.00	.00	.00	.00	.00	3,000.00							
78	6700_110	Travel & Training Travel Expense											.00	.00	1,197.78	262.39	4,000.00	.00							
79	7200_100	Capital Leases Property											.00	.00	18,720.00	19,284.00	21,000.00	21,000.00							
80	7225_100	Provisioning Internet											.00	.00	7,056.51	7,097.93	7,200.00	2,500.00							
81	7303	Regulatory and Bank Fees											.00	.00	.00	245.00	300.00	300.00							
82	7303_100	Regulatory and Bank Fees Gateway/Third Party Processing											.00	.00	568.61	459.43	1,000.00	1,000.00							
83		General Operating Totals											\$0.00	\$0.00	\$81,698.21	\$55,111.43	\$99,185.00	\$97,850.00							
84		Division 000 - Admin Totals											\$0.00	\$0.00	\$377,216.62	\$400,810.44	\$529,849.00	\$633,931.00							
85		Division 007 - Early Learning Initiative																							
86		Personnel Services																							
87	5000_100	Salaries and Wages Regular, Full Time											.00	.00	72,693.32	144,283.38	169,266.00	178,307.00							
88	5000_115	Salaries and Wages Seasonal/Temporary											.00	.00	.00	1,886.00	2,000.00	4,000.00							
89	5200_115	Other Personnel Services Other Compensation											.00	.00	350.00	150.00	.00	358.00							
90	5400_100	Employee Benefits FICA											.00	.00	5,018.92	10,365.56	12,949.00	13,974.00							
91	5400_115	Employee Benefits Retirement B											.00	.00	5,856.00	13,845.00	13,845.00	17,413.00							
92	5400_120	Employee Benefits Workers Compensation											.00	.00	.00	.00	.00	6,003.00							

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X
1														Budget Worksheet Report Budget Year 2025										
2																								
93	5400_125	Employee Benefits Health Insurance											.00	.00	20,743.00	46,582.00	46,582.00	51,579.00						
94	5400_130	Employee Benefits Dental Insurance											.00	.00	1,044.00	2,143.00	2,143.00	2,277.00						
95	5400_135	Employee Benefits Life Insurance											.00	.00	191.00	294.00	294.00	289.00						
96		Personnel Services Totals											\$0.00	\$0.00	\$105,896.24	\$219,548.94	\$247,079.00	\$274,200.00						
97		General Operating																						
98	6000	Office Supplies											.00	.00	130.10	201.34	400.00	400.00						
99	6005	Postage											.00	.00	10.08	105.82	110.00	150.00						
100	6025	Furnishings											.00	.00	109.67	.00	.00	.00						
101	6202	Printing/Copying/Paper Mgt											.00	.00	420.60	.00	600.00	400.00						
102	6203	Dues/Subscriptions											.00	.00	.00	.00	.00	320.00						
103	6350	Legal Notice & Advertising											.00	.00	.00	62.76	100.00	100.00						
104	6400_125	Utilities Telecommunications											.00	.00	483.82	408.69	500.00	.00						
105	6400_127	Utilities Cellular Communications											.00	.00	.00	.00	.00	500.00						
106	6500_142	Professional and Consultant Svs Marketing and Promotion											.00	.00	3,361.30	1,874.73	2,000.00	2,000.00						
107	6500_148	Professional and Consultant Svs Interpreter Services											.00	.00	210.00	2,070.00	3,400.00	2,500.00						
108	6700_100	Travel & Training Education											.00	.00	.00	.00	.00	1,000.00						
109	6700_110	Travel & Training Travel Expense											.00	.00	300.00	1,295.00	1,300.00	.00						
110	6700_115	Travel & Training Mileage											.00	.00	.00	50.92	90.00	.00						
111	7225_100	Provisioning Internet											.00	.00	.00	2,286.64	2,500.00	2,500.00						
112		General Operating Totals											\$0.00	\$0.00	\$5,025.57	\$8,355.90	\$11,000.00	\$9,870.00						
113		Regional Programs																						
114	7710	Project Subsidies											.00	.00	28,000.00	41,000.00	63,500.00	55,000.00						
115	7712	Capacity Grants											.00	.00	35,699.96	86,234.07	497,200.00	150,000.00						
116	7730	Scholarships											.00	.00	240,211.98	250,000.00	298,500.00	100,000.00						
117		Regional Programs Totals											\$0.00	\$0.00	\$303,911.94	\$377,234.07	\$859,200.00	\$305,000.00						
118		Division 007 - Early Learning Iniatative Totals											\$0.00	\$0.00	\$414,833.75	\$605,138.91	\$1,117,279.00	\$589,070.00						
119		Department 12 - Dpt. of Business & Workforce Dev Totals											\$0.00	\$0.00	\$792,050.37	\$1,005,949.35	\$1,647,128.00	\$1,223,001.00						
120		EXPENSE TOTALS											\$0.00	\$0.00	\$792,050.37	\$1,005,949.35	\$1,647,128.00	\$1,223,001.00						
121																								
122		Fund 101 - General Fund Totals																						

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1														Budget Worksheet Report Budget Year 2025											
2																									
3	Account		Account Description										2021 Actual Amount		2022 Actual Amount		2023 Actual Amount		2024 Actual Amount		2024 Amended Budget		2025 Department Requested		
4	Fund 101 - General Fund																								
5	REVENUE																								
6		Department 20 - Permitting and Inspections																							
7		Division 000 - Admin																							
8		Intergovernmental Revenues																							
9	4875_140		Grants State Operating										.00		.00		.00		(750.00)		.00				
10	4875_175		Grants Miscellaneous										.00		4,207.00		.00		.00		.00				
11		Intergovernmental Revenues Totals											\$0.00		\$4,207.00		\$0.00		(\$750.00)		\$0.00		\$0.00		
12		Charges for Services																							
13	4210		Rental Prop Transfer Fee										2,400.00		2,350.00		(1,152.00)		2,500.00		3,500.00		2,500.00		
14	4215		Reinspection Fees										11,483.00		12,428.00		18,530.00		10,935.00		21,000.00		15,000.00		
15	4220		Rental Registration Fees										1,071,694.02		1,005,715.50		1,036,707.70		981,359.50		1,145,540.00		1,156,540.00		
16		Charges for Services Totals											\$1,085,577.02		\$1,020,493.50		\$1,054,085.70		\$994,794.50		\$1,170,040.00		\$1,174,040.00		
17		Fines and Forfeits																							
18	4035		Late Filing Penalty										4,981.60		7,083.00		7,045.00		2,958.00		5,000.00		3,000.00		
19	4252		Stipulation Fee										19,456.00		45,500.00		9,500.00		3,000.00		20,000.00		40,000.00		
20		Fines and Forfeits Totals											\$24,437.60		\$52,583.00		\$16,545.00		\$5,958.00		\$25,000.00		\$43,000.00		
21		Licenses and Permits																							
22	4247		Fees and Permits										8,555.00		2,899.99		3,955.00		10,650.00		18,000.00		9,000.00		
23	4255_001		Certificates Of Occupancy Certificate of Occupancy										23,009.96		9,703.16		16,460.74		7,127.46		45,000.00		25,000.00		
24	4255_002		Certificates Of Occupancy Tenp Certificates										1,800.00		1,200.00		1,172.00		1,200.00		3,500.00		1,800.00		
25	4255_003		Certificates Of Occupancy After the Fact										15,299.20		10,596.00		11,191.00		8,172.00		17,000.00		12,000.00		
26		Licenses and Permits Totals											\$48,664.16		\$24,399.15		\$32,778.74		\$27,149.46		\$83,500.00		\$47,800.00		
27		Other Revenue																							
28	4950_123		Donations General										1,850.00		4,000.00		4,750.00		2,500.00		4,000.00		3,000.00		
29		Other Revenue Totals											\$1,850.00		\$4,000.00		\$4,750.00		\$2,500.00		\$4,000.00		\$3,000.00		
30		Miscellaneous																							
31	4535		Misc Rev										10,500.00		13,164.60		11,589.74		11,605.09		11,000.00		16,000.00		
32	4535_100		Misc Rev Zoning Compliance Request										21,866.00		23,712.00		16,520.00		10,885.00		20,000.00		14,000.00		

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1														Budget Worksheet Report Budget Year 2025											
2																									
33											Miscellaneous Totals		\$32,366.00			\$36,876.60			\$28,109.74			\$22,490.09		\$31,000.00	\$30,000.00
34											Division	000 - Admin Totals	\$1,192,894.78			\$1,142,559.25			\$1,136,269.18			\$1,052,142.05		\$1,313,540.00	\$1,297,840.00
35											Division	154 - Inspection Services													
36											Licenses and Permits														
37	4225										Building Trade Permits		975,356.14			1,047,955.77			1,416,249.90			851,423.31		1,610,000.00	1,610,000.00
38	4247_100										Fees and Permits Bianchi Research		21,708.00			21,204.00			14,760.00			9,396.00		18,000.00	12,200.00
39											Licenses and Permits Totals		\$997,064.14			\$1,069,159.77			\$1,431,009.90			\$860,819.31		\$1,628,000.00	\$1,622,200.00
40											Division	154 - Inspection Services Totals	\$997,064.14			\$1,069,159.77			\$1,431,009.90			\$860,819.31		\$1,628,000.00	\$1,622,200.00
41											Division	157 - Zoning													
42											Charges for Services														
43	4600_125										Fees For Services Housing & Development		161,642.64			240,429.12			164,881.35			212,971.39		500,000.00	500,000.00
44	4600_130										Fees For Services Miscellaneous		24.70			.00			2.00			.00		.00	.00
45											Charges for Services Totals		\$161,667.34			\$240,429.12			\$164,883.35			\$212,971.39		\$500,000.00	\$500,000.00
46											Licenses and Permits														
47	4100_125										Licenses And Certificates Housing & Development		300,568.39			254,279.65			484,710.26			158,695.00		330,000.00	330,000.00
48											Licenses and Permits Totals		\$300,568.39			\$254,279.65			\$484,710.26			\$158,695.00		\$330,000.00	\$330,000.00
49											Division	157 - Zoning Totals	\$462,235.73			\$494,708.77			\$649,593.61			\$371,666.39		\$830,000.00	\$830,000.00
50											Department	20 - Permitting and Inspections Totals	\$2,652,194.65			\$2,706,427.79			\$3,216,872.69			\$2,284,627.75		\$3,771,540.00	\$3,750,040.00
51											REVENUE TOTALS		\$2,652,194.65			\$2,706,427.79			\$3,216,872.69			\$2,284,627.75		\$3,771,540.00	\$3,750,040.00
52	EXPENSE																								
53											Department	20 - Permitting and Inspections													
54											Division	000 - Admin													
55											Personnel Services														
56	5000_100										Salaries and Wages Regular, Full Time		679,386.56			621,452.00			598,869.42			550,678.76		659,836.00	627,368.00
57	5000_900										Salaries and Wages Attrition/reorganization		.00			.00			.00			.00		(75,000.00)	(117,705.00)
58	5100										Overtime		1,110.52			704.65			387.83			1,435.79		500.00	500.00
59	5200_110										Other Personnel Services On-Call		.00			80.00			.00			126.00		.00	.00
60	5200_115										Other Personnel Services Other Compensation		5,850.00			2,200.00			1,600.00			1,150.00		6,000.00	3,000.00
61	5200_116										Other Personnel Services Longevity Pay		4,400.00			4,596.98			3,942.69			3,305.89		3,500.00	2,860.00
62	5200_120										Other Personnel Services Shift Differential		.00			.00			1.80			.00		.00	.00

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2																								
63	5200_130	Other Personnel Services Allowance Taxable											20,465.00	20,040.00	21,591.39	18,707.30	20,500.00	20,000.00						
64	5400_100	Employee Benefits FICA											51,678.09	47,207.96	45,158.56	41,145.30	52,811.00	50,010.00						
65	5400_115	Employee Benefits Retirement B											108,961.35	63,481.69	122,551.00	124,117.00	124,117.00	134,583.00						
66	5400_120	Employee Benefits Workers Compensation											69,989.08	34,307.31	27,770.00	18,625.15	18,843.00	22,985.00						
67	5400_125	Employee Benefits Health Insurance											283,125.00	271,750.00	305,165.00	305,925.00	305,925.00	368,425.00						
68	5400_130	Employee Benefits Dental Insurance											16,548.00	16,232.00	16,342.00	14,882.00	14,882.00	17,121.00						
69	5400_135	Employee Benefits Life Insurance											4,099.00	3,644.00	3,511.00	3,268.00	3,268.00	2,729.00						
70	5400_145	Employee Benefits Employee Parking											1,260.00	700.00	360.00	.00	.00	.00						
71			Personnel Services Totals											\$1,246,872.60	\$1,086,396.59	\$1,147,250.69	\$1,083,366.19	\$1,135,182.00	\$1,131,876.00					
72		General Operating																						
73	6000	Office Supplies											107.25	692.13	562.35	364.19	1,500.00	1,500.00						
74	6005	Postage											5,652.37	4,824.39	4,771.11	3,489.89	3,700.00	3,700.00						
75	6010	Computer Equipment											.00	.00	38.99	.00	.00	.00						
76	6025	Furnishings											.00	834.97	200.00	159.99	700.00	250.00						
77	6200	Medical Fees And Supplies											.00	115.00	584.00	.00	250.00	250.00						
78	6202	Printing/Copying/Paper Mgt											2,694.68	3,279.39	1,037.62	654.84	3,000.00	1,500.00						
79	6203	Dues/Subscriptions											60.00	16.44	250.00	220.00	250.00	250.00						
80	6208	Special Supplies											.00	43.70	328.26	204.80	250.00	250.00						
81	6210	Small Tools and Equipment											1,507.70	339.96	1,033.44	42.00	1,650.00	1,000.00						
82	6214	Clothing And Uniforms											.00	.00	.00	.00	1,500.00	1,500.00						
83	6300_100	Repair & Maintenance Equipment Parts											163.00	.00	.00	.00	.00	.00						
84	6350	Legal Notice & Advertising											.00	.00	.00	.00	250.00	250.00						
85	6400_120	Utilities Rubbish Removal											810.68	6,230.18	4,222.21	703.00	4,500.00	2,500.00						
86	6400_125	Utilities Telecommunications											4,684.33	4,508.01	3,745.38	2,446.46	7,000.00	7,000.00						
87	6400_127	Utilities Cellular Communications											5,682.79	7,862.90	8,283.19	4,756.82	6,500.00	6,500.00						
88	6500_118	Professional and Consultant Svs Contractual Services											32,620.00	34,280.00	42,816.10	34,086.00	34,600.00	34,600.00						
89	6500_133	Professional and Consultant Svs Board Of Health Expense											500.00	1,700.00	2,440.00	653.75	3,000.00	3,000.00						
90	6500_139	Professional and Consultant Svs Relocation Clearing											.00	.00	10,534.14	13,659.70	18,500.00	10,000.00						
91	6700_100	Travel & Training Education											.00	2,544.50	1,256.50	2,325.00	3,500.00	3,500.00						
92	6700_110	Travel & Training Travel Expense											.00	1,876.78	1,965.57	4,783.39	9,000.00	9,000.00						

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2																								
93	6800_155	Fees for Services Special Events											.00	.00	3,895.37	.00	1,000.00	1,000.00						
94	7000	Bad Debt Expense											152.00	2,128.27	.00	.00	1,200.00	1,200.00						
95	7200_115	Capital Leases Equipment											191.98	189.89	822.43	1,217.67	600.00	681.00						
96	7303	Regulatory and Bank Fees											(26.00)	.00	.00	.00	.00	.00						
97			General Operating Totals											\$54,800.78	\$71,466.51	\$88,786.66	\$69,767.50	\$102,450.00	\$89,431.00					
98			Division 000 - Admin Totals											\$1,301,673.38	\$1,157,863.10	\$1,236,037.35	\$1,153,133.69	\$1,237,632.00	\$1,221,307.00					
99			Division 154 - Inspection Services																					
100			Personnel Services																					
101	5000_100	Salaries and Wages Regular, Full Time											284,195.59	316,460.66	392,500.58	414,487.09	464,116.00	501,001.00						
102	5100	Overtime											909.34	2,950.49	4,120.03	1,017.29	2,000.00	1,000.00						
103	5200_115	Other Personnel Services Other Compensation											2,800.00	200.00	200.00	800.00	3,000.00	3,000.00						
104	5200_116	Other Personnel Services Longevity Pay											730.00	880.00	1,462.42	940.00	1,461.00	1,880.00						
105	5200_130	Other Personnel Services Allowance Taxable											14,964.96	15,864.19	20,893.23	18,947.08	17,500.00	21,000.00						
106	5400_100	Employee Benefits FICA											22,029.31	24,492.10	31,583.00	32,293.34	38,562.00	40,383.00						
107	5400_115	Employee Benefits Retirement B											.00	25,705.56	.00	.00	.00	.00						
108	5400_120	Employee Benefits Workers Compensation											.00	13,889.20	15,324.00	13,531.73	13,690.00	16,921.00						
109			Personnel Services Totals											\$325,629.20	\$400,442.20	\$466,083.26	\$482,016.53	\$540,329.00	\$585,185.00					
110			General Operating																					
111	6000	Office Supplies											.00	89.96	246.46	.00	500.00	500.00						
112	6005	Postage											.00	.00	.00	.00	2,500.00	2,500.00						
113	6010	Computer Equipment											.00	103.47	.00	29.26	1,000.00	1,000.00						
114	6200	Medical Fees And Supplies											.00	.00	.00	.00	500.00	500.00						
115	6202	Printing/Copying/Paper Mgt											672.63	1,619.94	.00	425.00	2,500.00	.00						
116	6203	Dues/Subscriptions											500.00	770.96	997.10	825.00	1,200.00	1,200.00						
117	6204	Books											.00	.00	569.14	.00	1,500.00	1,500.00						
118	6208	Special Supplies											428.30	1,025.08	318.83	480.90	500.00	500.00						
119	6210	Small Tools and Equipment											.00	.00	.00	.00	500.00	500.00						
120	6214	Clothing And Uniforms											.00	.00	.00	.00	500.00	500.00						
121	6350	Legal Notice & Advertising											604.50	.00	.00	.00	1,000.00	500.00						
122	6400_125	Utilities Telecommunications											5,029.69	4,505.89	4,142.97	2,732.28	4,700.00	4,700.00						

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2																								
123	6400_127	Utilities Cellular Communications											5,035.79		6,695.75		3,960.51		2,685.33		4,200.00		4,200.00	
124	6500_118	Professional and Consultant Svs Contractual Services											.00		.00		500.00		.00		5,000.00		5,000.00	
125	6700_105	Travel & Training Special Training											.00		425.00		150.00		2,110.39		7,000.00		7,000.00	
126	6700_110	Travel & Training Travel Expense											.00		.00		2,672.54		1,632.42		5,000.00		5,000.00	
127	6700_115	Travel & Training Mileage											.00		.00		157.20		318.34		1,000.00		1,000.00	
128		General Operating Totals											\$12,270.91		\$15,236.05		\$13,714.75		\$11,238.92		\$39,100.00		\$36,100.00	
129		Division 154 - Inspection Services Totals											\$337,900.11		\$415,678.25		\$479,798.01		\$493,255.45		\$579,429.00		\$621,285.00	
130		Division 157 - Zoning																						
131		Personnel Services																						
132	5000_100	Salaries and Wages Regular, Full Time											277,525.99		292,206.53		365,405.70		268,238.78		377,495.00		384,434.00	
133	5100	Overtime											332.25		250.23		317.51		178.10		500.00		500.00	
134	5200_115	Other Personnel Services Other Compensation											1,750.00		.00		300.00		200.00		2,000.00		1,000.00	
135	5200_120	Other Personnel Services Shift Differential											.17		2.55		15.08		.00		100.00		50.00	
136	5200_130	Other Personnel Services Allowance Taxable											1,424.96		192.30		751.96		850.00		1,400.00		1,400.00	
137	5400_100	Employee Benefits FICA											20,355.89		21,011.88		26,443.30		19,160.69		29,184.00		29,635.00	
138	5400_115	Employee Benefits Retirement B											.00		24,581.33		.00		.00		.00		.00	
139	5400_120	Employee Benefits Workers Compensation											.00		13,314.76		14,587.00		10,606.94		10,731.00		13,182.00	
140		Personnel Services Totals											\$301,389.26		\$351,559.58		\$407,820.55		\$299,234.51		\$421,410.00		\$430,201.00	
141		General Operating																						
142	6000	Office Supplies											1,763.02		14.35		197.12		.00		1,500.00		500.00	
143	6005	Postage											.00		.00		.00		.00		2,000.00		1,000.00	
144	6020	Office Equipment											.00		210.79		.00		.00		1,500.00		1,500.00	
145	6202	Printing/Copying/Paper Mgt											109.45		475.00		1,454.55		518.86		2,500.00		2,000.00	
146	6203	Dues/Subscriptions											801.42		67.41		455.47		266.10		700.00		700.00	
147	6208	Special Supplies											107.44		84.00		96.99		100.00		500.00		500.00	
148	6327	Customer Credits & Refunds											2,207.60		.00		.00		.00		4,500.00		3,500.00	
149	6350	Legal Notice & Advertising											2,789.00		2,797.60		2,699.84		2,000.00		5,000.00		4,000.00	
150	6400_125	Utilities Telecommunications											989.64		1,113.03		967.64		742.56		1,375.00		1,375.00	
151	6500_118	Professional and Consultant Svs Contractual Services											2,380.00		1,000.00		2,587.50		.00		4,250.00		4,250.00	
152	6700_100	Travel & Training Education											675.00		2,366.01		1,538.76		1,015.00		5,000.00		5,000.00	

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1															Budget Worksheet Report Budget Year 2025									
2																								
153	6700_107	Travel & Training Training Materials											.00	.00	.00	.00	.00	300.00	300.00					
154	6700_110	Travel & Training Travel Expense											(641.89)	2,648.18	2,774.86	.00	.00	5,000.00	5,000.00					
155	6700_115	Travel & Training Mileage											.00	.00	.00	.00	.00	1,000.00	1,000.00					
156		General Operating Totals											\$11,180.68	\$10,776.37	\$12,772.73	\$4,642.52	\$35,125.00	\$30,625.00						
157		Division 157 - Zoning Totals											\$312,569.94	\$362,335.95	\$420,593.28	\$303,877.03	\$456,535.00	\$460,826.00						
158		Department 20 - Permitting and Inspections Totals											\$1,952,143.43	\$1,935,877.30	\$2,136,428.64	\$1,950,266.17	\$2,273,596.00	\$2,303,418.00						
159		EXPENSE TOTALS											\$1,952,143.43	\$1,935,877.30	\$2,136,428.64	\$1,950,266.17	\$2,273,596.00	\$2,303,418.00						
160																								
161		Fund 101 - General Fund Totals																						
162																								
163		REVENUE TOTALS											\$2,652,194.65	\$2,706,427.79	\$3,216,872.69	\$2,284,627.75	\$3,771,540.00	\$3,750,040.00						
164		EXPENSE TOTALS											\$1,952,143.43	\$1,935,877.30	\$2,136,428.64	\$1,950,266.17	\$2,273,596.00	\$2,303,418.00						
165																								
166		Fund 101 - General Fund Totals											\$700,051.22	\$770,550.49	\$1,080,444.05	\$334,361.58	\$1,497,944.00	\$1,446,622.00						
167																								
168		Net Grand Totals																						
169		REVENUE GRAND TOTALS											\$2,652,194.65	\$2,706,427.79	\$3,216,872.69	\$2,284,627.75	\$3,771,540.00	\$3,750,040.00						
170		EXPENSE GRAND TOTALS											\$1,952,143.43	\$1,935,877.30	\$2,136,428.64	\$1,950,266.17	\$2,273,596.00	\$2,303,418.00						
171																								
172		Net Grand Totals											\$700,051.22	\$770,550.49	\$1,080,444.05	\$334,361.58	\$1,497,944.00	\$1,446,622.00						



DEPARTMENT OF PERMITTING AND INSPECTIONS FY25 BUDGET

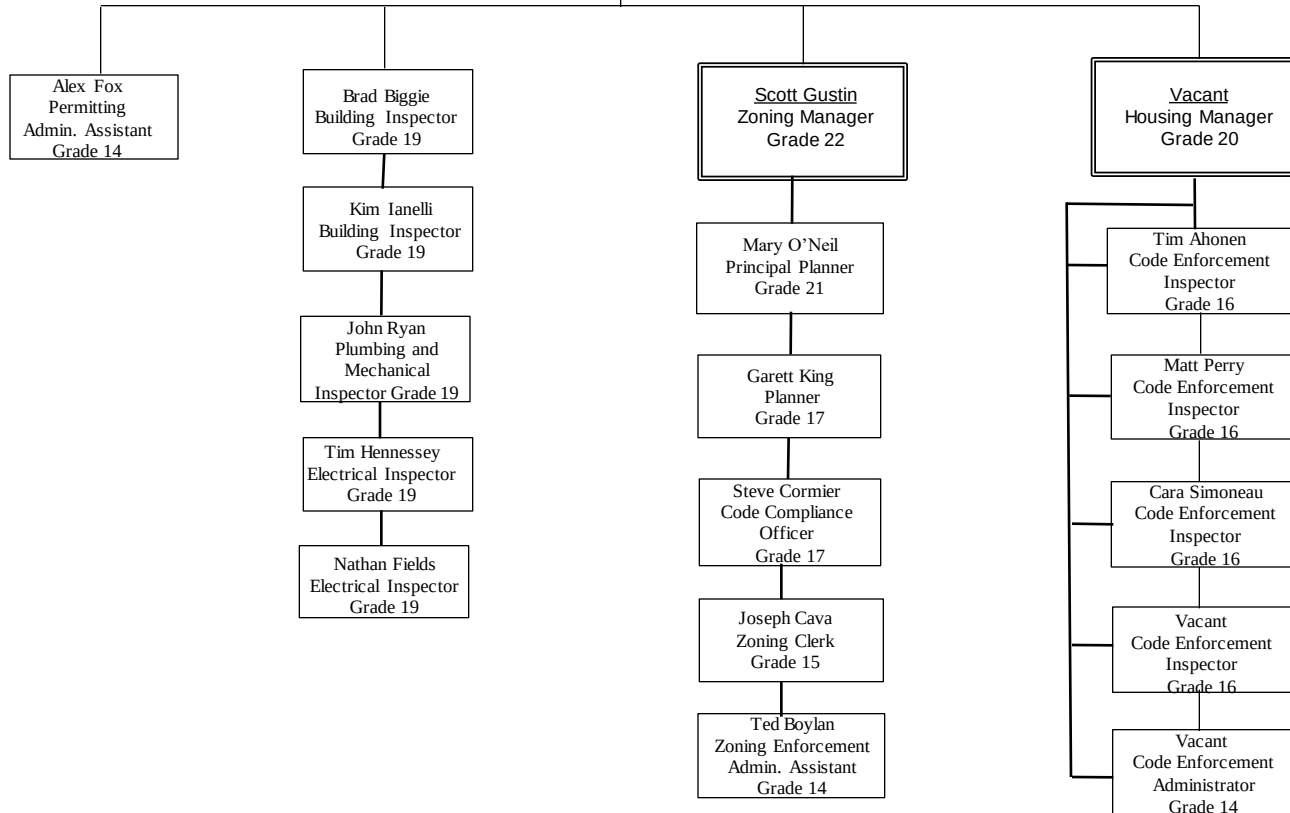


Departmental Mission

- **Inspection of Rental Housing**
Coordination with Burlington Housing Board of Review
- **Health Inspections**
Coordination with Burlington Board of Health
- **Zoning and Development review**
Coordination with the Development Review Board
- **Trades permit review**
Building permits
Electrical permits
Plumbing and Mechanical permits
Coordination with the Public Works Commission

Permitting and Inspections Department

William Ward
Director



Conservation
Board

Development
Review Board

Planning
Commission

Technical Review
Committee

Design Advisory
Board

FY25 Revenue

\$3,750,040

FY25 Expenses

\$2,303,418

FY25 Notable Changes

- Personnel expense increase
Cost of living and resumption of full staffing
- Personnel expense savings
Vacant administrative position
- Rental Registration revenue increase
New units under construction and Short Term Rentals
- Certificate of Occupancy Fee revenue decrease
Same fee now included as full initial permit payment

FY 25 Initiatives and Priorities

- Rental Inspection Pace
- Short Term Rental Enforcement
- Problem Properties and Vacant Buildings
- Weatherization Ordinance Enforcement
- Implementing Fee Increases



Questions?

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	
1														Budget Worksheet Report Budget Year 2025											
2																									
3	Account		Account Description										2021 Actual Amount		2022 Actual Amount		2023 Actual Amount		2024 Actual Amount		2024 Amended Budget		2025 Department Requested		
4	Fund 101 - General Fund																								
5	REVENUE																								
6		Department 01 - Regional Programs																							
7		Division 000 - Admin																							
8		Miscellaneous																							
9	4535		Misc Rev										.00		(350.00)		.00		.00		.00		.00		
10			Miscellaneous Totals										\$0.00		(\$350.00)		\$0.00		\$0.00		\$0.00		\$0.00		
11			Division 000 - Admin Totals										\$0.00		(\$350.00)		\$0.00		\$0.00		\$0.00		\$0.00		
12		Division 001 - Regional Programs																							
13		Intergovernmental Revenues																							
14	4890_100		Grant Federal - Non Operating Cares Act Relief										1,196,220.06		5,152,922.00		.00		.00		.00		.00		
15	4990_115		Interfund Transfer Proceeds Reserved/Committed										586,603.00		.00		.00		.00		.00		.00		
16			Intergovernmental Revenues Totals										\$1,782,823.06		\$5,152,922.00		\$0.00		\$0.00		\$0.00		\$0.00		
17		Other Revenue																							
18	4258		Emergency Service										(2,852.80)		.00		.00		.00		.00		.00		
19	4950_123		Donations General										590.00		.00		.00		.00		.00		.00		
20			Other Revenue Totals										(\$2,262.80)		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		
21			Division 001 - Regional Programs Totals										\$1,780,560.26		\$5,152,922.00		\$0.00		\$0.00		\$0.00		\$0.00		
22		Department 01 - Regional Programs Totals										\$1,780,560.26		\$5,152,572.00		\$0.00		\$0.00		\$0.00		\$0.00			
23		REVENUE TOTALS										\$1,780,560.26		\$5,152,572.00		\$0.00		\$0.00		\$0.00		\$0.00			
24	EXPENSE																								
25		Department 01 - Regional Programs																							
26		Division 000 - Admin																							
27		Personnel Services																							
28	5000_100		Salaries and Wages Regular, Full Time										59,583.80		.00		.00		.00		.00		.00		
29	5000_115		Salaries and Wages Seasonal/Temporary										514.68		.00		(2,580.00)		.00		.00		.00		
30	5400_100		Employee Benefits FICA										4,597.51		(242.65)		(411.15)		.00		.00		.00		
31			Personnel Services Totals										\$64,695.99		(\$242.65)		(\$2,991.15)		\$0.00		\$0.00		\$0.00		
32		General Operating																							

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	
1														Budget Worksheet Report Budget Year 2025											
2																									
33	6505_101	Councilor Ward 1 - Neubieser											3,074.76	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	
34	6505_107	Councilor East District - Doherty											4,733.93	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	
35	6505_201	Councilor Central District - Grant											4,031.49	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	
36	6505_205	Councilor Ward 2 - Tracy											3,614.43	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	
37	6505_303	Councilor Ward 3 - Brian Pine											3,662.87	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	
38	6505_500	Councilor South District - Shannon											259.81	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	
39	6505_605	Councilor Ward 6 - Brown-McKnight											1,377.08	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	
40	6505_701	Councilor Ward 7 - Litwin											1,405.42	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	
41	6505_801	Councilor Ward 8 - Stromberg											1,727.77	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	
42	6520	Initiative											2,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	
43	7825	Board and Commission Compensation											.00	2,600.00	1,300.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	
44			General Operating Totals										\$25,887.56	\$2,600.00	\$1,300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
45			Division 000 - Admin Totals										\$90,583.55	\$2,357.35	(\$1,691.15)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
46			Division 001 - Regional Programs																						
47			Personnel Services																						
48	5000_100	Salaries and Wages Regular, Full Time											16,120.15	1,658.65	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	
49	5000_115	Salaries and Wages Seasonal/Temporary											12,771.41	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	
50	5100	Overtime											1,185.79	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	
51	5400_100	Employee Benefits FICA											2,277.65	711.22	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	
52			Personnel Services Totals										\$32,355.00	\$2,369.87	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
53			General Operating																						
54	7600_777	Regional Services Emergency Services											919,608.15	55,153.28	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	
55	7600_778	Regional Services Business Support											42,952.65	42.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	
56	7650_355	Regional Programs Public Safety Transformation Fd.											41,847.52	55,214.09	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	
57	7650_370	Regional Programs Expanded Mental Health											.00	.00	22,439.00	.00	15,000.00	.00	.00	.00	.00	.00	.00	.00	
58	7650_385	Regional Programs Indigenous People's Study											.00	.00	50,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	
59	7709	Accessiblity Committee											.00	.00	1,228.68	4,000.00	15,000.00	.00	.00	.00	.00	.00	.00	5,000.00	
60	7825	Board and Commission Compensation											.00	39,550.00	50,900.00	36,850.00	100,000.00	.00	.00	.00	.00	.00	.00	54,000.00	
61			General Operating Totals										\$1,004,408.32	\$149,959.37	\$124,567.68	\$40,850.00	\$130,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$59,000.00		
62			Regional Programs																						

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	
1														Budget Worksheet Report Budget Year 2025											
2																									
63	7600_100	Regional Services GMT											1,683,010.00	1,662,093.00	1,660,845.00	1,852,861.00	1,852,861.00	1,928,561.00							
64	7600_105	Regional Services WINOOSKI VALLEY PARK DIST											109,300.00	114,117.00	122,248.00	127,316.00	127,316.00	133,682.00							
65	7600_110	Regional Services County Tax											217,028.92	219,888.69	222,567.00	229,554.00	229,245.00	273,641.00							
66	7600_115	Regional Services Visiting Nurse Association											116,699.00	116,699.00	125,000.00	125,000.00	125,000.00	121,250.00							
67	7600_120	Regional Services G B I C											.00	20,000.00	20,000.00	20,000.00	20,000.00	19,600.00							
68	7600_125	Regional Services Senior Cable TV Assistance											1,524.00	1,276.00	1,284.00	880.00	1,500.00	1,500.00							
69	7600_330	Regional Services Howard Cener St Outreach											77,500.00	.00	155,000.00	77,500.00	77,500.00	77,500.00							
70	7610_130	Sister Cities OTHER											1,000.00	.00	.00	.00	2,000.00	2,000.00							
71	7610_140	Sister Cities Puerto Cabezas											2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00							
72	7610_145	Sister Cities Bethlehem/Ard											2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00							
73	7610_150	Sister Cities Yaroslavl											2,000.00	2,000.00	2,000.00	.00	2,000.00	2,000.00							
74	7610_155	Sister Cities Honfleur											.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00							
75	7650_165	Regional Programs Generator											.00	7,500.00	.00	.00	7,500.00	7,350.00							
76	7650_170	Regional Programs Local Motion - Bike Ferry											.00	9,000.00	4,500.00	.00	4,500.00	4,410.00							
77	7650_185	Regional Programs Steps to End Domestic Violence											.00	14,000.00	14,000.00	.00	14,000.00	14,000.00							
78	7650_190	Regional Programs Rape Crisis Center											10,000.00	.00	10,000.00	.00	10,000.00	10,000.00							
79	7650_195	Regional Programs Burlington Concert Band											.00	5,000.00	5,000.00	5,000.00	5,000.00	4,900.00							
80	7650_210	Regional Programs Chamber Of Commerce											1,915.00	1,970.00	2,050.00	2,110.00	2,200.00	2,156.00							
81	7650_215	Regional Programs Martin Luther King Day											5,000.00	8,000.00	8,500.00	8,500.00	8,500.00	.00							
82	7650_220	Regional Programs Special Projects -Emerging Needs											6,709.30	8,599.00	12,090.08	250.00	15,000.00	.00							
83	7650_225	Regional Programs Highlight											.00	.00	19,998.14	19,999.17	20,000.00	.00							
84	7650_230	Regional Programs American Red Cross											.00	2,500.00	2,000.00	.00	2,500.00	2,450.00							
85	7650_235	Regional Programs Seaba-Art Hop											.00	5,000.00	.00	5,000.00	5,000.00	4,900.00							
86	7650_240	Regional Programs Hands - Senior Holiday Dinner											500.00	500.00	1,500.00	.00	1,500.00	1,500.00							
87	7650_255	Regional Programs VT & Natl League Of City											54,081.00	54,081.00	57,894.00	60,156.00	58,000.00	56,260.00							
88	7650_260	Regional Programs Chitenden City Reg Plan Comm											53,279.00	53,530.00	54,827.00	54,410.00	55,000.00	53,350.00							
89	7650_270	Regional Programs Sara Holbrook											.00	6,000.00	6,000.00	.00	6,000.00	5,880.00							
90	7650_275	Regional Programs Boys And Girls Club											.00	6,000.00	6,000.00	.00	6,000.00	5,880.00							
91	7650_280	Regional Programs King Street Center											.00	6,000.00	6,000.00	.00	6,000.00	5,880.00							
92	7650_295	Regional Programs Us Conference Of Mayors											3,489.00	3,244.50	5,475.90	3,663.50	4,000.00	.00							

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X
1												Budget Worksheet Report Budget Year 2025												
2																								
93	7650_300	Regional Programs Jazz Fest Commitment											.00	7,500.00	20,000.00	.00	7,500.00	7,350.00						
94	7650_305	Regional Programs Turning Point Center											.00	4,500.00	17,950.00	.00	17,950.00	.00						
95	7650_310	Regional Programs CATMA											4,875.00	9,750.00	16,250.00	9,750.00	9,750.00	9,555.00						
96	7650_315	Regional Programs VT Interntional Film Festival											.00	13,000.00	13,000.00	13,000.00	13,000.00	12,740.00						
97	7650_320	Regional Programs Arts											26,140.00	35,000.00	8,750.00	61,250.00	61,250.00	35,000.00						
98	7650_325	Regional Programs Heineberg Sr Ctr											78,000.00	78,000.00	88,000.00	88,000.00	88,000.00	85,360.00						
99	7650_340	Regional Programs ANEW											.00	110,000.00	110,000.00	.00	.00	.00						
100	7650_360	Regional Programs Vermont City Marathon											.00	5,000.00	5,000.00	.00	5,000.00	4,900.00						
101	7650_365	Regional Programs JUMP											.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00						
102	7650_375	Regional Programs United Way											.00	15,000.00	.00	.00	.00	.00						
103		Regional Programs Totals											\$2,456,050.22	\$2,612,248.19	\$2,811,229.12	\$2,771,699.67	\$2,878,072.00	\$2,901,055.00						
104		Interfund																						
105	7900_138	Interfund Transfer Champlain Sr Center											.00	40,000.00	45,000.00	47,271.00	47,272.00	47,272.00						
106		Interfund Totals											\$0.00	\$40,000.00	\$45,000.00	\$47,271.00	\$47,272.00	\$47,272.00						
107		Division 001 - Regional Programs Totals											\$3,492,813.54	\$2,804,577.43	\$2,980,796.80	\$2,859,820.67	\$3,055,344.00	\$3,007,327.00						
108		Department 01 - Regional Programs Totals											\$3,583,397.09	\$2,806,934.78	\$2,979,105.65	\$2,859,820.67	\$3,055,344.00	\$3,007,327.00						
109		EXPENSE TOTALS											\$3,583,397.09	\$2,806,934.78	\$2,979,105.65	\$2,859,820.67	\$3,055,344.00	\$3,007,327.00						
110																								
111		Fund 101 - General Fund Totals																						
112																								
113		REVENUE TOTALS											\$1,780,560.26	\$5,152,572.00	\$0.00	\$0.00	\$0.00	\$0.00						
114		EXPENSE TOTALS											\$3,583,397.09	\$2,806,934.78	\$2,979,105.65	\$2,859,820.67	\$3,055,344.00	\$3,007,327.00						
115																								
116		Fund 101 - General Fund Totals											(\$1,802,836.83)	\$2,345,637.22	(\$2,979,105.65)	(\$2,859,820.67)	(\$3,055,344.00)	(\$3,007,327.00)						
117																								
118		Net Grand Totals																						
119		REVENUE GRAND TOTALS											\$1,780,560.26	\$5,152,572.00	\$0.00	\$0.00	\$0.00	\$0.00						
120		EXPENSE GRAND TOTALS											\$3,583,397.09	\$2,806,934.78	\$2,979,105.65	\$2,859,820.67	\$3,055,344.00	\$3,007,327.00						
121																								
122		Net Grand Totals											(\$1,802,836.83)	\$2,345,637.22	(\$2,979,105.65)	(\$2,859,820.67)	(\$3,055,344.00)	(\$3,007,327.00)						