



**Friday, May 17, 2024, 8:30 AM, Remote via Zoom**

**8:30 am Remotely via ZOOM:**

**Please click the link below to join the webinar:**

**Zoom Link: <https://zoom.us/j/94820907375?pwd=ZWdzWk5KTGp5K29vZ1dEd2dLaU9jQT09>**

**Meeting ID: 948 2090 7375**

**Passcode: 616429**

## **1. Adopt Agenda**

---

## **2. Approve Minutes**

---

<b>Subject</b>	<b>2.1. Review and approve minutes from 3.26.24 Meeting</b>
Meeting	May 17, 2024 - HRPC 05/17/2024 - Friday, May 17, 2024, 8:30 AM, Remote via Zoom
Category	2. Approve Minutes
Department	Human Resources
Type	
Recommended Action	

## **3. Introductions**

---

<b>Subject</b>	<b>3.1. Committee members introduce themselves to one another.</b>
Meeting	May 17, 2024 - HRPC 05/17/2024 - Friday, May 17, 2024, 8:30 AM, Remote via Zoom
Category	3. Introductions
Department	Human Resources
Type	
Recommended Action	

## **4. Committee Overview**

---

<b>Subject</b>	<b>4.1. Overview of the purpose of the HRPC as written in section 1.4 of the personnel policy manual.</b>
Meeting	May 17, 2024 - HRPC 05/17/2024 - Friday, May 17, 2024, 8:30 AM, Remote via Zoom
Category	4. Committee Overview
Department	Human Resources
Type	

Recommended Action

## 5. Public Forum

---

## 6. Executive Session

---

**Subject**                      **6.1. Articles 2.2, 10.3, 10.5 and 15.3 Grievance Resolution**

Meeting                         May 17, 2024 - HRPC 05/17/2024 - Friday, May 17, 2024, 8:30 AM, Remote via Zoom

Category                        6. Executive Session

Department                    Human Resources

Type

Recommended Action

## 7. Personnel Policy Manual

---

**Subject**                      **7.1. Final review, wrap-up, and circulation of Policy edits.**

Meeting                         May 17, 2024 - HRPC 05/17/2024 - Friday, May 17, 2024, 8:30 AM, Remote via Zoom

Category                        7. Personnel Policy Manual

Department                    Human Resources

Type

Recommended Action

## 8. Other Committee Business

---

## 9. Adjournment

---

**Subject**                      **9.1. Motion to adjourn**

Meeting                         May 17, 2024 - HRPC 05/17/2024 - Friday, May 17, 2024, 8:30 AM, Remote via Zoom

Category                        9. Adjournment

Department                    Council and Board

Type

Recommended Action

## 10. Informational and Non-Discrimination Statements

---

The City of Burlington will not tolerate unlawful harassment or discrimination on the basis of political or religious affiliation, race, color, national origin, place of birth, ancestry, age, sex, sexual orientation, gender identity, marital status, veteran status, disability, HIV positive status, crime victim status or genetic information. The City is also committed to providing proper access to services, facilities and employment opportunities. The programs and services of the City of Burlington are accessible to people with disabilities. Individuals who require special arrangements, auxiliary aid, service for effective communication, or a modification of policies or procedures to participate in a program, service, or activity of the City of Burlington, should contact the office of the Title II

Burlington ADA Coordinator at 802-865-7000 as soon as possible but no later than 48 hours before the scheduled event.