

# All Wards Neighborhood Planning Assembly (NPA):

## Draft Agenda

Monday, April 29<sup>th</sup>, 2024

7:00-8:45pm



Join in-person: CVOEO Meeting Space, 255 South Champlain St

Join virtually: <https://zoom.us/j/97684208734>

Facilitator: TBD

Note Taker: TBD

- 7:00pm Welcome: Introductions, Announcements & Public Forum | 10 min**
- Adopt the agenda
  - Introductions
  - Announcements & Public Forum
- 7:10pm Overview of NPA Funds & Purchase Process | 20 min**
- Presentation by *Chanel Bastion, Grant & Finance Coordinator, CEDO*
  - Questions
- 7:30pm Overview of Open Meeting Law: Agendas, Minutes, and Attendance | 10 min**
- Presentation by *Fosca Bechthold, NPA Public Engagement Specialist, CEDO*
  - [2019 VT Secretary of State Guide to Open Meetings](#)
  - Questions
- 7:40pm Discussion: NPA Communication & Record-Keeping Methods | 15 min**
- Share ideas and feedback about communication methods used & how important documents are shared (i.e. google groups, shared google drive, etc.)
  - Sharing what methods each NPA uses to keep records & what systems would be helpful to have in place
- 7:55pm Discussion: Outreach & Engagement Methods | 30 min**

- Meeting with Trusted Community Voices (TCVs) Report-Out | 5 min
  - *Jessica Hyman (Ward 2 SC)*
- Proposal for city-wide NPA outreach event in June or July
- Discussion on effective outreach & engagement methods NPAs are currently using & ideas for other methods to explore

**8:25pm**      **Time for Any Additional or Remaining Topics | 20 min**

**8:45pm**      **Adjourn**