



Board of Finance

Monday, April 29, 2024, 5:30 PM, Bushor Conference Room 1st Floor, City Hall

Please click the link below to join the webinar:

<https://zoom.us/j/99593919684>

Or Telephone: +1 305 224 1968 US

Webinar ID: 995 9391 9684

****CCTV link: https://www.youtube.com/playlist?list=PLIjLFn4BZd2PwCge7lNoKug676jIf_iUA ****

1. Agenda

Subject	1.1. Motion to amend/adopt agenda
Meeting	April 29, 2024 - Board of Finance Meeting - Monday, April 29, 2024, 5:30 PM, Bushor Conference Room 1st Floor, City Hall
Category	1. Agenda
Department	Council and Board
Type	Action Procedural
Recommended Action	Motion to amend/adopt agenda

2. Public Forum

Subject	2.1. Verbal Comments
Meeting	April 29, 2024 - Board of Finance Meeting - Monday, April 29, 2024, 5:30 PM, Bushor Conference Room 1st Floor, City Hall
Category	2. Public Forum
Department	Council and Board

Type	Action Procedural
Recommended Action	open Public Forum close Public Forum

3. Consent Agenda

Subject	3.1. Motion to adopt the consent agenda and take the actions indicated
Meeting	April 29, 2024 - Board of Finance Meeting - Monday, April 29, 2024, 5:30 PM, Bushor Conference Room 1st Floor, City Hall
Category	3. Consent Agenda
Department	Council and Board
Type	Action (Consent) Procedural
Recommended Action	Motion to adopt the consent agenda and take the actions indicated
Subject	3.2. April 15, 2024 Special Board of Finance Meeting Minutes, Draft
Meeting	April 29, 2024 - Board of Finance Meeting - Monday, April 29, 2024, 5:30 PM, Bushor Conference Room 1st Floor, City Hall
Category	3. Consent Agenda
Department	Clerk/Treasurer's Office
Type	Action (Consent) Minutes
Recommended Action	approve the minutes
Subject	3.3. BPRW Budget Neutral Amendments - BPRW
Meeting	April 29, 2024 - Board of Finance Meeting - Monday, April 29, 2024, 5:30 PM, Bushor Conference Room 1st Floor, City Hall
Category	3. Consent Agenda
Department	Parks, Recreation, & Waterfront
Type	Action (Consent)
Recommended Action	to approve and recommend that the City Council approve and authorize the budget neutral adjustments as detailed in the attached budget amendment forms, and further authorize the Chief administrative Officer or designee to effect all necessary transfers of funds to carry out such amendments, subject to the final review and approval of the Chief Administrative Officer
Subject	3.4. Authorization to Execute Easements with UVM Regarding the Redstone Water Storage Tank Site - DPW - Water Resources
Meeting	April 29, 2024 - Board of Finance Meeting - Monday, April 29, 2024, 5:30 PM, Bushor Conference Room 1st Floor, City Hall

Category	3. Consent Agenda
Department	Public Works Department - Water Resources
Type	Action (Consent)
Recommended Action	1. To authorize the City Council to approve and authorize the Mayor to execute an easement to allow the City access to UVM property for the purposes of project staging and to access to its parcel located at 354 South Prospect Street for inspection and maintenance. 2. To authorize the City Council to approve and authorize the Mayor to execute an easement to allow UVM access to its parcels through the City site located at 354 South Prospect Street.
Subject	3.5. ONE Cleanup/Cleanout Proposal - Ward Two City Councilor Gene Bergman
Meeting	April 29, 2024 - Board of Finance Meeting - Monday, April 29, 2024, 5:30 PM, Bushor Conference Room 1st Floor, City Hall
Category	3. Consent Agenda
Department	Council and Board
Type	Action (Consent)
Recommended Action	to recommend to the City Council that it approve the expenditure of up to \$5,000 from City Council Initiative Funds to support the ONE clean-up in May 2024 and to authorize the Chief Administrative Officer to reimburse expenses up to \$5,000 for this event accordingly
Subject	3.6. BED Heat Pump Bill Credit Program and Commercial Demand Response Program - BED
Meeting	April 29, 2024 - Board of Finance Meeting - Monday, April 29, 2024, 5:30 PM, Bushor Conference Room 1st Floor, City Hall
Category	3. Consent Agenda
Department	Burlington Electric Department
Type	Action (Consent)
Recommended Action	The Board of Finance recommends that the City Council approve the General Manager of Burlington Electric Department, or his designee, to file with the Vermont Public Utility Commission a pilot rate to provide a monthly bill credit and/or a pilot rate to customers installing BED approved measurement and control devices on electric heating systems.

4. Deliberative Agenda

Subject	4.1. Distribution and Collection System Improvements - Consultant Amendment and Contractor Budget Amendment - DPW - Water Resources
Meeting	April 29, 2024 - Board of Finance Meeting - Monday, April 29, 2024, 5:30 PM, Bushor Conference Room 1st Floor, City Hall
Category	4. Deliberative Agenda

Department	Public Works Department - Water Resources
Type	Action
Recommended Action	1. To approve and recommend that the City Council authorize Chapin Spencer, the Director of Public Works, to execute an amendment in the amount of \$196,785.00 for Calendar Year 2024 administration and inspection services, for a total contract value with Dubois and King not to exceed \$743,076.00, provided that all these authorizations are contingent on the contract and any amendment thereto having the prior approval of the City Attorney and Chief Administrative Officer. 2. To approve and recommend that the City Council authorize Chapin Spencer, the Director of Public Works, to execute an amendment in the amount of \$135,000.00, for a total Distribution and Collections System contract value with Inliner not to exceed \$8,136,131.13 provided that all these authorizations are contingent on the contract and any amendment thereto having the prior approval of the City Attorney and Chief Administrative Officer.
Subject	4.2. Lease Agreement for the Community Justice Center at Post Apartments - CEDO/CJC
Meeting	April 29, 2024 - Board of Finance Meeting - Monday, April 29, 2024, 5:30 PM, Bushor Conference Room 1st Floor, City Hall
Category	4. Deliberative Agenda
Department	Community & Economic Development Office (CEDO)
Type	Action
Recommended Action	that the Board of Finance approve, and recommend that the City Council approve and authorize the Mayor to execute, the proposed 15-year lease between the City of Burlington and Post Apartments Housing Limited Partnership for office space located at 176 S. Winooski Avenue, to be used to house the Community Justice Center
Subject	4.3. Potential Sale of 200 Church St - CT/CEDO/I&T
Meeting	April 29, 2024 - Board of Finance Meeting - Monday, April 29, 2024, 5:30 PM, Bushor Conference Room 1st Floor, City Hall
Category	4. Deliberative Agenda
Department	Community & Economic Development Office (CEDO)
Type	Action
Recommended Action	1. Approve, and recommend that the City Council approve and authorize the Mayor to execute on behalf of the City, the proposed Purchase Option Exercise Agreement and License and Use Agreement with Champlain Broadband, LLC, for the sale and use of 200 Church Street. 2. Authorize, and recommend that the City Council authorize, the Chief Administrative Officer to: establish a separate fund in the Assigned Fund Balance to accept the proceeds of the sale of 200 Church Street; make any expenditures required to carry out the Purchase Option Exercise Agreement and License and Use Agreement; and make all necessary budget transfers in relation thereto

5. FY25 General Fund Budget Update

Subject	5.1. FY25 General Fund Budget Update
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Meeting	April 29, 2024 - Board of Finance Meeting - Monday, April 29, 2024, 5:30 PM, Bushor Conference Room 1st Floor, City Hall
Category	5. FY25 General Fund Budget Update
Department	Clerk/Treasurer's Office
Type	Discussion Information Presentation

6. Adjournment

Subject	6.1. Motion to adjourn
Meeting	April 29, 2024 - Board of Finance Meeting - Monday, April 29, 2024, 5:30 PM, Bushor Conference Room 1st Floor, City Hall
Category	6. Adjournment
Department	Council and Board
Type	Action Procedural
Recommended Action	Motion to adjourn