

**BURLINGTON LOCAL CONTROL SUBCOMMITTEE
CITY HALL –1ST FLOOR, BUSHOR CONF. ROOM *OR*
ZOOM MEETING WITH CALL-IN
BURLINGTON, VERMONT
MINUTES OF MEETING
March 20, 2024
DRAFT**

MEMBERS PRESENT:

Joan Shannon, Chair
Ben Traverse
Melo Grant (via Zoom)

OTHERS PRESENT:

Keaton Knowles
Hayley McClenahan
Phil Edgerley
Emma Arian
Jacob Shane

1.0 AGENDA

1.1 motion to amend/adopt the agenda

Commissioner Shannon called the meeting to order at 5:33 PM.

MOTION by Commissioner Traverse, SECOND by Commissioner Shannon, to adopt the agenda.

VOTING: unanimous; motion carries.

2.0 PUBLIC COMMENT (VERBAL)

2.1 Public Comment (verbal)

Ashley D. noted that the Vermont Brewers Association Brewfest is on the agenda for tonight's meeting, and suggested that the City examine whether the bike path is being proposed to be closed for waterfront park events. She urged the Committee to be thoughtful when approving those permits and keep the bike path open whenever possible.

3.0 CONSENT AGENDA

3.1 motion to adopt the consent agenda and take the actions as indicated

3.2 Communication: C/T, re: Catering Log – waive the reading, accept the communication, and place it on file.

3.3 First, Second, Third Liquor License and Outside Consumption Permit Renewals (2024-2025): see attached list – approve the 2024-2025 First, Second, Third Class Liquor License and Outside Consumption Permit Renewals as listed with all standard conditions.

MOTION by Commissioner Traverse, SECOND by Commissioner Grant, to adopt the consent agenda and take the actions as indicated for items 3.1-3.3.

VOTING: unanimous; motion carries.

4.0 DELIBERATIVE AGENDA

4.1 Outside Consumption Permit Application (2024-2025): The Archives, 191 College Street

MOTION by Commissioner Traverse, SECOND by Commissioner Grant, to approve the 2024-2025 Outside Consumption Permit Application for The Archives, 191 College Street.

VOTING: unanimous; motion carries.

4.2 Festival Permit Application (two days only): Vermont Brewers Festival, Waterfront Park, July 19 – 20, 2024

MOTION by Commissioner Traverse, SECOND by Commissioner Grant, to approve the two day only Festival Permit Application for the Vermont Brewers Association, July 19-20, 2024, Waterfront Park.

DISCUSSION:

- Commissioner Shannon asked whether the bike path is within the park and delineated area for this application, and under whose purview that would fall (the Parks Commission or the Local Control Subcommittee). Assistant City Attorney McClenahan replied that this committee would approve the special events permit for this event. She said that if there is a special use permit that is also accompanying this request for special use of the park, the Parks Commission would take up the curtilage of the park and any closures that are needed as a result of the special use permit. She said that they would also look to staff for any recommendations to the Parks Commission as far as the need for closure related to safety concerns. She said she did not know if this is the only permit associated with this event or whether there is a permit also pending with the Parks Commission. Fire Marshal Edgerley added that for waterfront events, the bike path is closed due to the traffic going into and out of the event. Commissioner Grant added that the power source for the waterfront park events is typically close to the bike path, and that emergency vehicles are also close to that as well. She noted that the street and boardwalk are open, even if the bike path is closed during an event. Fire Marshal Edgerley recommended contacting the Parks Department. Emma Arian, a representative from the Applicant, noted that they submit a bicycle path closure request for this event every year.

VOTING: unanimous; motion carries.

4.3 First Class Liquor License Application (2024-2025): Queen City Café, 377 Pine Street, Unit 6

MOTION by Commissioner Traverse, SECOND by Commissioner Grant, to approve the 2024-2025 First Class Liquor License Application for Queen City Café, 377 Pine Street, Unit 6 contingent upon Fire Marshal Approval and with all standard conditions.

VOTING: unanimous; motion carries.

4.4 Outside Consumption Permit Application (2024-2025): Queen City Café, 377 Pine Street, Unit 6

MOTION by Commissioner Traverse, SECOND by Commissioner Grant, to approve the 2024-2025 Outside Consumption Permit Application for Queen City Café, 377 Pine Street.

VOTING: unanimous; motion carries.

4.5 First and Third Class Liquor License Applications (2024-2025): Rogue Rabbit, 9 Center Street
Jacob Shane spoke on behalf of the Applicant, briefly describing the business.

MOTION by Commissioner Traverse, SECOND by Commissioner Grant, to approve the 2024-2025 First and Third Class Liquor License Applications for Rogue Rabbit, 9 Center Street, contingent upon Fire Marshal Approval and with all standard conditions.

VOTING: unanimous; motion carries.

5.0 OTHER BUSINESS

5.1 Verbal Comments
None.

6.0 ADJOURNMENT

6.1 Motion to adjourn

Meeting adjourned at 5:50 PM.