



**BURLINGTON BOARD OF HEALTH
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645 PINE STREET MAIN CONFERENCE ROOM OR REMOTELY VIA ZOOM
MINUTES OF MEETING
March 18, 2024**

1. Agenda and approval of Minutes

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Attending: Celia Bird, Patrick Payne, Jenny Tomczak, Ines Castro and Jane Seymour. Staffed by Health Officer Bill Ward

Celia called the meeting to order at 6:38 pm.

Subject

1.1. Motion to amend/adopt agenda

Meeting

March 18, 2024 - Board of Health - Monday, March 18, 2024, 6:30 PM, Burlington
Board of Health
645 Pine Street Main Conference Room OR REMOTELY via ZOOM

Category

1. Agenda and approval of Minutes

Department

Type

Recommended Action

1.1. Motion to amend/adopt agenda

Patrick motioned that the agenda be updated to include an agenda item after the Public Forum which would be titled "Introductions" to allow everyone to introduce themselves to welcome our new board member. Ines gave a 2nd. Without objection, the amended agenda was passed unanimously.

Subject

1.2. Motion to approve draft February minutes

Meeting

March 18, 2024 - Board of Health - Monday, March 18, 2024, 6:30 PM, Burlington
Board of Health
645 Pine Street Main Conference Room OR REMOTELY via ZOOM

Category

1. Agenda and approval of Minutes

Department

Permitting & Inspections

Type

Recommended Action

1.2. Motion to approve draft February minutes

A motion was made by Patrick to amend and approve the February minutes to reflect the 4 changes discussed by board members.

1) In the Board member vacancy - the board discussed how to add junior board members and referenced the CEDO Youth on Boards website as a starting point.

2) Correct the typos on the line in new Budget requests on the donation to the Jarlath O'Neil Dune Memorial Fund.

3) Strike the second two sentences in the chair report, item #6.

4) The agenda item on the February agenda identified as Eradicating Systemic Racism was intended to be re-titled as "Health Equity" for the February meeting and meetings going forward.

2. Public Forum

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No members of the public were present to speak at the public forum.

Subject

2.1. Verbal Comments

Meeting

March 18, 2024 - Board of Health - Monday, March 18, 2024, 6:30 PM, Burlington
Board of Health
645 Pine Street Main Conference Room OR REMOTELY via ZOOM

Category

2. Public Forum

Department

Council and Board

Type

2.1. Verbal Comments

3. Introductions

3. Introductions

Each board member introduced themselves by name, background and professional credentials. New Board Member Jane Seymour introduced herself, explaining her professional training is in epidemiology. She has an MPH and a doctoral degree. She is currently working as a research scientist.

4. Health Equity

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Ines said the current work is prospective, involving a review of last year's goals and collaboration with the Racial Equity and Belonging committee while planning for this year. When she gets the updated meeting schedule from REIB she will participate in those meetings. Ines reviewed last year's invitation for the BOH to participate in tabling at the City of Burlington Juneteenth celebration. She talked about preparing for Juneteenth tabling this year and asked board members to consider confirming everyone's ability to participate in person. Most of the board members were prepared to commit but would need to confirm specific times for the day of the event.

Ines brought up the Burlington School District's Equity Community Workshop Series and Celia updated members on what she currently knew. There is a playground design procedure advisory committee, and she wrote to Victor at the school department, who said the committee did not have their first meeting yet. Celia noted that this would be about universal design and access for children and asked if anyone would join as a second member or participate if she was available. Jane offered to be a 2nd. Celia would attend the first meeting and report back.

Ines is interested in compiling a list of community resources for youth and families. The board may be able to do some filtering for lower cost activities and/or scholarship aid available to promote active families this summer.

Patrick pointed out that the Health Network puts together a Health Equity Summit each year in October and the board had previously talked about speaking at the summit or submitting a potential session. Proposals would be due May 15, 2024. Patrick will share the information with the idea we may have something to vote on at the April meeting for a May submission.

5. Substance Abuse and Safe Syringe Disposal

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Patrick reviewed the origins of the agenda item to the current description/name. He reviewed the Burlington Fire Department's pilot project involving a BFD Response team which is proactive in the community to address opioid overdoses. He spoke with Fire Chief Lachance and learned about their current funding and offered his support, which might include work with their data.

6. Public Outreach / Communications

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Celia noted that she and Jane both received an e-mail from a student majoring in psychology and criminology ask for a 30-45 minute interview about experiences with working with unhoused populations who are also dealing with substance abuse. The board discussed some local contacts who might be the best contact for the interview. Jane agreed to respond to the email and share the information the board discussed.

Jane brought up the idea of public communication about delaying mowing in the spring to help pollinators. Patrick suggested the April FPF be about tick safety and next month would be for "No Mow May".

7. New Budget Requests

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Jenny brought up the previous month's approvals and noted that the purchase orders were in process.

The board discussed approving syringe disposal containers that Patrick priced. Jenny made a motion that we spend up to \$200 on the containers. Ines gave a 2nd. All voted in favor. Bill will reach out to the City Attorney's office to invite a representative to the next meeting or send a written response to board questions related to containers.

8. Chair Report

8. Chair Report

Celia spoke with LeVar Barrino the Associate Director of Programs at the King Street Youth Center. They spoke about co-hosting a gun violence prevention informational evening for families in their community. The center will discuss this internally and Celia will report back on what she learns. If a hosted event is successful, we could continue with a similar event(s) at other locations.

Celia noted that one of the other applicants for the BOH position let her know there were medical students who were looking for community service if our current members had particular projects or ways to work with students. Celia could get back to her and let her know. Patrick pointed out that in his conversations with Chief Lachance about the RCT there might be a need for case management or community outreach where students could be talking with this patient population. Another idea might be having students helping with the BOH community events.

Celia asked if someone would be interested in working with her on a draft of the "Oakledge for all" resolution - Jane offered to pair up on the work as it overlapped somewhat with the work with the school district.

9. Emerging Issues

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The Board vacancy application procedure was discussed briefly. There was interest in learning what the City Council would want for input from the Board or what they would find helpful. There is currently not much information for applicants by way of guidance on what to expect.

Patrick brought up the soliciting for new Junior Board members. He started to draft a Front Porch Forum post similar to the last post. He has included information from the CEDO web page and included the current projects the board is working on and how a youth board member might participate. He is also working on an application change to make it more relevant for a student.

10. Adjournment

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The board reviewed possible meeting dates in April and decided on Wednesday, April 17th, at 6:30 pm. Bill will confirm that City Hall has space for us or arrange another location.

Patrick made a motion to adjourn. Ines gave a 2nd. All voted in favor. The meeting adjourned at 8:28 p.m.

Subject	10.1. Motion to adjourn
Meeting	March 18, 2024 - Board of Health - Monday, March 18, 2024, 6:30 PM, Burlington Board of Health 645 Pine Street Main Conference Room OR REMOTELY via ZOOM
Category	10. Adjournment
Department	Council and Board
Type	
Recommended Action	
10.1. Motion to adjourn	